

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5294

Sponsor(s): Crystal Williams

Date: November 25, 2019

EXECUTIVE OFFICE

NOV 15 2019

SUBJECT	<p>Action Requested</p> <p><input type="checkbox"/> Resolution</p> <p><input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an ordinance transferring \$9,644.20 from 001-9999-47060 to the Sheriff's Office general fund for the reimbursement of overtime and office supplies pertaining to Operation Clean-Up Jackson County.</u></p>																
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$9,644.20</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$9,644.20</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$9,644.20</td></tr> <tr> <td>Source of funding (name of fund) and account code number</td><td>FROM ACCT</td></tr> <tr> <td>FROM: 001-9999-47060</td><td>\$9,644.20</td></tr> <tr> <td>TO: 001-4201-55030 – Overtime Salaries</td><td>\$8,698.41</td></tr> <tr> <td>001-4201-57010 – Office Supplies</td><td>\$ 945.79</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Office Estimated Use:</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$9,644.20	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$9,644.20	Amount budgeted for this item * (including transfers):	\$9,644.20	Source of funding (name of fund) and account code number	FROM ACCT	FROM: 001-9999-47060	\$9,644.20	TO: 001-4201-55030 – Overtime Salaries	\$8,698.41	001-4201-57010 – Office Supplies	\$ 945.79
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PRIOR LEGISLATION	Prior resolutions and (date): 20181, 6/10/19;																
CONTACT INFORMATION	RLA drafted by: Devyn Horsley, Administrative Specialist, 816-541-8017																
REQUEST SUMMARY	<p>Per the Memorandum of Understanding agreed upon by Jackson County and the United States Marshal Service, the Jackson County Sheriff's Office requests the transfer of reimbursed overtime funds and office supplies as shown below: (RES. 20181)</p> <p>FROM: 001-9999-47060 - \$9,644.20</p> <p>TO: 001-4201-55030 overtime salaries - \$8,698.41 001-4201-57010 office supplies - \$945.79</p>																
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																
COMPLIANCE	<p><input type="checkbox"/> MBE Goals</p> <p><input type="checkbox"/> WBE Goals</p> <p><input type="checkbox"/> VBE Goals</p>																
ATTACHMENTS																	

REVIEW	Department Director: <i>[Signature]</i>	11-15-19
	Finance (Budget Approval): <i>[Signature]</i> If applicable	Date: 11/15/19
	Division Manager: <i>[Signature]</i>	Date: 11-15-19
	County Counselor's Office: <i>[Signature]</i>	Date: 11/21/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

See 11/15/19

Account Number:	Account Title:	Amount Not to Exceed:
001-9999-47060	General fund - Miscellaneous	\$ 9,644.20

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

ORD # 5294

Department / Division	Character/Description	From	To
General Fund - 001			
9999	47060 - Miscellaneous	9,645	
2810	Undesignated Fund Balance		9,645
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4201 - Sheriff	55030 - Overtime Salaries		8,699
4201 - Sheriff	57010 - Office Supplies		946
Savel M & 11/15/19		\$ 19,290	\$ 19,290