

**FAMILY COURT DIVISION  
16TH JUDICIAL CIRCUIT OF MISSOURI  
CONTRACT FOR SERVICES**

This contract is made and entered into by and between the Family Court Division of the 16th Judicial Circuit of Missouri (hereinafter referred to as the "Court"), and the Jackson County Sheriff's Department (hereinafter referred to as "Contractor"), For consideration as stated below, the parties agree as follows:

**1. Definitions**

None

**2. Term of Agreement**

This agreement shall be in effect from a projected date of January 1, 2026 through December 31, 2026, subject to the provisions of this agreement relating to termination of this agreement, as set forth below.

**3. Services Rendered**

Contractor agrees to provide the following services under this contract:

- a. Act as a deterrent by their mere presence (Sheriff's Uniform); ensure the safety and wellbeing of all participants and staff in the Court's Connections Supervised Visitation Program;
- b. Intervene (up to and including arrest) when any person(s) becomes violent, is clearly intoxicated and/or poses a threat to the safety and well-being of staff and other occupants of Family Court Resource Services;
- c. Escort parents out of the building if needed if/when a visit is canceled as a result of a rule violation and a parent responds to same erratically;
- d. Record intake information into database (Secure Cases) for parents who are exchanging children for overnight visits;
- e. Escort parents who are victims of domestic violence to their vehicle at the end of visitation services upon request;
- f. Generally provide surveillance as needed within the suite occupied by Family Court Resource Services and within the immediate perimeter of the building at 103 N Main, Independence, MO during program operation;
- g. When needed, escort non-custodial parents and their children to appropriate visit/waiting areas;

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h. At the end of programming operations, ensure facility is secured and staff are safely escorted out of the building to their vehicles (located directly behind the building).

#### 4. Payment

The Court agrees to reimburse the Contractor for the period January 1, 2026 through December 31, 2026, not to exceed the amount of \$80,000.00 (eighty-thousand dollars). This amount includes the use of one (1) deputy at an hourly rate not to exceed sixty dollars and zero cents (\$60.00), payable at a four-hour minimum for the following schedule:

Mondays through Thursdays, 4:30 p.m. through 8:30 p.m.

Saturdays, 9:30 a.m. through 5:30 p.m.

Sundays, 3:30 p.m. through 7:30 p.m.

The schedule above is subject to change based on the number of families registered in the Connections program at any given time. On Saturdays, two deputies may sign up to work in increments of four hours each as needed.

Payment for services shall exclude all Jackson County Circuit Court approved holidays and other court closures, two days for Santa-Cali-Gon Days Festival held in Independence, MO on the Independence Square, inclement weather closures, and any other days in which Connections notifies the Jackson County Sheriffs Department of a closure for any other reason.

Payment for contractual obligations of the Court is contingent upon funds being appropriated, budgeted, or otherwise made available, and the provisions of this agreement will become effective only when the funds appropriated for the purpose of compensating Contractor become available to the Court for disbursement.

## 5. Invoice

The Contractor agrees to submit an invoice on a monthly basis, no later than fifteen (15) days following the time for which services are being charged in the invoice.

The invoice shall state with specificity the number of units performed, the cost of each unit, and the total amount of reimbursement due for the period of time in which services are being charged.

Invoices shall be sent to the attention of:

Accounts Payable  
Family Court Division  
625 E. 26th St.  
Kansas City, MO 64108

Invoices may be submitted by email to: [accountspayable@courts.mo.gov](mailto:accountspayable@courts.mo.gov)

Payment shall be sent to:

Overtime Accounts  
Jackson County Sheriff's Office  
4001 NE Lakewood Court

Lee's Summit, Missouri 64064  
VIA Inter-department Billings

## **6. Termination**

- a. This agreement may be terminated at any time, upon the mutual agreement of the parties.
- b. Either party may cancel this agreement by giving written notice to the other party at least sixty (60) days in advance of a specified date of termination.
- c. Termination of this agreement may occur in the event funds from local, state, or federal sources are not obtained and continued at an aggregate level sufficient to allow for the purchase of the indicated quality of service, in which case the obligations of each party hereunder shall be terminated immediately upon receipt of written notice.
- d. The Court may terminate this contract at any time for good cause at the Court's discretion.

## **7. Confidentiality Clause**

All information that the Contractor may acquire from the Court, in conjunction with the Contractor's services, is confidential and is not to be transferred or disclosed to any other without the specific, written consent of the Court. Further, confidential information provided by the Contractor to Court personnel concerning youth or individuals and situations connected with the youth is not to be transferred or disclosed to unauthorized individuals without consent of the Contractor.

## **8. Other Provisions**

- a. Any notification under this agreement shall be made to:

On behalf of the Court: Theresa Byrd  
Deputy Court Administrator/Family Court  
625 E. 26th St.  
Kansas City, MO 6401

On behalf of the Contractor: Darryl Forte  
Jackson County Sheriff  
4001 NE Lakewood Court  
Lee's Summit, MO 64064

Any written notice shall be sent by certified mail, first class, postage paid, and the notice shall be effective upon deposit with the U.S. Postal Service.

- b. This agreement does not establish a master/servant or employer/employee relationship. It is intended between the parties that the Contractor is an independent contractor. Further it is understood as follows:
  1. The methods to be employed by the Contractor will be decided upon by the Contractor and not by the Court. The Court will not have any control over the Contractor, except to perform according to this agreement.
  2. The Contractor will pay any amounts due as a result of the Federal Insurance Contribution Act (FICA), the Federal Unemployment Act (FUTA), applicable federal, state, and local income tax liabilities, and all workers' compensation laws, and will furnish proof of the payment in a reasonable form as requested by the Court.
  3. The Court does not have mandatory rules of conduct for the Contractor.
  4. The Contractor will not be treated as an employee with respect to the services performed under this agreement for federal, state, or local income tax purposes.
  5. For reporting purposes, the Contractor's taxpayer identification number is: On File
- c. All documents, keys, manuals, and property belonging to the Court, and used by the Contractor, shall be returned to the Court on demand and in no event later than the last day of the term of this agreement. All information obtained by the Contractor from other sources used in providing services under this contract, is the exclusive property of the Court, and shall be returned to the Court as provided above.
- d. As an independent contractor, the Contractor assumes full responsibility and liability for any damages, claims, losses, costs, actions, and causes of action, whether or not now known or contemplated, including reasonable attorney fees, court costs, investigation costs, and other litigation expenses arising out of the acts, omissions or errors of the Contractor, its employees, agents, independent contractors and/or staff assigned to the Court pursuant to this contract. This provision of this agreement is intended solely for the benefit of the parties to this contract.
- e. As a Missouri state government agency, the Court does not maintain general liability insurance, nor can agree to indemnify and hold harmless any individual entity. Instead, the Court relies on the State Legal Expense Fund set forth in § 105.711 RSMo, as administered by the Office of the Attorney General of the State of Missouri. Each party shall be responsible for its own acts and omissions and shall be liable for payment of that portion of any and all claims, liabilities, injuries, suits, and demands and expenses of all kinds that may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by said party, its employees, agents, or subcontractors in the

performance or omission of any act or responsibility of said party under this Agreement. In the event that a claim is made against both parties, it is the intent of both parties to cooperate in the defense of said claim and to cause their insurers to do likewise. Both parties shall, however, retain the right to take any and all actions they believe necessary to protect their own interests. Nothing in this agreement will be deemed to constitute a waiver of the sovereign immunity of Jackson County, Missouri, the State of Missouri, and/or the 16th Judicial Circuit of Missouri.

- f. The parties agree that this contract shall be construed in accordance with the laws of the State of Missouri without regard to Missouri's choice of law rules and that Missouri shall be the forum state for all legal proceedings arising out of this agreement.
- g. If any clause or provision in this agreement shall be adjudged invalid or unenforceable, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect.
- h. Waiver by either party of any term, covenant, or condition in this agreement shall not operate as a waiver of any subsequent breach of the same or of any other term, covenant, or condition. No term, covenant, or condition of this agreement can be waived except by written consent and forbearance or indulgence in any regard shall not constitute a waiver whatsoever.
- i. By signing this agreement, Contractor certifies that all employees of Contractor are legally eligible to work within the United States. Contractor shall provide proof of legal eligibility upon request by the Family Court.
- j. No portion of the work performed under this contract shall be assigned or subcontracted in any manner without the express written consent of the Court.
- k. Each and every provision of law and clause required by law to be included in this contract shall be deemed to be included herein, and the contract shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not included, or is not correctly included, then on the application of either party to the Family Court, the contract shall be amended to make such inclusion or correction.
- l. This agreement—and the terms and conditions of any purchase order issued by the Court—contain the entire agreement between the parties to this contract with respect to the matters covered herein, and supersede all proposals and other communication of the parties to this contract. No other agreements, representations, or warranties—oral or written—have been made or are being made by, or on behalf of, the parties to this agreement.

IN WITNESS WHEREOF, the parties execute this agreement.

Family Court Division, 16th Judicial Circuit of Missouri  
625 E. 26<sup>th</sup> Street  
Kansas City, Missouri 64108

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Theresa Byrd  
Deputy Court Administrator/Family Court

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Date

and

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Darryl Forte  
Jackson County Sheriff

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Date

Budget approval for Family Court:



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Anthony Kelley  
Chief Financial Officer

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10-24-2025

Date

Legal approval for Family Court:



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Zach Smith  
Legal Counsel

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October 27, 2025

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Date

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625 E. 26<sup>th</sup> Street  
Kansas City, Missouri 64108

Theresa Byrd

Theresa Byrd  
Deputy Court Administrator/Family Court

01/09/2026

Date

and

Darryl Forte

Darryl Forte  
Jackson County Sheriff

11-6-25

Date

Budget approval for Family Court:

Anthony Kelley

Anthony Kelley  
Chief Financial Officer

10-24-2025

Date

Legal approval for Family Court:

Zach Smith

Zach Smith  
Legal Counsel

October 27, 2025

Date

APPROVED AS TO FORM  
County Counselor

ATTEST:  
Mary Baine  
Clerk of the County Legislature