

AGREEMENT
(Housing Resources Commission)

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, acting by and through its **Housing Resources Commission**, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **BENILDE HALL, 3220 E. 23RD STREET, KANSAS CITY, MO 64127**, hereinafter referred to as "Contractor".

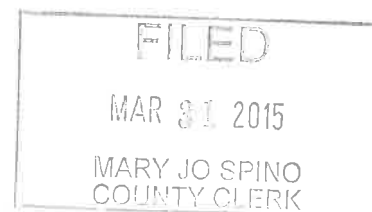
WHEREAS, on June 4, 1991, the voters of Jackson County authorized the County Legislature to impose a \$3.00 user fee on all instruments recorded with the County's Department of Records, the proceeds of which fee is to be used to provide funds for assistance to homeless persons; and,

WHEREAS, the County actually imposed said fee by Ordinance No. 1986, dated June 10, 1991; and,

WHEREAS, by Ordinance No. 2030, dated September 3, 1991, the Legislature created the Housing Resources Commission and designated said Commission as the agency of the County responsible for determining the allocation and distribution of the proceeds of the user fee; and,

WHEREAS, the Commission has reviewed Contractor's proposal for the expenditure of County user fee funds for the purpose of providing assistance to homeless persons in Jackson County; and,

WHEREAS, the Commission has determined that it is in the best interests of the County's citizens to provide funding to Contractor according to the terms and conditions hereof;



NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **SERVICES**. Contractor shall use the proceeds of this Agreement solely for the purpose of providing assistance to homeless persons in Jackson County, Missouri. Contractor agrees to use the funds as set out on the Housing Resources Commission Funding Request Form, attached hereto as Exhibit A. The budget Organization submitted as part of Exhibit A is considered final and non-changeable. If Organization encounters unforeseen circumstances that require a change to Organization's budget, Organization shall submit a written request to the Housing Resources Commission no later than October 30, 2015. Any changes to the budget must be approved by the Jackson County Legislature.

2. **TERMS OF PAYMENT**. The County shall pay to Contractor a total amount not to exceed **\$15,000.00** for the purpose of providing assistance to homeless persons in Jackson County, Missouri. One quarter of this sum, or **\$3,750.00**, shall be paid to Contractor on a quarterly basis for the periods ending March 31, 2015, June 30, 2015, September 30, 2015, and December 31, 2015, upon receipt of Contractor's invoice and supporting documentation, provided that Contractor has submitted to the County the report(s) required under Paragraph 3 and Paragraph 5 hereof. Each quarter's payment will be issued after Contractor has submitted the required invoices and supporting documentation for reimbursement. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. REPORTS/OTHER DOCUMENTATION. Under this Agreement, Contractor shall submit appropriate reports, including copies of invoices and cancelled checks and/or a copy of the face of the check and corresponding bank statements and other documentation, as requested by the Housing Resources Commission staff to show that funds paid to Contractor by the County are being used for the purpose of providing assistance to homeless persons in Jackson County, Missouri. If the reports submitted do not satisfactorily demonstrate appropriate expenditures of County funds, payments are subject to downward adjustment to reflect the amounts actually spent on allowable services provided during the previous quarter. The final request for payment shall include a Quarterly Report and an Annual Report, which shall set out the program objectives and accomplishments, and a final reconciliation of funds. The Annual Report shall be submitted no later than January 31, 2016. Section 67.1071, R.S.Mo., specifically requires the Annual Report to include "statistics on the number of persons served by the agency, and shall include the results of an independent audit of expenditures of funds received by Contractor pursuant to this Agreement. Failure to submit said reports, including the Annual Report, shall result in the loss of future funding by the County.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **MAINTENANCE OF ACCOUNTS.** The parties recognize that this funding by the County serves to improve the quality and effectiveness of homelessness programs in Jackson County, Missouri. It is, therefore, declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Contractor in its normal duties, and that none of the funds paid by the County pursuant to this Agreement shall serve to reduce any funds budgeted, or to be budgeted, by Contractor for operations as they exist at the time of this Agreement. Contractor shall not commingle the County's funds and shall keep funds received under this Agreement separate from all other Contractor funds and accounts until expended as herein provided.

5. **SUBMISSION OF DOCUMENTS.** No payment shall be made under this Agreement unless Contractor shall have submitted to the County's Director of Finance and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Contractor's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Contractor's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Contractor has previously received funding from the County, to be eligible for future payments, Contractor must submit either an audited financial statement for Contractor's most-recent fiscal or calendar year by March 31 of the following year, or a certified public accountant's program audit of the County's funds by January 31 of the following year. Any documents described herein which were submitted to the Director of Finance and

Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Contractor is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Contractor and assessed by the County.

6. **EQUAL OPPORTUNITY**. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

7. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED.** Pursuant to §285.530.1, RSMo, Contractor assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Contractor shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

8. **AUDIT.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Contractor pertaining to its finances and operations. Further, Contractor agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

9. **DEFAULT.** If Contractor shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Contractor, the County shall give Contractor ten days written notice, setting forth the default. If said default shall continue and not be corrected by Contractor within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Contractor. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

10. **APPROPRIATION OF FUNDS**. Contractor and the County recognize that the County intends to satisfy its financial obligation to Contractor hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Contractor of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

11. **CONFLICT OF INTEREST**. Contractor warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

12. **SEVERABILITY**. If any covenant or other provision of this Agreement is

invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

13. **INDEMNIFICATION**. Contractor shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Contractor during the performance of this Agreement.

14. **INSURANCE**. Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of

insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

15. **TERM.** The term of this Agreement shall commence January 1, 2015, and shall continue until December 31, 2015, unless sooner terminated pursuant to paragraph 9, 16, or 20 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

16. **TERMINATION.** This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

17. **STANDARD OF CARE.** Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

18. **FINANCIAL CONTACT.** Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Q. Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Benilde Hall
William Kent Jewell, Executive Director
3220 E. 23rd Street
Kansas City, MO 64127
(816) 842-5836

19. **COMPLIANCE.** The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract according to his responsibilities as set out in Chapter 6 of the Jackson County Code. Organization shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

20. **REMEDIES FOR BREACH.** Contractor agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Contractor's failure to do so constitutes a breach of this Agreement. In such event, Contractor consents and agrees as follows:

- A. The County may, without prior notice to Contractor, immediately terminate this Agreement; and
- B. The County shall be entitled to collect from Contractor all payments made by the County to Contractor for which Contractor has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service

fees if it is necessary to bring action to recover such payments.

21. **TRANSFER AND ASSIGNMENT.** Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

22. **ORGANIZATION IDENTITY.** If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

23. **CONFIDENTIALITY.** Contractor's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

24. **INFORMATIONAL REPORTING.** A representative of Contractor shall attend meetings of the County Legislature and the Housing Resources Commission when so requested by either of the above-referenced entities. The representative shall be prepared to answer any questions concerning payments made pursuant to this Agreement.

25. **SURPLUS FUNDS.** Any surplus funds not spent at the end of this Agreement term shall be returned to the County by the fifteenth of the month following the termination of this Agreement. These funds shall not be subject to reappropriation. The term "surplus funds" refers only to those funds that have not been committed for costs or purposes by purchase order, contract, or other formal documentation within the Agreement term.

26. **PERFORMANCE REVIEW.** The performance of this Agreement shall be subject to review by the County or its designated agent. The County's Housing Resources Commission Director shall review the performance of this Agreement according to his/her responsibilities. Contractor agrees to file all required forms with the Housing Resources Commission Director. The Housing Resources Commission may provide to Contractor a list identifying specific areas funded by the proceeds of this Agreement to be reviewed or audited. The Housing Resources Commission and Contractor shall agree on the definition and scope of a review audit of each specific area identified. Contractor shall conduct internal review of each specific area identified and shall provide its findings to the Commission. The parties recognize that all books, records, accounts, and any other documents in the possession of the County relative to the funding of this Agreement, are public records and open for inspection and photocopying in accordance with Chapter 610, R.S.Mo.

27. **DISCONTINUANCE OF PROGRAM.** In the event Contractor should elect to discontinue this program, or file for bankruptcy, or participate in a reorganization, or go out of existence, or should a court of competent jurisdiction render a final decision in any way invalidating this Agreement or its purposes, Contractor shall remit any proceeds of this Agreement as are unexpended to the County.

28. **COMPLIANCE WITH RFP.** At all times in connection with the performance of its services hereunder, Contractor agrees to comply with and abide by the General Conditions, Specifications, and Guidelines contained in the County's RFP No. 49-13. Failure to comply with the terms of the RFP shall be a breach, remediable under Paragraph 20 hereof. In the event of a conflict between any provision of this Agreement

and a provision of the County's RFP No. 49-13, the provision of this Agreement shall govern.

29. INCORPORATION. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Contractor have executed this Agreement this 31st day of March, 2015.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

W. Stephen Nixon
W. Stephen Nixon
County Counselor

By Michael D. Sanders
Michael D. Sanders
County Executive

ATTEST:

BENILDE HALL

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

By W. Kent Zeeval
Title Executive Director
Federal Tax I.D. 43-1795790

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$15,000.00, which is hereby authorized.

Date 3/26/15

Q. Tracy Thomas
Director of Finance and Purchasing
Account No: ~~043-7001-56789~~

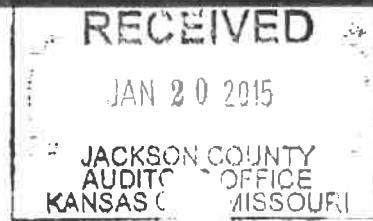
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**HOUSING RESOURCES COMMISSION FUNDING REQUEST FORM
2015 BUDGET**

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: hrc@jacksongov.org



Section A: Organization or Agency Information page 1
 Section B: Agency's 2013 and 2014 Revenue Information page 2
 Section C: Individual Program Budget page 3
 Section D: Program Information pages 4 -10

Section A: Organization or Agency Information

Name: Benilde Hall

Full Address- City, State & Zip Code: 3220 E. 23rd. Street, Kansas City, MO 64127

Phone No: 816-842-5836 Fax: 816-421-5026

Website Address: www.benildehall.org

Federal Tax ID No: 431795790 Fiscal Year Cycle: Jan 31 - Dec 31

Executive Director: William Kent Jewell

Name and Title of Principal Contact Person: William Kent Jewell, Executive Director

Phone No: 816-842-5836 Email Address: kjewell@mail.benildehall.org

Major Program Activity (ies) - Check Only Those Activities For Which You Are Requesting Funding:

- Personal Services (Case Manager)
 Bednights Emergency Shelter Transitional Living
 Mortgage/Rent Assistance Utilities Other - Food/Clothing, ETC
*must be approved by board

Submittal of this request has been authorized by: William Kent Jewell, Executive Director

Date: 1/14/2015

Section B: Agency's 2014 and 2015 Revenue Information

Agency's 2015 Projected Revenue Information

Funding Entity	Agency's 2015 Total Projected Revenue Source You Will Request 2015 Funding From	Projected Amount	% of Total Revenue
Federal	HUD, VA	\$ 1,434,509	66
State	ATR	\$ -	0
Jackson County	COMBAT, Jackson County Mental Health Levy	\$ 197,000	9
Other Counties		\$ -	0
City	ESG, CDBG	\$ 92,160	4
Charity/Donations	United Way	\$ 25,000	1
Fundraisers	fundraiser events, direct mail	\$ 31,073	1
Foundations, room a		\$ 383,500	18
2015 Total Projected Revenue		\$ 2,163,242	

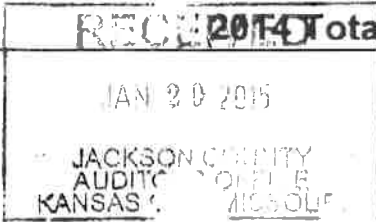
Agency's 2014 Revenue Information

Funding Entity	Agency's 2014 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	HUD, VA	\$ 1,013,841	62
State	ATR	\$ 40,000	2
Jackson County	COMBAT, Jackson County Mental Health Levy	\$ 191,000	12
Other Counties		\$ -	0
City	ESG, CDBG	\$ 83,000	5
Charity/Donations	United Way	\$ 14,000	1
Fundraisers	fundraiser events, direct mail	\$ 20,000	1
Foundations, room a		\$ 267,710	16
2014 Total Revenue		\$ 1,629,551	

If your agency received funding from Jackson County in 2014, please identify the funding source, dollar amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 147,000	Benilde Hall Program
Mental Health Levy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 50,000	Benilde Hall Program
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 30,000	Benilde Hall Program
Outside Agency Program	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	

2014 Total Jackson County Funding \$ 227,000



PERSONAL SERVICES

For each salary request below please attach a job description of duties

Position / Title (Case Managers Only)	Annual Salary	% of Salary to be funded by Jackson Co HRC	Amount of Salary to be funded by Jackson Co HRC
			\$ -
			\$ -
			\$ -
			\$ -
Fringe Benefits (limited to 20% of salaries)			\$ -

Total Personal Services \$ -

SHELTER ASSISTANCE - Bednights, Emergency Shelter, Transitional Living

Maximum \$50 Per Individual / \$100 Per Family (Total \$300 Individual / \$500 Family)

Type: Bednights, Emergency Shelter, or Transitional Living	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
Bed Nights - transitional housing for 120 clients @ 30 nights each	15	3,600	54,000	15,000	39,000	54,000

Total Shelter Assistance \$ 15,000

MORTGAGE / RENTAL ASSISTANCE

Client must provide statement of arrears or foreclosure from landlord (on letterhead) to qualify

Type: Mortgage or Rent	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			

Total Mortgage / Rental Assistance \$ -

UTILITIES

Client must provide statement of arrears on utility company letterhead to qualify

	\$300 Maximum Per Client	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			

Total Utilities \$ -

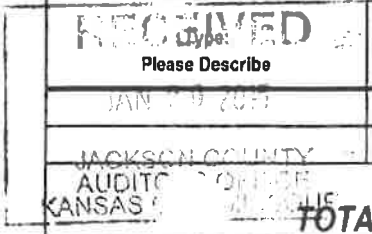
OTHER (Food, Clothing, Etc*.)

*Must provide statement of explanation on letterhead-subject to HRC Board approval

Maximum of \$50 Per Individual / \$100 Per Family Per Year

Type: Please Describe	Unit Cost	Number of Units	Total Item Cost	2014 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			

Total Other \$ -



TOTAL 2014 JACKSON COUNTY HRC REQUEST \$ 15,000

Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Agency History / Background

Briefly describe your agency's history and background.

The mission of Benilde Hall is to promote balanced and responsible independent living by preventing the relapse of chemically dependent homeless persons through housing and substance abuse treatment so they can work and live without the havoc and chaos caused by addiction and homelessness. Benilde Hall provides comprehensive housing and treatment services to low income homeless men.

Benilde Hall began providing transitional housing and substance abuse treatment to indigent homeless men in 1993. In 1997, Benilde incorporated as its own agency, separating from the founding board, the Lay Volunteers of DeLaSalle. Since 1993, more than 3,000 men have received housing and treatment. Benilde Hall serves Jackson County, Missouri.

In 2001, Benilde Hall increased services to more men by moving to its current location at 3220 East 23rd Street on the eastside of Kansas City, Missouri. Guided by Mr. Linus Benoit, Executive Director, the program more than doubled the housing capacity by expanding from 19 transitional living units to 50 transitional living units.

In 2006, Benilde Hall opened Matt Talbot permanent housing apartments across the street. At this time, the late Executive Director Mr. Linus Benoit's vision "that when a man left Benilde Hall, the true struggle began and that permanent supported housing was greatly needed", became a reality. After clients have successfully completed treatment, they are eligible to live in one of 12 apartments. Matt Talbot clients must be employed, pay rent, and remain clean and sober.

In 2013, 318 men were served at Benilde Hall and Matt Talbot, 215 were veterans. Sixty-seven percent (67%) of clients successfully discharged the program with increased income, stable housing, improved mental health, increased social skills, and abstinence from drugs & alcohol. In 2014, Benilde Hall continued to provide supportive emergency housing to veterans through a Veterans Affairs contract.

Benilde Services, compensated work programming, provided employment opportunities to the men. The program provides lawn care, nursery & landscaping, painting, snow removal, and repair services. Clients must be compliant with their program including being abstinent from drugs & alcohol and participating in treatment services to be eligible. Eighty percent of participants have maintained sobriety, 33% have found other or additional employment. Seventy percent have found housing and moved into aftercare programming.

A 2015 budgetary note: The Benilde Hall 2015 budget projection shows an over \$500,000 increase from revenues in 2014. This is misleading. The increased income is from two new Benilde Hall HUD grants directed at placing homeless men and women into permanent housing. The HUD dollars pass through Benilde Hall and on to landlords in permanent supportive housing. The clients of Benilde Hall profit from the assistance to achieve permanent housing. Benilde Hall profits very little financially from the pass through of this grant money.

RECEIVED

JAN 20 2015

JACKSON COUNTY
AUDITOR'S OFFICE
KANSAS CITY, MISSOURI

Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Proposed Program

Detail functions to be performed by each program.

Benilde Hall is requesting support to provide housing and services to men who are homeless and have addiction issues. Every client has an individual treatment plan based on their unique needs. The treatment plans are developed with the counselor and are updated every 30 days. The treatment plan focuses on attaining outcomes. More than 300 men participate in the program annually.

Transitional living services include supportive housing, substance abuse treatment, individual & group counseling, mental health services, health assessments, health literacy, employment counseling, independent living skills, recreation activities, legal advocacy & referrals, transportation, spirituality, financial counseling, and referrals to community support groups. There are 65 beds for transitional living programming. To be considered successful, clients must achieve all three outcomes:

- +Maintain abstinence from drugs and alcohol
- +Increase work skills and income
- +Obtain and maintain housing

Clients with a mental illness must also meet these additional outcomes:

- +Increased communication of psychiatric symptoms
- +Medication compliance
- +Decreased mental illness symptoms

Services include:

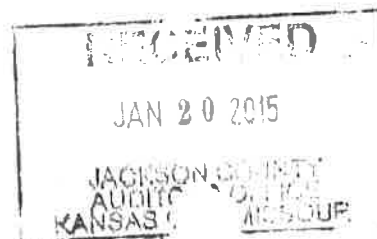
Housing – Transitional housing services for 65.

Substance Abuse Treatment - All clients must participate in a recovery program that includes group counseling, community groups, individual counseling and case management.

Services for Persons with Co-existing Disorders - On-site psychological services for clients with the dual diagnosis of substance abuse and mental illness.

Medical Assessment & Education – On site health assessment by nurse, health literacy education groups.

Case Management - Depending on the unique needs of each resident, additional services include: employment counseling, independent living skills, recreation activities, legal advocacy & referrals transportation, spirituality, financial counseling, family counseling, referrals to community self help groups.

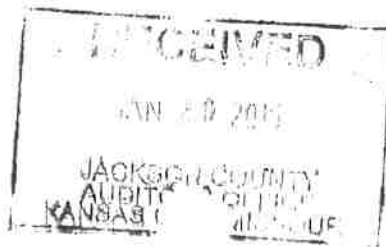


Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Participants	
Identify the number of participants by County that each program serves.	
Jackson, MO	320
Clay, Platte, Cass, MO	-
Wyandotte, Johnson, KS	-
Other Missouri	-
Target Population	
Describe target population and demographics to be served by each program.	
<p>Although the number served increased and the number of veterans increased, the target population served is similar year to year. Based on past demographic patterns, we project that the population served will mirror that served in the previous year.</p> <p>Benilde Hall provides supportive housing, substance abuse treatment, mental health, and case management services to homeless men with addiction and mental health issues. In 2013 services were provided to 318 men at Benilde Hall and Matt Talbot. The client demographics were: 51% Caucasian, 45% African American, and 4% Hispanic.</p> <p>Last year, upon entering the program:</p> <ul style="list-style-type: none"> • All were homeless and had addiction problems • 42% had legal problems • 68% were veterans • 72% were suffering from mental illness <p>Mental health diagnoses:</p> <ul style="list-style-type: none"> • 32% Depression • 14% Bi-polar • 9% Schizophrenia • 15% PTSD • 12% Anxiety • 8% Other • 10% Adjustment Disorder <p>Benilde Hall is the safety net to keep recovering homeless substance abusers from returning to the streets and their prior lifestyles. The majority of the referrals come from the Kansas City Veterans Administration. In addition, a new source of clients beyond our traditional population are being referred by the municipal drug court in a diversion program supported by the Jackson County Mental Health Levy as a forensic program.</p> <p><u>In 2014 Benilde Hall assisted more clients who were eligible for Medicaid and Medicare and have a staff</u></p>	



Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Service Delivery Area

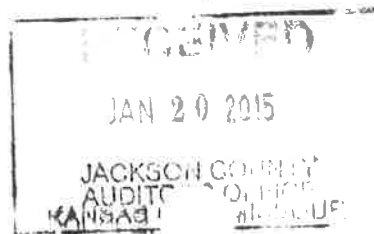
Identify your specific geographic service delivery area for each program.

Benilde Hall is located in the urban core of Kansas City, Missouri at 3220 E. 23rd Street, 64127. The clients served at Benilde Hall are homeless men from the streets of Jackson County, Missouri.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

Benilde Hall only serves homeless men from Jackson County, Missouri.



Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Approach & Method

List the top three (3) objectives for each program.

1. Objective: Clients will maintain abstinence from drugs & alcohol

Goals: 70% of participants will be abstinent at discharge

2. Clients obtain and remain in housing

Goals: 70% of participants will move to housing upon discharge

3. Clients will increase work skills and income

Goals: 60% of clients who are able to work will be employed at discharge

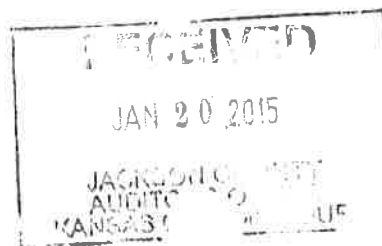
80 % of eligible clients will improve receipt of public benefits status by discharge

Detail specific methods you will use to achieve these objectives.

The Benilde Hall therapeutic process includes:

- Housing – emergency shelter and transitional housing
- Substance Abuse treatment – lasting an average of 6 to 9 months
- Mental Health treatment – contract psychologist, psychiatrist, counseling, groups
- Medical assessment and health education – including HIV education
- Case Management – accessing benefits, connecting clients with other agencies, housing search
- Compensated work therapy – employment with the Benilde Services* transitional jobs program
- Assistance in job placement in the private sector
- Opportunity to move into Matt Talbot permanent residence as available

*Benilde Services is a transitional jobs program of Benilde Hall. Clients have an opportunity to work in landscaping, maintenance, snow plowing, and repair. The program has operated in conjunction with the Kansas City Land Trust in mowing and maintaining vacant lots for the land trust as well as many other private contracts.



Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Outcome: Clients will maintain abstinence from drugs & alcohol

Goals: 70% of participants will be abstinent at discharge

Activities: Clients will receive individual and group counseling

Measured by: Urinalysis testing documented in individual charts

Outcome: Clients obtain and remain in housing

Goals: 70% of participants will move to housing upon discharge

Activities: Clients will receive housing counseling and referrals

Measured by: Clients' Charts, treatment plans

Outcome: Clients will increase work skills and income

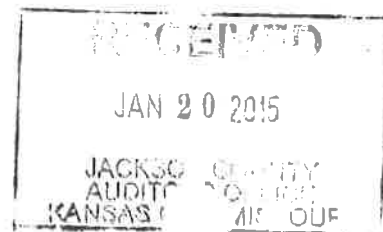
Goals: 60% of clients who are able to work will be employed at discharge

80 % of eligible clients will improve receipt of public benefits status by discharge

Activities: Participants will be referred to work skill programs & will receive individual counseling

Measured by: Clients' charts

Benilde Hall uses the local homeless management information system (HMIS). Data is tracked with MAACLINK. Every client signs disclosure forms as regulated by the federal regulations (42 CFR Part 2) to allow legal and ethical sharing of information. Data is also tracked in COMBAT Connections.



Section D: 2014 Program Information

Agency Name: Benilde Hall

Program Name: Benilde Hall Program

Mental Health

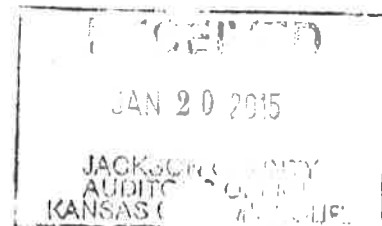
How does your agency deal with mental health due to homelessness?

The program provides on-site psychological services to clients with the dual diagnosis of substance abuse and mental illness. Services include:

- Dialectical Behavior Programming groups
- Individual psychological therapy for most needy clients
- Family therapy
- Medication compliance program

What programs does your agency have in place or utilize to address mental health issues for the homeless population?

Benilde Hall employs a contract psychiatrist and psychologist in addition to the substance abuse counselors to provide mental health services to the clients. The mental health services are all onsite. The Dialectical Behavior Therapy is an evidence based, best practices cutting edge therapy for this target population. The curriculum for the DBT at Benilde Hall was provided by the U.S. Veterans Administration, Leavenworth. In 2014 Benilde Hall added another best practices, evidence based therapy to the program. This program is Seeking Safety. It is designed for clients who suffer from PTSD and a co-occurring disorder of substance abuse. Seeking Safety is the only available best practice therapy for this disorder. Benilde Hall is able to add this important curriculum through a grant from the Disabled American Veterans Foundation.



WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Benilde Hall**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Benilde Hall**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Wm Kent Jewey
Authorized Representative's Signature
Executive Director
Title

Wm Kent Jewey
Printed Name
5/20/2015
Date

Subscribed and sworn before me this 20th day of March, 2015. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on April 22, 2017.

C. Oates
Signature of Notary

March 20, 2015
Date

C. OATES
Notary Public - Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires April 22, 2017
Commission # 13469297