

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19722

Sponsor(s): Scott Burnett

Date: February 5, 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer from Park Fund Reserve to Other Contractual Services Account</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="331 527 1214 961"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$45,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$45,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number;</td> </tr> <tr> <td>FROM: 003-8006-56835 Reserve-Operating</td> <td>FROM ACCT: \$45,000.00</td> </tr> <tr> <td>TO: 003-1602-56790 Maintenance & Operations – Other Contractual Services</td> <td>TO ACCT: \$45,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$45,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$45,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM: 003-8006-56835 Reserve-Operating	FROM ACCT: \$45,000.00	TO: 003-1602-56790 Maintenance & Operations – Other Contractual Services	TO ACCT: \$45,000.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 5062 12/6/2017</p> <p>Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations, 503-4825</p>														
<p>REQUEST SUMMARY</p>	<p>The Parks+Rec Department requests that \$45,000.00 be transferred from the Park Fund Reserve to the Park Fund – Maintenance & Operations – Other Contractual Services Account for the necessary expenses related to maintenance of Park facilities and hiring county associates.</p> <p>This account covers the expenses of required pre-employment drug testing and background checks, dumping trash at the local landfill, removal of oversized dead trees in the Park system, contract mowing at the Vest Pocket Parks and the maintenance agreement for the fuel system used by the Parks Department and Sheriff's Department.</p>														

	Jackson County term & supply contractors are used for these services where available.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Justification Summary with Pictures	
REVIEW	Department Director:	Date:
	<i>Michelle Neuman</i>	1-11-18
	Finance (Budget Approval): If applicable	Date:
	<i>[Signature]</i>	1/24/18
Division Manager:	Date:	1-17-18
County Counselor's Office:	Date:	

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-8006-56835	Parks-Reserve-Operating	\$45,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: January 24, 2018

RES # 19722


Department / Division Character/Description From To

Park Fund - 003

8006 - Reserve 56835 - Reserve Operating \$ 45,000 \$ -

1602 - Park Operations 56790 - Other Contractual Svcs _____ 45,000

\$ 45,000 \$ 45,000

 1/24/18
Budget Office