



MICHAEL D. SANDERS

Jackson County Executive
EXECUTIVE ORDER NO. 14-17

TO: MEMBERS OF THE LEGISLATURE
CLERK OF THE LEGISLATURE

FROM: MICHAEL D. SANDERS
JACKSON COUNTY EXECUTIVE

DATE: AUGUST 18, 2014

RE: APPOINTMENTS TO THE JACKSON COUNTY ECONOMIC
DEVELOPMENT AUTHORITY

RECEIVED

AUG 18 2014

MARY JO SPINO
COUNTY CLERK

2:00pm
MS

Pursuant to chapter 83 of the Jackson County Code, I hereby make the following appointments to the Jackson County Economic Development Authority:

John M. Sweeney, Jr. is appointed for a term to expire July 31, 2018.

Kevin E. Masters is appointed for a term to expire July 31, 2018.

Shannon Jaax is appointed for a term to expire July 31, 2018.

Debbie M. Siragusa is appointed for a term to expire July 31, 2018.

Bruce A. Eddy is appointed for a term to expire July 31, 2017.

Everett "Jake" Jacobs is appointed for a term to expire July 31, 2017.

Patricia A. Amick is appointed for a term to expire July 31, 2016.

Copies of the resumes of all appointees are attached.

Date: _____

8/18/2014

Michael D. Sanders, County Executive



Johnny M. Sweeney Jr. JD, MBA

5217 West 116th Street Leawood, KS 66211

913.488.6374

jswweeney5@gmail.com

BAR ADMISSION

Missouri ~ July 2013

EDUCATION

University of Missouri – Kansas City School of Law

- Juris Doctor ~ May 2013
 - Professor Kenneth Ferguson's Research Assistant
 - Christian Legal Society Member and Sports & Entertainment Law Society Member

University of Missouri – Kansas City Bloch School of Management

- Master of Business Administration, emphasis in Finance ~ May 2013

Saint Louis University – John Cook School of Business

- Bachelors of Science in Business Administration, emphasis in Finance ~ May 2006
 - 3.6 GPA; Magna Cum Laude and Dean's Honor List
 - Academic All-Atlantic 10
 - Conference USA Commissioner Honor Roll (2003-05)
 - 4-Year Starter in left field for SLU Baseball Team
 - Hall of Fame: 2013 Bob Burnes Award
 - Captain for 2006 Atlantic 10 Baseball Champion & NCAA Division I Tournament Team
 - All-Atlantic 10 2nd Team (2006)
 - ESPN Magazine Academic All-District (2005, 2006)

Rockhurst High School: 3.7 GPA; 1st Honors; National Honors Society; All-Time Baseball Team

EXPERIENCE

Reece Commercial – Real Estate

- Project Assistant ~ July 2009 – May 2013; Periodic
 - Draft, amend and discuss Land Sale contracts, Purchase Agreements, Commission letters, Build-to-Suit projects, Commercial Site Development, Construction Checkpoint meetings, City Planning and Site Design

Sporting Kansas City – Major League Soccer

- Year-round Law Clerk ~ April 2011 – December 2012
 - Affiliate Licensing Agreement and Commercial Lease drafting; Contract Archive
 - Derivative rights for Stadium Naming Rights for LIVESTRONG Sporting Park; Local Sponsorship Agreements, Property Operation Obligations, Employment Contracts and Non-Disclosure Agreements
 - Fan Experience Coordinator in Field Club at LIVESTRONG Sporting Park

Apollo Capital Management, LLC

- Fund Accountant ~ April 2007 – August 2010
 - Performed quantitative analysis for hedge funds and calculated cash flow reconciliations
 - Calculated account and investor valuations; monitored security transactions all during the financial crisis
 - Apollo's 1st remote employee and worked from Omaha, Nebraska

Creighton University

- NCAA Division I Volunteer Assistant Baseball Coach ~ 2008-09 school year
 - Evaluated recruits, Coached hitters and outfielders; organized camps and team travel; conducted camps

Lockton Benefit Company

- Account Administrator ~ October 2006 – April 2007
 - Prepared and marketed client benefit services; prepared financial analysis; managed client accounts

SERVICE

- **Saint Michael the Archangel Religious Education Teacher** ~ 2011 – Present
- **Saint Louis University Alumni Relations Volunteer** ~ Periodic
- **Joplin Disaster Relief:** cleaned up home destroyed by tornado ~ May 2011

Kevin E. Masters
Director, Government Relations
kmasters@kcmsd.net



Kevin joined Kansas City Public Schools in September 2012. He serves as the District's Tax Increment Finance and Land Bank Commissioner. He leads the District's government relations and legislative lobbying efforts. Kevin worked for the Kansas City Police Department for 27 years prior to his retirement to join the District. Prior to his retirement from KCPD he served in the capacity of Deputy Chief overseeing elements such as Police Administration, Patrol Operations, Police Investigations, Executive Services, and Executive Office to the Chief of Police.

He was born in Texas; however he has been a Kansas City resident for nearly 40 years. Kevin has established strong ties within Kansas City neighborhoods and in the business and not-for-profit communities. He has performed volunteer board service for 100 Men of Blue Hills, Christmas in October, Metropolitan Crime Commission's MCPS & Second Chance Programs, Northland Neighborhood Inc.(NNI), Genesis Promise Academy, Black Community Fund, UMKC Women's Center, and Jackson County Family Court's Juvenile Detention Alternative Initiative (JDAI), just to name a few.

Kevin earned a BA in Communication/Journalism from Park College in 1985 and a Masters in Education, Educational Leadership from Northcentral University.

He has two extremely active teen daughters. When he is not actively involved with family and community engagement he enjoys sports, traveling, or relaxing with his huskey "Dallas."

SHANNON JAAX, AICP

- Shannon Jaax currently serves as the Director of the Repurposing Initiative for Kansas City Public Schools, where she is leading a community-driven effort to repurpose 30 closed school sites so they once again serve as valuable assets for the community.

Shannon's career has focused on community and economic development in the public, private and non-profit sectors. She has served as a Planner for Kansas City, MO, and a Program Manager at Los Angeles Neighborhood Initiative (LANI), which has received national recognition for its catalytic approach to neighborhood revitalization. Shannon also served as a Peace Corps Volunteer in Slovakia where she developed a micro-lending program for rural women.

Jaax received a Master of Planning degree from the University of Southern California and a BSBA in International Business and Finance from American University, Washington DC.

DEBBIE M. SIRAGUSA, C.P.A.

1216 W. 67th Street
Kansas City, Missouri 64113

Home: 816-756-1005

Cell: 816-878-2039

SUMMARY

Chief Financial Officer \ Executive Director with over twenty-two years of experience in financial and administrative management in government organizations and business enterprise operations. Expertise in overall financial management, policy development, regulatory compliance, reporting systems, interpretation of business and financial laws, procurement and contract negotiation.

PROFESSIONAL EXPERIENCE

KANSAS CITY PUBLIC LIBRARY DISTRICT
Kansas City, Missouri

2006-Present

Chief Financial Officer

- Responsible for all financial aspects of the Library District including accounting, audits, budgeting, accounts payable, investments, payroll, and financial reporting. Responsible for revenue management including property tax funds, fees and other service charges. The Library has an annual operating budget of approximately \$18 million, in addition to capital funds and endowment funds.
- Responsible for oversight of information technology department. Have successfully outsourced and moved to hosted environments when beneficial and reorganized to stabilize core systems management.
- Created and now oversee a separate purchasing department to coordinate and manage all bidding, negotiations and purchasing order processing.
- Oversee and coordinate legal services. Oversee contracting function to include the creation or review of all contracts.
- Led efforts to replace the payroll system with ADP contract services, including the automation of the timekeeping system.
- Implemented more efficient cash control procedures, stronger internal controls, and improvement of financial reporting and the budgeting process.
- Managed the transfer, acquisition and financing of the Central Library parking garage and Central Library building. Both properties were uniquely financed and owned by outside partnership organizations.
- Oversee the Kansas City Library Service Program (LSP) a library system automation service offered by the Library to other organizations with 29 customer organizations in Missouri and Kansas, including the Kanas City Public School system.
- Serve as representative for the Library and multiple other taxing jurisdictions, including the Metropolitan Community College, on the Tax Increment Financing (TIF) Commission. Efforts have led to both awareness and actual reductions in diversions and abatement of property tax revenue.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Oklahoma City, Oklahoma

2001-2006

Associate Vice Chancellor for Budget & Finance (2005-2006)

Purchasing Director (2005-2006)

Assistant Vice Chancellor for Budget & Finance (2001-2005)

- Responsible for financial oversight and project management for various departments and constituent entities that are part of the Oklahoma higher education system coordinated by the Oklahoma State Regents for Higher Education.
- Directed and managed the annual \$30 million procurement and contracting function for the State Regents' Office, including policy development and procurement contract review and negotiation.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Oklahoma City, Oklahoma (Continued)

2001-2006

- Conducted financial research, analysis and budget and financial oversight assistance for the state tele-communications network, OneNet, operated by the State Regents.
- Negotiated technology contracts for OneNet operation which were available for use by all State of Oklahoma agencies.
- Coordinated restructuring for a major federal grant program.
- Managed federal funds, asset divestiture, and operational and governance reviews.
- Planned and oversaw audit of \$8 million annual circuit expenses.
- Recruited to assist in the transfer of the Quartz Mountain Arts & Conference Center and Nature Park to the State Regents. Served as Interim Executive Director and led efforts in the organizational development and operations for the initial years of operation under the State Regents.
- Received the Chancellor's Award for 2005.

OKLAHOMA CITY PUBLIC SCHOOL DISTRICT

Oklahoma City, Oklahoma

1999-2001

Executive Director of the Financial Services

- Managed financial aspects of the District including accounting, budget control, purchasing, accounts payable, treasury, payroll and financial reporting. (The annual operating budget, including capital funds, was over \$260 million.)
- Interpreted business and financial laws, policies and regulations affecting business affairs, and monitored adherence and compliance.
- Oversaw the Information Technology Department.
- Maintained financial accounting and reporting systems; coordinated external audits.
- Instrumental in the purchase and implementation of a new ERP system (SAP).
- Led contract negotiation efforts for SAP software, implementation and hosting. (Total contract value was \$3.5 million in the initial two years.)
- Developed a negotiation team including IBM and Gartner consultants, as well as outside legal counsel.
- Provided assistance with and participated in labor relations and negotiations.

OKLAHOMA TOURISM AND RECREATION DEPARTMENT

Oklahoma City, Oklahoma

1992-1999

Director of Administrative Services Div. / Chief Financial Officer (1998-1999)

Assistant Director of Administrative Services Div. (1992-1998)

- Directed the operations of all Department fiscal and accounting related systems, with an overall budget of approximately \$58 million plus capital funding.
- Oversaw financial management of large and small capital projects
- Managed the formulation of short- and long-range data processing programs including system design and hardware maintenance and purchases.
- Developed detailed budgeting and operation controls to support management decision-making, cost control and revenue generation.
- Provided direction to the Administrative Services Division (50 employees and budget of \$3 million) for fiscal control and budget management, purchasing, payroll, financial reporting and data processing.

OKLAHOMA CORPORATION COMMISSION
Oklahoma City, Oklahoma

1990-1992

Executive Assistant to General Administrator (1990-1992)
CPA / Auditor (1990)

- Supervised and directed various administrative departments including the Finance Department and the mailroom/print shop
- Coordinated with all departments, Division Directors and Commissioners to accomplish Commission requirements, legislative interaction, policy development and report preparation.
- Assisted with the budget request process and coordination with legislative fiscal analysis.

KERR-McGEE CORPORATION
Oklahoma City, Oklahoma

1987-1990

Internal Audit Department (1988-1990)
Management Trainee Program (1987-1988)

- Performed financial and operational audits and special projects for all divisions and subsidiaries.
- Assisted in planning, writing audit programs and reports.
- Initially recruited into the Management Trainee Program encompassing 3-6 month tours throughout the various divisions and departments of Kerr McGee.

EDUCATION

Bachelor of Science - Accounting, 1987 - 4.0 Overall GPA

East Central State University, Ada, Oklahoma

Numerous professional job-related seminars and workshops.

Maintain required continuing education for CPA license.

PROFESSIONAL CERTIFICATIONS

Certified Public Accountant, 1988

Certified Procurement Officer - State of Oklahoma, 2005

Bruce A. Eddy, Ph.D.
1627 Main Street, Suite 500, Kansas City, MO 64108
Voice 816.842.7055 ext.5 / Fax 816.842.7209
E-mail: baeddy@jacksoncountycare.org
Web Site: www.jacksoncountycare.org

EMPLOYMENT

- 11/05 - Present: Executive Director, Jackson County Community Mental Health Fund. 1627 Main Street, Suite 500, Kansas City MO 64108.
- 7/98 - 10/05 Clinical Assistant Professor, Department of Psychiatry, University of Missouri-Kansas City School of Medicine.
- 11/97 - 10/05 Executive Director, Resource Development Institute (formerly The Greater Kansas City Mental Health Foundation).
- 5/94 - 10/97: Project Coordinator, UAP of Romania Project. American Association of University Affiliated Programs for Persons with Developmental Disabilities, Silver Spring, Maryland.
- 1/92 - 12/93: Project Director, Missouri Developmental Disabilities Resource Center, University of Missouri-Kansas City Institute for Human Development, University Affiliated Program.

PROFESSIONAL COMPETENCIES

- Public Mental Health Programs and Services
- Extramural Funding, Grants Management, Grant Development
- Public Policy, Policy Analysis in Behavioral Health, Social Services
- Non-profit Organizational Development, Management
- Justice System response to mental illness, mental disabilities
- Mental Health Levy, Missouri Political Subdivision operations
- Program Evaluation, Quantitative Analysis

SELECTED PAPERS AND RESEARCH REPORTS

- Eddy, B. (2012). Public payer interaction in Jackson County: Medicaid, the Affordable Care Act, and the Jackson County Mental Health Fund.
- Eddy, B. (2011) Entitlement funding of mental health care in Jackson County, Missouri. Kansas City: MO Jackson County Community Mental Health Fund.
- Eddy, B., (2009). Linguistic diversity of public mental health care in Jackson County, Missouri. Kansas City, MO: Jackson County Community Mental Health Fund.
- Eddy, B. & Leazer, N. (2007). The municipal jail: An obsolete idea whose time has come. *American Jails* January/February: 19-24.
- Sagduyu K., Dokucu M.E., Eddy B., Craigen G., Baldassano C.F., and Yildiz A. (2005). Omega-3 fatty acids decreased irritability of patients with bipolar disorder in an add-on, open label study. *Nutrition Journal* 9;4(1):6.
- Eddy, B., Willett, J. and Burns, P. (2005). *Prospect Corridor Social Services Provider Plan*. Kansas City: Planning and Development Department, City of Kansas City, Missouri.

Eddy, B. (2001). *A program for preventing violence in children of mentally ill, substance abusing inmate parents (Report U81/CCU7131461-01)*. Centers for Disease Control and Prevention, Center for Injury Prevention and Control.

Eddy, B, Huffman, M., Szubka, M.H and McCool, M.L. (2001). Challenges in Research with Incarcerated Parents and Importance in Violence Prevention. *American Journal of Public Medicine* 20 (1S), 56-62.

EDUCATION

Ph.D. 1994 Doctor of Philosophy, Community-Oriented Psychology: University of Missouri-Kansas City, Kansas City, MO.

SELECTED ENGAGEMENTS, GRANTS AND SPECIAL PROJECTS

Member: Society for Community Research and Action, American Psychological Association division 27. Friends of Kansas City Municipal Problem-Solving Courts (2010-2013). Treasurer of new non-profit board of directors, obtained IRS tax-exemption for charitable support organization.

Mental Health Court Commission (2005-Present). Voluntary interagency partnership to oversee and coordinate contracts in interjurisdictional diversion courts.

Bureau of Justice Assistance grant 2003-DD-BD-1142 (2003-2006) to the Office of the City Manager, City of Kansas City, Missouri; for mental health court enhancement and expansion. Lead development team and fiscal agent; \$150,000.

Substance Abuse and Mental Health Services Administration grant to the Office of the Jackson County Executive (2003-2005). Capacity Expansion Grant for Jail Diversion: \$670,750.

Local Government Consulting (1997-2005). Management consultation and program evaluation services for Jackson County Executive, Community Mental Health Fund, Mental Health Court Commission, COMBAT, Domestic Violence Fund, and the Jackson County Health Department.

National Institute of Justice grant (2003-2005) to Office of the County Executive to develop intensive case management for homeless clients in mental health court: \$150,000.

Prospect Corridor Social Service Provider Assessment (2004-2005). Investigated social services and determined strategies for collaboration among residents, social service organizations and faith-based groups. Kansas City Planning and Development Department, \$85,000.

Substance Abuse and Mental Health Services Administration (2002) to National Alliance on Mental Illness of Greater Kansas City. Project to develop a regional resource for law enforcement Crisis Intervention Teams (CIT) (150,000).

Centers for Disease Control and Prevention, Center for Injury Prevention, Principal Investigator: grant U81/CCU7131461-01 (1999-2001): A program for preventing violence in children of mentally ill, substance abusing inmate parents: \$750,000.

Housing Authority of Kansas City, Missouri (1998-2000). Program Evaluation of Guinotte Manor HOPE-VI social service programs funded by US Department of Housing and Urban Development: \$200,000.

Federal Contractor: Administration on Developmental Disabilities, Administration on Children and Families

(1994-1997) to Association of University Centers on Disability for Technical Assistance to the University-Affiliated Programs on Developmental Disabilities.

Federal Subcontractor: United States Agency for International Development (USAID) via World Vision; Training and technical assistance, University of Bucharest Romania, C. Davila University of Medicine and Pharmacy, Maternal and Child Health Institute (IOMC).

HONORS AND AWARDS

Professional Award: Service to persons with mental illness and their families, National Alliance for the Mentally Ill, November 2004.

Bishop's Award: Outstanding Contribution to Diocese of Kansas City-St. Joseph, October 2002.

Evaluation Award: Outstanding service in providing evaluation direction to COMBAT. Community-Backed Anti-Drug Tax, July 2001

Recognition for Service: Education and advocacy for mental illness. Missouri Department of Mental Health, April 2000.

Meritorious Contribution to National Advocacy Policy. Trebuie - Institutul Mamei Si Copiii (IOMC) [*Romanian Institute of Maternal and Child Health*] November 1995.

Chancellor's Award Scholarships: August, 1990; January, 1987.

Missouri Psychological Association graduate student research competition: First Place, 1986.

Psi Chi, The National Honor Society in Psychology: Inducted 1984; University of Missouri Kansas City chapter secretary, 1986; Recognitions of Achievement; 1985, 1986.

SELECTED PRESENTATIONS AND TRAINING

Eddy, B. (October 2013). Mental health systems and current topics in care for uninsured in Missouri.

Guest lecture: Undergraduate health administration course, University of Missouri-Kansas City School of Arts & Sciences.

Eddy, B. (January 2013). Trauma considerations for helping professionals. Guest lecture: Immigration and family law colloquium, University of Missouri-Kansas City School of Law.

Eddy, B. (September 2012). Mental health systems for the uninsured in Missouri. Guest lecture: Graduate level social work course, University of Missouri-Kansas City School of Social Work.

Eddy, B. (December 2010). Developmental disabilities. Law enforcement crisis intervention team (CIT) training. Regional Police Academy: Kansas City, MO.

Glesner Fines, B. & Eddy, B. (August 2011). Ethically handling the unstable client. Missouri Bar Association Family Law Conference: Lake Ozark, MO.

Eddy, B. & Mora, M. (June 2011). Mental health response to Spanish speaking telephone callers. Cambio de Colores, Tenth Annual Conference: Kansas City, MO.

Eddy, B. (March 2009). Developmental disabilities. Detention officer crisis intervention team (DOCIT) training, Mid-America CIT Council. Jackson County Detention Center, Kansas City, MO.

Leazer, N. and Eddy, B. (April, 2007). Persons with mental illness in the criminal justice system. Missouri Association of Public Administrators Annual Convention. Kansas City, MO.

EVERETT “Jake” JACOBS

8511 Hillcrest Rd.
Kansas City, MO 64138
816-363-2000
jjacobs@eitas.org

EXECUTIVE DIRECTOR

Highly qualified professional with 30+ years in private, public and not-for-profit management. Results-focused and effective leader with strong analytical and problem-solving skills. Able to develop and maintain good working relationships with staff, funding sources, community groups, boards, and legislators. Excellent oral and written communication skills. Strengths in:

- Policy development
 - Advocacy
 - Budgeting & financial management
 - Outcome development and measures
 - Planning & oversight
 - Program design & implementation
 - Collaboration and team building
-

PROFESSIONAL EXPERIENCE

Developmental Disability Services of Jackson County – eitas

Kansas City, MO

January 2006 to Present

Developmental Disability Services of Jackson County - eitas is a 38 year old organization established by state statute and funded by a county tax levy, Medicaid services and grants to provide needed services to persons with developmental disabilities residing in Jackson County, Missouri. Utilizing a \$14 million annual budget and assets of \$25 million we provide 5 residential homes, 5 sheltered workshops, a transportation department, crisis services, day service programs, and targeted case management. We fund and contract with over 22 providers for a variety of services and supports to over 3,000 persons with developmental disabilities in Jackson County Missouri.

Executive Director

Serve as the Executive Director reporting to a board of nine volunteers appointed by the Jackson County Executive. Directly supervise a management team consisting of a Deputy Director, CFO, Properties Manager, Transportation Manager, HR Manager, Agency Relations, Quality Assurance, and Eligibility Determination, with a total staff of 110 employees. Work with the board members, county executive, county, state, and federal legislators, State of Missouri, persons served, community groups, and providers to ensure ongoing services in residential, vocational, therapy, and physical health to those with developmental disabilities. Major projects have included:

- Restructuring of funding mechanisms and processes
- Development of Agency Relations Department
- Redesign and expansion of the Transportation Department and transportation services

- Assuming targeted case management from the State of Missouri for 3,700 individuals
- Increasing revenues and grants by over \$4 million in six years.

Pawnee Mental Health Services, Manhattan, KS

May 2001 to December 2005

Pawnee is a 51 year old, not-for profit community mental health center serving the citizens of a 10-county mixed urban and rural area in north central Kansas with a population base of 170,000. It serves over 7,400 clients from the main facility in Manhattan, and eleven satellite offices. Pawnee provides specialized services for children with SED and Autism Spectrum Disorder, seriously mentally ill adults, and adults with developmental disabilities, as well as psychiatric, in-patient, and medication services, comprehensive substance abuse, crisis, transportation, residential, supported employment, psycho-social groups, home and school-based programs, and prevention and education services. Pawnee employs 330 staff and contracted providers with an operating budget of \$14.2 million.

Executive Director

Served as the Executive Director of this large and diverse community mental health center, directly supervising a management team consisting of a Deputy Director, COO, Quality Director, HR Director, and Program Directors for Psychiatric, Children, Adult, Alcohol & Drug, Crisis, and Education/Prevention Services. Work directly with 33 board members, county commissioners, state legislators, community groups, juvenile justice, law enforcement, courts, and state officials including department directors and the governor's advisory council. Selected achievements include:

- Restructured staffing and service delivery to meet needs – service hours increased by 59% in two years
- Reversed severe financial losses - increased revenues by \$800,000 in one year
- Increased reserves from \$900,000 to \$2.1 million in 18 months
- Increased grant and fund-raising revenue by \$260,000 a year.
- Received Governor's Award for Kansas' Best Children's Program in 2003
- Adult SPMI program chosen for Dartmouth evidenced-based pilot project – one of only four centers selected in the United States

TRI-COUNTY MENTAL HEALTH SERVICES, Kansas City, Missouri

July 1996 to April 2001

Tri-County is a not-for-profit behavioral health center serving the citizens of Clay, Platte, and Ray counties in the Kansas City, Missouri metropolitan area. It provides a full spectrum of mental health and substance abuse services to over 8,000 adult and youth clients in a catchment area of 260,000 citizens. Services are provided in both urban and rural areas from five office locations. Tri-County provides services through a unique system combining traditional fee for service and managed care that utilizes its own professional staff as well as a large network of contracted private providers and agencies.

CHIEF OPERATING OFFICER

Managed all operational activities including: fiscal services; human resources; information services; quality improvement; medical records; development & fund-raising; grants; public relations; volunteers and support services. Provided consultation services to local and national agencies and organizations. Represented Tri-County in collaborative efforts with other related agencies and public entities, as well as interacted directly with local business leaders, legislators and the public. Directed the following achievements:

- Doubling of service revenues in four years and cash reserves in three years
- Successful CARF three-year accreditation at first survey
- Strategic plan development to grow services and expand funding base

EDUCATION

Masters Degree in Public Administration University of Missouri-Kansas City, 1992
-Minor in Not-For-Profit Management

Bachelors Degree in Business Administration University of Missouri-Kansas City, 1976
- Minor in Human Resources and Labor Relations

PROFESSIONAL AFFILIATIONS/ACHIEVEMENTS

National Association of County Behavioral Health & Developmental Disability Directors
2003 to present
Legislative Committee
Developmental Disabilities Committee

American Association on Intellectual and Developmental Disabilities
2006 to present
Geriatrics Committee
Health Committee

Missouri Association of County Developmental Disability Directors, (MACDDS)
2006 to present
Finance Committee
Treasurer 2009
President –Elect 2010
President – 2011
Past President 2012
Legislative Co-Chair 2013 to present

**National Institute for Transportation Coordination
Center for Transportation Administration – Washington D.C.**
Graduate 2006

**National Leadership Institute for Developmental Disabilities
University of Delaware**
Graduate 2007

Mid-America Regional Council (MARC) STAC-JARC Transportation Committee
2007 to present

Mental Health Stakeholders Group – Kansas City Region
2007 to present
Chair 2009

Jackson County Regional Rail Coalition
2011 to present

Missouri Public Transit Association
Board Member, 2012 to present

National & State Chapters of the Association for Persons in Supported Employment (APSE)
2007 to present

State Employment Leadership Network (SELN)
2010 to Present
Advisory Board Member

Association of Community Mental Health Centers of Kansas, May 2001 to 2006
Executive Board Secretary, 2002 to 2004
Executive Board President 2005 to 2006
Public Policy and Planning Committee
Medicaid Committee
Data/Research Committee

Community Health Council of Northeast Kansas, June 2001 to 2005
Board member
Board Chair, 2003 to 2005

Pawnee Mental Health Services Endowment Fund
Board Secretary, 2001 to 2005

Rocky Mountain Council of Community Mental Health Centers, 2001 to 2006
Executive Board Member representing the State of Kansas – 2002 to 2005

The Mental Health Consortium, 2001 to 2006
Board Member

State of Kansas Automated Information Management System Oversight Committee,
October 2003 to 2005

State of Kansas New Freedom Commission Federal Grant Project Committee
2005

Manhattan Area Chamber of Commerce, June 2001 to 2005
Public Policy Committee
Health Committee

National Council Community Behavioral Health, July 1996 to 2005

Association for Behavioral Healthcare Management, June 2001 to 2005

Community Network for Behavioral Healthcare, Inc. (CommCare) of Kansas City, 1997 to 2001

Board member
Chair, Planning & Marketing Committee -1998
Board Treasurer 1998 to 2001

Missouri Coalition of Community Mental Health Centers, 1996 to 2001

Family Support Committee
Fiscal Officers Committee

Department of Mental Health KC Area Planning Committee, 1999 to 2001

Cultural Competency Committee
Consumer Access Committee

Northland Regional Chamber of Commerce, 1996 to 2001

Legislative Committee
Education Committee
Leadership Northland Program graduate - 1997

Missouri Chamber of Commerce

Leadership Missouri Program Graduate – 1999

South Kansas City Chamber of Commerce, 2007 to present

Education Committee
Leadership program 2007-2008

Personal

Married for 44 years to my high school sweetheart
We have three daughters and 12 grandchildren
Hobbies include: family; writing; art; and gardening

Patricia A. Amick

102 East 125th Place
Kansas City, MO 64145
(816) 305-6210
Patricia.Amick@mccckc.edu

Skills Summary

Eighteen years of experience in project management, systems management, budget/financial planning and business analysis for a major consulting company and a five campus Community College. Leveraged skills in project management, process improvement, systems integration, developing strategy, and implementing solutions. Strong work experience in the telecom industry and public sector. Exceptional organizational, analytical, and managerial skills.

Experience 1996–Current

Metropolitan Community Colleges

Director of Administrative Systems & Management Services (2/08-Present)

- Direct and manage Administrative Services project management function by working with Administrative Services teams and other key stakeholders to set the priorities.
- Direct and manage PeopleSoft Payroll, HR and Financial systems.
- Maintain communication with the Administrative Services directors and other key stakeholders on all current and future projects.
- Serve as a key member of the district technology leadership team, working collaboratively with all areas to coordinate the use of resources.
- Serve as a key member of the College Finance/Budget team, working collaboratively to coordinate College's financial plan.
- Provide analysis and recommendations for decision-making regarding salary and benefit negotiations, insurance options, budget allocation, organizational structure, and other financial related issues.
- Develop partnerships with the administrative and college units to balance their needs with overall needs of the institution for the delivery of flexible solutions and high quality integrated systems.
- Direct and manage Administrative Services information infrastructure to support the strategic and tactical planning needs of the departments.
- Direct identification and research into emerging trends in the Administrative Services areas as it pertains to process improvement and best practices.
- Direct evaluation of new functionality for feasibility to the district, make appropriate recommendations, and implement as approved.
- Direct the design and development of new business processes resulting from new or updated systems, implement systematic process improvement initiatives, and major policy/procedure changes as needed.
- Direct the identification of requirements and needs and lead the incorporation of these needs into technology planning, project management, and deployment of resources.
- Provide leadership on establishment of internal controls for the district's adequate control data input, processing, confidentiality of records, and distribution of relevant output information.
- Manage adhoc compliance issues and regulatory items for Administrative Services
- Provide leadership in the integration of the financial planning and strategic and educational planning processes
- Direct district-wide financial analysis and fiscal program review functions.
- Participate as a member of the MCC negotiations team when working with shared governance groups to establish a schedule of salary and conditions.
- Work with HR and the insurance committee to provide forecasting and cost analysis in establishing insurance programs and premiums.
- Managed the annual College, Compliance and Foundation audit process from 2007-2010

PeopleSoft System Manager (7/04-2/08)

- Planned and led upgrade projects for both Financials and Payroll modules.
- Planned implementation and maintenance strategies and managed ad hoc teams in carrying out development, prototyping, testing, security setup, and training activities.
- Directed systematic testing of each application of updates and fixes and/or upgrades, including arranging for appropriate testing environment, and certify the updates and fixes for application to the production system.
- Assured that the designated modules are effectively meeting business needs on a daily basis, and when they were not, researched and resolved problems, implemented solutions, or requested modifications as appropriate.

- Acted as primary system resource for functional users, at both the update and inquiry levels, utilizing knowledge of the Query Tool and SQL to assist end users accessing data and solving problems.
- Acted as functional expert for troubleshooting major production problems, setting up system and module security, and assuring that the system setups are properly maintained over time
- Served as interface between functional users and technical resources, coordinating with technical resources to resolve system problems.

PeopleSoft Applications Support (9/01-7/04)

- Acts as technical touchpoint for PS Financial area - Responsible for design, development, and support of PeopleSoft Finance.
- Resolves research requests and production critical requests.
- Coordinates the installation of internally developed programs into the production system.
- Determines the system/function requirements to properly design, develop, implement, upgrade, and support the system.
- Integrates knowledge with PeopleSoft Student Administration and Human Resources/Payroll.
- Upgraded PeopleSoft Student Administration from 7.5 to 8.0.

Cap Gemini Ernst & Young (formerly Ernst & Young, LLP)

PeopleSoft Integration/Implementation (5/01-9/01)

- Developed future vision and strategy to reach end goal.
- Heavily integrated PeopleSoft Inventory, Planning, Financials, and Order Management to successfully bring large manufacturing and distribution client live on PeopleSoft.

eCatalog Content Management Strategy (1/01-5/01)

- Led team in creation of a catalog content management strategy for a major telecommunications company.
- Conducted a detailed current state assessment to determine current catalog content practices.
- Developed future vision, strategy, and high-level project plan to reach end goal.

Supply Chain Industry Technology Offerings (10/00-12/00)

- Performed analysis on leading edge technology offerings within the supply chain industry.
- Developed deliverable displaying technology offerings, future trends, software/service vendors.
- Presented findings to upper level client management.

PeopleSoft Integration (12/99-10/00)

- Led team for the functional/technical PeopleSoft Inventory module.
- Created the business case, workplan and resource requirements.
- Analyzed the Inventory Applications that were used by the organizations.
- Developed strategies for security for the Inventory Team.
- Developed data conversion strategy for combining the Inventory systems (non-PeopleSoft and Inventory PeopleSoft systems).
- Managed the team's workplan and deliverables through all phases of the life cycle to completion of the project.

eProcurement Analysis (11/99-12/99)

- Led the Commodities Selection team to select the appropriate commodities for the year 2000 roll-out.
- Researched and evaluated commodities, created data gathering criteria, determined an evaluation strategy, created current state process flows, and coordinated the selection across teams.
- Evaluated Supplier readiness criteria and interviews.
- Evaluated the eProcurement vendors.

PeopleSoft 7.5 Upgrade (11/98-10/99)

- Acted as the liaison between security and the Inventory and Purchasing modules to ensure security was implemented correctly.
- Acted as lead for Inventory reporting effort.
- Analyzed current processes, developed gap analysis between versions and created level of effort documentation for the upgrade of customizations to the inventory module.
- Created delta user procedure documentation for the client explaining the enhancements of upgrade.
- Assisted in overall functional/technical management process including team lead meetings, status, managing system defects process and assigning developers where needed .

Procurement and Logistics Reengineering (5/97- 10/98)

- Created a detailed business case to consolidate two Sprint Division's distribution networks.
- Led functional resources for presentation of Purchasing and Inventory system in Conference Room Pilot.
- Assisted in driving out business/system requirements and performed gap analysis by facilitating pre-walkthrough sessions with clients.
- Developed PeopleSoft on-line modifications, modifications to delivered SQRs, custom reports and processes, including data conversion processes

- Conducted unit testing, system testing, integrated testing, and stress testing.
- Established policies, procedures and communication vehicles to manage all project activities.
- Created User Procedures and trained the PeopleSoft trainers and help desk to support/train end users.
- Developed an implementation plan for Reverse Logistics and Distribution Center Consolidation processes and for implementation of ERP package.

Customer Service Enhancement (2/97-5/97)

- Analyzed and created design specifications for the Collections area to allow for selectable bill cycle.
- Oversaw the testing of one area of the project, Customer Selectable Bill Cycle.
- Designed, wrote and unit tested two modules to extract information from customer databases.

Wireless Company Startup (8/96-2/97)

- Developed methods and procedures for the collections area within the customer care department of a large start-up company.
- Coordinated and conducted testing efforts for the Collections module.
- Developed and conducted training sessions for call center team leaders and trainers of a telecommunications start-up company.
- Supported the implementation of the call center applications including the UPS/ASI Inventory Management application and the Lightbridge Credit Workstation application.

Education

1991-1996 Iowa State University Ames, IA

- B.S., Management Information Systems
- B.S., Accounting
- Minors in Spanish and International Studies

Computer Skills

- Package Work: PeopleSoft Purchasing, Inventory, Order Management, General Ledger, Accounts Payable, Student Financials, Student Administration, Human Resources/Payroll, Benefits, Asset Management, Time and Labor
- Software: MS Word, MS Excel, MS PowerPoint, MS Outlook, MS Access, Visio
- Languages: SQL/SQR, PeopleCode, Crystal Reports, PeopleSoft Query, Application Engine, Cobol

Additional Skills

- Structured Thinking and Communication
- Facilitated Session Leadership Training
- Situational Leadership

Community Service

Junior League of Kansas City (1996-Current)

Chief of Staff – 2013-14

Director of Finance/Treasurer & Membership Development Committee – 2012-13

Assistant Treasurer & Membership Development Committee – 2011-12

100th Anniversary Committee – 2010/2011

Resource Allocation Chair – 2009/10

Member at Large/Membership Council – 2008/09

Nominating Committee – 2007/08

Holiday Mart – 2003/07