

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a thirty-six month term and supply contract for the lease of vehicles for use by the Jackson County Drug Task Force to Lifestyle Leasing, Inc., of North Kansas City, MO, as a sole source purchase.

RESOLUTION #17818, February 21, 2012

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, the County desires to lease vehicles for use by the Jackson County Drug Task Force; and,

WHEREAS, section 1030.1, Jackson County Code, eliminates the requirement for competitive bidding when items or services to be purchased can be obtained from only one source and requires notification of and approval by the Legislature on such sole source purchases exceeding \$25,000.00; and,

WHEREAS, the officer in charge of the Drug Task Force has advised that, due to the unique needs of the Task Force for confidentiality and other law enforcement requirements, Lifestyle Leasing is the sole provider of leased vehicles on terms meeting the Task Force's needs in the Kansas City metropolitan area; and,

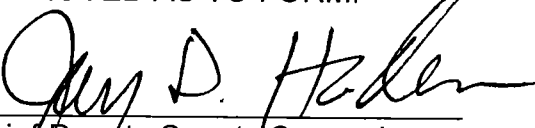
WHEREAS, the Director of Finance and Purchasing recommends the lease of vehicles from Lifestyle Leasing of North Kansas City, MO, as a sole source provider of this service; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,


BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payments on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17818 of February 21, 2012, was duly passed on February 27, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9


Nays 0

Abstaining 0

Absent 0

2/27/12

Date



Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

February 14, 2012

Date



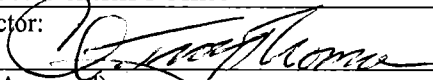
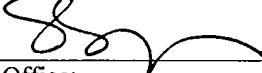
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res. Ord. No.: 17818
 Sponsor(s): James D. Tindall
 Date: February 21, 2012

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six (36) Month Term & Supply Contract for the furnishing of VEHICLE LEASE SERVICE for the Drug Task Force and the Sheriff's Office to Lifestyle Leasing of North Kansas City (Clay County), Missouri, as a sole source purchase.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: DTF Estimated Use: \$64,000.00 Department: Sheriff Estimated Use: \$21,370.00</p> <p style="text-align: center;">TOTAL: \$85,370.00</p> <p>Prior Year Budget (if applicable): \$54,895.00 Prior Year Actual Amount Spent (if applicable): \$53,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A</p> <p>Prior resolutions and (date): 17579, April 25, 2011</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465</p>										
<p>REQUEST SUMMARY</p>	<p>The DTF and the Sheriff's Office has requested a Thirty-Six (36) Month Term & Supply Contract with Lifestyle Leasing for Vehicle Lease Service. Lifestyle Leasing offers a wide variety of vehicle types and ages; as well as, the capability to swap out vehicles on short notice for covert law enforcement confidentiality and officer safety.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Thirty-Six (36) Month Term and Supply Contract for the furnishing of VEHICLE LEASE SERVICE for the Drug Task Force and the Sheriff's Office to Lifestyle Leasing of North Kansas City (Clay County), Missouri, as a sole source purchase.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS	Lifestyle Leasing Lease/Quotation, Sole Source Memorandum from Mr. Dan Cummings of the DTF and Captain Royce Richberg of the Sheriff's Office	
REVIEW	Department Director: 	Date: 2/8/2012
	Finance (Budget Approval): If applicable <i>Reynan A Ball</i>	Date: 2-10-12
	Division Manager: 	Date: 2/10/12
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

AUTOMOBILE LEASE AGREEMENT

This 3 year Automobile Lease Agreement made and entered into this _____ Day of _____, 2012 by and between Lifestyle Leasing Inc., a Missouri Corporation (Lessor), and the Jackson County Drug Task Force (Lessee)

Whereas, Lessee desires from time to time to lease automobiles for undercover assignment on both short and long term basis, and

Whereas, Lessor agrees to provide vehicles to Lessee under these conditions.

NOW THEREFORE, the parties agree as follows:

1. Lessor agrees to lease to Lessee unmarked vehicles for lease terms of 3 years. Vehicles leased for the annual rate listed on attached schedule, "Attachment A". Scheduled leased vehicles are full maintenance leases as listed in Attachment A, Vehicle Lease Schedule.
2. Any vehicle leased under this agreement will have unlimited mileage.
3. All vehicles leased under this lease agreement shall be current or up to two year old model vehicles, unless specified otherwise, based on your request as to certain vehicles needed for rather specific circumstances.
4. Neither Lessor nor its agents, servants, or employees will disclose to anyone not employed by lessor the identity of any vehicles leased under this agreement.
5. Lessor will provide full coverage insurance, and lessee shall be responsible for the \$1,000 deductible for collision and comprehensive damage to the leased vehicles, ordinary wear and tear excepted.
6. Lessor agrees to provide a substitute for any vehicle that is mechanically or otherwise unsafe or unsound. Lessor would not provide replacement vehicle for routine warranty, or general maintenance or body shop repair.
7. Either party may terminate this agreement for failure of the other party to comply with the terms thereof. If Lessor or lessee needs to terminate lease, for any reason, lessor or lessee needs to give other party 30 days written notice of cancellation.
8. Lessor shall at its expense register and license all vehicles in the name of Lifestyle Leasing Inc. in Missouri and keep all licenses current on all vehicles. Lessor will provide Lifestyle with a sales tax exemption certificate in regards to the vehicles leased. If any tax, sales or personal property would be charged by the county or state, the lessee would be responsible for the payment.
9. Lessee is paying \$90.00 per unit for the liability, collision and comprehensive coverage on vehicles leased with a \$1,000.00 deductible for comprehensive and collision and a \$60,000 combined single limit (liability and property damage), included in the lease payment. "Lifestyle" does not provide any warranties or guarantees on vehicles above and beyond those of the manufacturer.
10. Lessee agrees to maintain each of the vehicles by using the oil change credit card furnished by lessor, and have other repairs reported to "Lifestyle", so Lifestyle can schedule other maintenance. Lessee is responsible for all the operating cost including gas and oil, and must use lubricating, and other materials that meet manufacturers specifications. Lessee agrees to keep said vehicles capable of passing such inspection as may be required to obtain a motor vehicle license in the state of Missouri. Lessee agrees to provide the motor vehicle inspection slip for any vehicle whose license may expire during the term of this agreement to lessor, so lessor can renew license plates, or bring the vehicle in to be inspected. Lessee is not responsible for maintenance of items due to

11. This lease shall remain in force and effect as each vehicle covered for a period of 36 months from its respective date in service, and unless terminated as herein after provided, this lease thereupon shall be renewed annually as to all terms, covenants and provisions, here of for and additional term of one year, subject to availability of adequate funds. Adequate funds shall be understood to be monies which are made available through Federal Grants, Jackson County Drug Tax, and annual budget funding from Jackson County, Mo. This lease would terminate at the latest date of Dec 31, 2014; however, it could be renewed subject to new pricing on newer vehicles. Lessor would have an option to replace vehicles with similar vehicles during the term of the lease with lessor's approval. Lessor has the option on renewal in 2014 for an increase of no more than 5% in each additional year. Lessee would be notified 30 days in advance of any increase. This notification would not necessarily be at the same time as the automatic renewal period. Insurance renewal is based on the experience of he leased units, and is on a different renewal period than this contract. Lessor has the option of passing on any increase as a result of increased premiums.
12. Insurance quoted was based on a cost of \$90.00 per unit for the year 2012, included in the lease fee quoted on Attachment A. Subsequent years of 2013 and 2014 could be subject to an increase if loss experience causes an increase in insurance rate.

IN WITNESS WHEREOF, the parties have here unto set their hands and affixed theirs seals on the day and year first above written.

Jackson County, Missouri by:

Lifestyle Leasing Inc.

_____ Date _____

_____ Date _____

ATTACHMENT A – Vehicle Lease Schedule

Month-To-Month Lease – Full Maintenance with liability insurance and collision and comprehensive coverage with a \$1,000 deductible

Standard size passenger car 4 or 6 (cyl.) 2 wheel drive Example: Fusion, Milan, Galant or Mustang	\$615.
Standard size passenger cars 4 Or 6 (cyl.) all wheel drive Example: Taurus, Sable, Montego, 500	\$630.
Standard Size Mini Van – 2 wheel drive Example: Kia or Chrysler	\$635.
Standard Size Mini Van – all wheel drive Example:	\$650.
Mid Sized Pick Up 4x4 Example: Chevy Colorado, Dodge Dakota	\$610
Standard Size Extended Cab Pickup Example: Ford F150, 4x4, Chevy, or Dodge	\$650.
Standard Size Crew Cab Example: Ford F150, 4x4, Chevy, or Dodge	\$660
Standard Size Sport Utility 4x4 Example: Explorer, Endeavor	\$660.

Specialty vehicles quoted individually as needed

Note: Oil Changes included on all cars.

Note: Insurance included for combined single limit (liability and property) of \$ 60,000 and collision and comprehensive with a \$1,000. Deductible at a cost of \$90.00 per vehicle included in the above quoted monthly lease fee.



JACKSON COUNTY DRUG TASK FORCE Inter-Departmental

Date: 02/02/12

TO: Teddy Ballard, Senior Buyer, Jackson County, MO. Purchasing Department

FROM: Dan Cummings, Officer in Charge, Jackson County Drug Task Force

SUBJECT: 2012 Vehicle Lease Contract, Request for Sole Source Bid


The Jackson County Drug Task Force currently leases vehicles from Lifestyle Leasing. The vehicles are used for covert surveillance and undercover operations in narcotics investigations.

Because of the nature of narcotics investigations and the need for officer safety, confidentiality on the part of the vendor is of utmost importance. A covert law enforcement agency such as the JCDTF must deal with contractors and vendors that can be trusted not to divulge information that would compromise an officer or an investigation. Knowing the background and history of a vendor that we deal with on a one-to-one basis is a necessity. In addition, there is a requirement for a wide variety of types of vehicles and age of vehicles. And, there are occasions when a vehicle must be changed on short notice if it is compromised.

The JCDTF has researched costs from other vendors. All other lease or rental vehicle companies that were contacted in the Kansas City, Jackson County, Missouri region do not rent to police agencies for undercover operations.

Lifestyle leasing, over the years, has consistently provided vehicles and service for the lowest cost. The proposed 2012 contract is bid at the 2010 and 2011 rates; 615.00 for standard size passenger, 630.00 standard size passenger all-wheel drive, \$660.00 for SUVs and \$650.00 for trucks with insurance included. Lifestyle Leasing has provided this service to other law enforcement agencies in the metropolitan area. They have demonstrated that they understand the need for confidentiality in dealing with law enforcement agencies. They have maintained that confidentiality.

For the above reasons I respectfully request that Lifestyle leasing be considered as a sole source bidder for 2012 automobile lease contract for the JCDTF.


Dan Cummings, Officer-in-Charge
Jackson County Drug Task Force



OFFICE OF THE
JACKSON COUNTY
SHERIFF

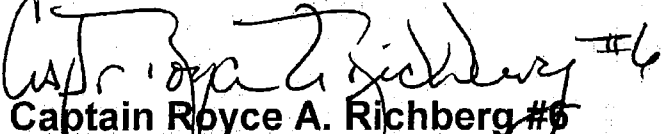
SHERIFF
MIKE SHARP
COLONEL
HUGH L. MILLS
COLONEL
BEN C. KENNEY

Teddy Ballard
Finance Department (Purchasing)
Jackson County (MO)

Dear Ms. Ballard

This letter is to serve as a request for the Jackson County Sheriff's Office to be included in the Lifestyle Leasing Term and Supply Contract with an estimated dollar amount of \$21,370.00 for a 12-month period.

Respectfully Submitted,


Captain Royce A. Richberg #6
Commander Staff Services Division