

Request for Legislative Action

Res: #21015
Sponsor: Theresa Cass Galvin
Date: July 25, 2022

| Completed by County Counselor's Office | | | |
|--|----------------|---------------------------|-----------|
| Action Requested: | Resolution | Res.Ord No.: | 21015 |
| Sponsor(s): | Theresa Galvin | Legislature Meeting Date: | 7/25/2022 |

| Introduction |
|--|
| Action Items: ['Transfer'] |
| Project/Title: |
| Transferring \$85,000 within the General Fund to address higher than budgeted gasoline expenses. |

| Request Summary |
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| The Sheriff's Office is requesting a budget transfer of \$85,000 from 001-8003-56830 (General Fund - Mandated Contingency) to 001-4201-57110 (General Fund – Sheriff – Gasoline) to address gasoline expenses that will be more than originally planned in the 2022 budget. The 2022 budget was adopted with \$250,000 planned for gasoline expenses. We forecast gasoline expenses of \$335,789, resulting in a forecasted deficit of \$85,789. The increased expense is due to the price per gallon increasing significantly. The volume of gasoline forecasted to be used in 2022 is relatively flat compared to 2021 volume. |

| Contact Information | | | |
|---------------------|----------------------|------------------------|-----------------------|
| Department: | Sheriff | Submitted Date: | 7/6/2022 |
| Name: | Elizabeth A. Money | Email: | EMoney@jacksongov.org |
| Title: | Office Administrator | Phone: | 816-541-8017 |

| Budget Information | | | |
|---|--------------------------------------|--------------------------|----------|
| Amount authorized by this legislation this fiscal year: | | \$85,000 | |
| Amount previously authorized this fiscal year: | | \$ 0 | |
| Total amount authorized after this legislative action: | | \$85,000 | |
| Is it transferring fund? | | Yes | |
| Transferring Fund From: | | | |
| Fund: | Department: | Line Item Account: | Amount: |
| 001 (General Fund) | 8003 (3% State Mandated Contingency) | 56830 (Contingency Fund) | \$85,000 |
| Transferring Fund To: | | | |
| Fund: | Department: | Line Item Account: | Amount: |
| 001 (General Fund) | 4201 (Sheriff) | 57110 (Gasoline) | \$85,000 |

Request for Legislative Action

| | |
|--------------------------|------------------|
| Prior Legislation | |
| Prior Ordinances | |
| Ordinance: | Ordinance date: |
| | |
| Prior Resolution | |
| Resolution: | Resolution date: |
| | |

| | |
|--|----|
| Purchasing | |
| Does this RLA include the purchase or lease of supplies, materials, equipment or services? | No |
| Chapter 10 Justification: | |
| Core 4 Tax Clearance Completed: | |
| Certificate of Foreign Corporation Received: | |
| Have all required attachments been included in this RLA? | |

| | |
|---|------|
| Compliance | |
| Certificate of Compliance | |
| Not Applicable | |
| Minority, Women and Veteran Owned Business Program | |
| Goals Not Applicable for following reason: Not spending money | |
| MBE: | .00% |
| WBE: | .00% |
| VBE: | .00% |
| Prevailing Wage | |
| Not Applicable | |

| |
|--|
| Fiscal Information |
| <ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. |

Request for Legislative Action

Submitted by Sheriff requestor: Elizabeth A. Money on 7/6/2022. Comments:

Approved by Department Approver Michael L. Montgomery on 7/6/2022 11:49:07 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 7/7/2022 8:49:36 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 7/7/2022 8:57:32 AM. Comments:

Approved by Budget Office Approver Mark Lang on 7/7/2022 10:04:56 AM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylvania Stevenson on 7/8/2022 10:32:18 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 7/13/2022 10:48:07 AM. Comments: Returned at submitter request.

Submitted by Requestor Elizabeth A. Money on 7/13/2022 11:03:29 AM. Comments: Revised amount and "from" account per Mr. Schulte.

Approved by Department Approver Ronald A. Fletcher on 7/13/2022 12:53:08 PM. Comments: Approved. Major Ron Fletcher

Not applicable by Purchasing Office Approver Barbara J. Casamento on 7/13/2022 1:33:08 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 7/13/2022 1:53:28 PM. Comments:

Approved by Budget Office Approver Mark Lang on 7/13/2022 4:36:09 PM. Comments: A revised fiscal note has been attached.

Approved by Executive Office Approver Troy Schulte on 7/15/2022 4:49:12 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 7/21/2022 9:09:19 AM. Comments:

Gasoline Usage Recap - Sheriff's Office

Prepared by Beth Money

| 2021 | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Total | Average |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|
| Fuelmaster Volume | 7,375 | 6,780 | 7,529 | 7,507 | 7,505 | 6,935 | 5,499 | 6,942 | 7,459 | 7,936 | 7,317 | 7,981 | 86,765 | 7,230 |
| Fuelmaster Per Gallon | \$ 1.73 | \$ 1.85 | \$ 2.14 | \$ 2.18 | \$ 2.23 | \$ 2.26 | \$ 2.36 | \$ 2.36 | \$ 2.38 | \$ 2.63 | \$ 2.53 | \$ 2.36 | | \$ 2.25 |
| Fuelmaster Billing | \$ 12,752 | \$ 12,544 | \$ 16,113 | \$ 16,366 | \$ 16,735 | \$ 15,672 | \$ 12,978 | \$ 16,382 | \$ 17,752 | \$ 20,872 | \$ 18,532 | \$ 18,857 | \$ 195,556 | \$ 16,296 |
| Wex Bank Fuel Cards | \$ 505 | \$ 794 | \$ 1,292 | \$ 1,381 | \$ 1,075 | \$ 1,080 | \$ 1,320 | \$ 2,373 | \$ 1,716 | \$ 1,626 | \$ 1,391 | \$ 1,492 | \$ 16,045 | \$ 1,337 |
| Total Fuel Expense | \$ 13,257 | \$ 13,338 | \$ 17,405 | \$ 17,747 | \$ 17,810 | \$ 16,752 | \$ 14,298 | \$ 18,755 | \$ 19,468 | \$ 22,498 | \$ 19,923 | \$ 20,349 | \$ 211,601 | \$ 17,633 |

| | Actual | Actual | Actual | Actual | Actual | Actual | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|
| 2022 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Total | Average |
| Fuelmaster Volume | 6,820 | 6,760 | 7,223 | 7,494 | 7,595 | 8,112 | 8,000 | 7,800 | 7,500 | 7,500 | 7,500 | 7,500 | 89,805 | 7,484 |
| Fuelmaster Per Gallon | \$ 2.54 | \$ 2.73 | \$ 3.29 | \$ 3.11 | \$ 3.59 | \$ 3.96 | \$ 3.79 | \$ 3.69 | \$ 3.59 | \$ 3.59 | \$ 3.59 | \$ 3.59 | | \$ 3.42 |
| Fuelmaster Billing | \$ 17,323 | \$ 18,455 | \$ 23,736 | \$ 23,307 | \$ 27,266 | \$ 32,124 | \$ 30,320 | \$ 28,782 | \$ 26,925 | \$ 26,925 | \$ 26,925 | \$ 26,925 | \$ 309,012 | \$ 25,751 |
| Wex Bank Fuel Cards | \$ 1,300 | \$ 1,858 | \$ 1,705 | \$ 2,528 | \$ 2,545 | \$ 2,641 | \$ 2,500 | \$ 2,400 | \$ 2,300 | \$ 2,400 | \$ 2,300 | \$ 2,300 | \$ 26,777 | \$ 2,231 |
| Total Fuel Expense | \$ 18,623 | \$ 20,313 | \$ 25,441 | \$ 25,835 | \$ 29,811 | \$ 34,765 | \$ 32,820 | \$ 31,182 | \$ 29,225 | \$ 29,325 | \$ 29,225 | \$ 29,225 | \$ 335,789 | \$ 27,982 |

Budget: \$ 250,000
Variance: \$ (85,789)