

**REQUEST FOR LEGISLATIVE ACTION  
EXECUTIVE OFFICE**

Completed by County Counselor's Office:

Res/Ord No.: 20172

Sponsor(s): Jeanie Lauer

Date: June 3, 2019

MAY 21 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Purchase of Radios for Circuit Court Civil Process Deputies</u></p>																								
<p><b>BUDGET INFORMATION</b>  <i>To be completed                  By Requesting                  Department and                  Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$64,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$64,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>0\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td>FROM ACCT</td> </tr> <tr> <td>FROM:</td> <td></td> </tr> <tr> <td>001-3001-55010-999-9999-9999-19</td> <td>\$59,104.00</td> </tr> <tr> <td>001-3001-55040-999-9999-9999-19</td> <td>\$ 4,896.00</td> </tr> <tr> <td>TO:</td> <td>TO ACCT</td> </tr> <tr> <td>001-3001-58171-999-3201-9999-19</td> <td>\$54,900.00</td> </tr> <tr> <td>001-3001-56570-999-3201-9999-19</td> <td>\$ 5,800.00</td> </tr> <tr> <td>001-3001-56790-999-3201-9999-19</td> <td>\$ 3,300.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Not budgeted                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$64,000.00	Amount previously authorized this fiscal year:	0\$	Total amount authorized after this legislative action:	\$64,000.00	Amount budgeted for this item * (including transfers):	0\$	Source of funding (name of fund) and account code number;	FROM ACCT	FROM:		001-3001-55010-999-9999-9999-19	\$59,104.00	001-3001-55040-999-9999-9999-19	\$ 4,896.00	TO:	TO ACCT	001-3001-58171-999-3201-9999-19	\$54,900.00	001-3001-56570-999-3201-9999-19	\$ 5,800.00	001-3001-56790-999-3201-9999-19	\$ 3,300.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): None</p> <p>Prior resolutions and (date):</p>																								
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Mary Marquez, Court Administrator, (816) 881-3658</p>																								
<p><b>REQUEST SUMMARY</b></p>	<p>The Circuit Court's Civil Process Deputies are currently using outdated radios on loan from several law enforcement departments and there is not a sufficient number for all of the execution and civil process deputies. The inherent risk of injury to the court's deputies in performing traditional law enforcement duties requires that the Court prioritize the purchase of this equipment in this year's budget.</p> <p>Please transfer funds from:</p> <table> <tr> <td>001-3001-55010-999-9999-9999-19</td> <td>\$59,104.00</td> </tr> <tr> <td>001-3001-55040-999-9999-9999-19</td> <td>\$ 4,896.00</td> </tr> </table> <p>To:</p> <table> <tr> <td>001-3001-58171-999-3201-9999-19</td> <td>\$54,900.00</td> </tr> </table>	001-3001-55010-999-9999-9999-19	\$59,104.00	001-3001-55040-999-9999-9999-19	\$ 4,896.00	001-3001-58171-999-3201-9999-19	\$54,900.00																		
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>[Signature]</i>	Date: 5-15-2019
	Finance (Budget Approval) <i>[Signature]</i> <i>If applicable</i>	Date: 5/17/19
	Division Manager: <i>[Signature]</i>	Date: 5-17-19
	County Counselor's Office: <i>[Signature]</i>	Date: 5/21/2019

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

