

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18361

Sponsor(s): James D. Tindall

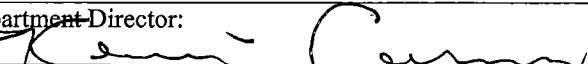

Date: January 13, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Thirty-Six Month Term and Supply Contract with 2 Twelve Month options to Extend for the furnishing of Food Service Management for usage by the Department of Corrections to ABL Management Incorporated of Baton Rouge, LA, under the Terms and Conditions of Bid No. 64-13.</u></p>																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Corrections Estimated Use: \$1,365,150.00</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriate through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$1,285,476.00 Prior Year Actual Amount Spent (if applicable): \$1,245,066.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO							
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 16820, February 09, 2009</p>																
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cassandra Cheek, Senior Buyer, 881-3265</p>																
REQUEST SUMMARY	<p>The Department of Corrections requires a Term and Supply Contract for the furnishing of Food Service Management, Purchasing issued Invitation to Bid No. 64-13 in response to those requirements.</p> <p>A total of 13 notifications were distributed with 4 responses received of which two responses were rejected the following is a summary of the 2 responses evaluated:</p> <p>The 2 vendors that were rejected took exceptions to our General Conditions, Insurance & Supply Contract.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>ABL Management Inc.</th> <th>CMB</th> <th></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>Increase</td> </tr> <tr> <td>2014 Meal</td> <td>\$ 1.1167</td> <td>\$ 1.1480</td> <td></td> </tr> <tr> <td>2015 Meal</td> <td>\$ 1.1167</td> <td>\$ 1.1767</td> <td>2.50%</td> </tr> </tbody> </table>		ABL Management Inc.	CMB					Increase	2014 Meal	\$ 1.1167	\$ 1.1480		2015 Meal	\$ 1.1167	\$ 1.1767	2.50%
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2018 Meal	\$ 1.2078	\$ 1.2671	2.50%

Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Thirty-Six Month term and Supply contract for the furnishing of Food Service Management to ABL Management Incorporated of Baton Rouge, LA as the lowest and best bid received.

This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase is subject to annual appropriations.

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Bid Abstract, Recaps of Bids Received, Memo from Department of Corrections and pertinent pages from ABL bid documents	
REVIEW	Department Director: 	Date: 1-6-14
	Finance (Budget Approval): If applicable <i>Stephen Ball</i> N/A	Date: 1-7-14
	Division Manager: 	Date: 1/7/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

- 6.4.3. A proposed site organizational chart with staffing levels, patterns and assignments.
- 6.4.4 A proposed opening team organizational chart, with the number of staff and their positions and duties. List arrival and departure dates for each person.
- 6.4.5 A company/corporation organizational chart.
- 6.4.6 A copy of the Dietitian's current American Dietetic Association Registration and Credentials.
- 6.4.7 The frequency in which the District Supervisor would visit the site.

6.5 Operations Info

- 6.5.1 Contractor will submit a job description for all positions at the County facility, both inmate and civilian.
- 6.5.2 Contractor will submit a proposal and outline for the training of its employees and inmate workers, including the length of the training period.
- 6.5.3 An acceptable contingency plan for feeding the inmates and staff in case of water, steam and/or power failure, fire, flood, employee and inmate actions, inclement weather or Act of God which would preclude normal preparation and serving procedures.
- 6.5.4 Any suggested equipment and/or facility design changes.

6.6 In no event shall the following information be considered confidential or exempt from the Missouri Sunshine Law:

- Respondent's Entire Bid
- Respondents Pricing
- Respondent's Experience information including references
- Respondent's product specification unless specifications disclose scientific and technological innovations in which owner has a proprietary interest.

7.0 Quotations

A meal is considered an inmate, staff or visitor's meal, a sack meal or special diet such as a medical diet or religious meal. When a medical diet is ordered for more than three meals a day, such as six feedings a day or a P.M. snack for example, the most the Contractor can charge the County is the equivalent of three meals per day. Inmate worker sack snacks will be provided at no cost.

2014 Rate per Meal: \$ 1.11674 *Add or Delete an Employee(s) for \$0.026 per meal

Percent Rate Increases per year:

2015 _____ 2016 _____ 2017 _____ 2018 _____

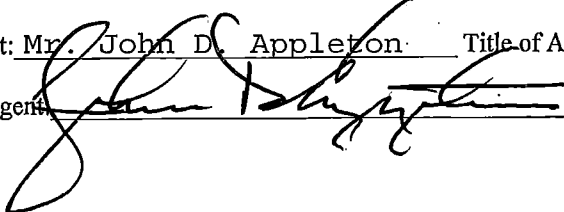
OR Actual Rate per Meal Increases per year:

2015 \$1.11674 2016 \$1.15583 2017 \$1.15583 2018 \$1.20784

Name of Contractor: ABL Management, Inc

Address of Contractor: 11224 Boardwalk, Suite B 1-5, Baton Rouge, LA 70816

Name of Authorized Agent: Mr. John D. Appleton Title of Authorized Agent: Chairman, President and CEC

Signature of Authorized Agent:  Date: November 21, 2013

8.0 Questions

All questions regarding this Invitation to Bid must be in writing or emailed as detailed under General Conditions, Item Number Five on Page 10 of this Invitation to Bid by November 19, 2013. Point of Contact for this Request for Proposal is Cassandra Cheek, email address is ccheek@jacksongov.org . All questions will be answered in the form of Addenda and posted on the County's website.

Jackson County Department of Corrections
MEMO



To: Cassandra Cheek, Senior Buyer
CC: Ken Conlee, Director; Cy Ritter, Deputy Director;
Jackie Robinson, MOD; Marvin Walker, SS Supervisor
Date: 12/11/13
From: L.J. Scott, Mgr Jail Services
Subject: Food Service Evaluation for RFP Bid No 64-13

The Department of Corrections received two acceptable food service bids from: 1) the incumbent vendor, ABL Management Incorporated, out of Baton Rouge, LA and 2) CBM Managed Services, out of Sioux Falls, SD. I and Marvin Walker, the Support Services Supervisor, reviewed the bid proposals.

Both vendors meet the requirements of the RFP. Both are highly experienced in the Correctional food service industry, and both have excellent references. For this bid, the decision was, therefore, based on cost.

When the two vendor costs are compared over all of the possible contract years, ABL Management Incorporated saves 2.7% in year one, 5.1% in year two, 4.2% in year three, 6.5% in year four and 4.7% in year five. With food costs over 1.2 million in 2012 and over 1.3 million in 2013 the ABL Management bid represents a significant savings to Corrections and Jackson County over the life of the contract.

As the best and lowest bid, the Department of Corrections recommends that ABL Management Incorporated be awarded Bid No 64-13. Corrections has budgeted \$1,365,150 for food services in 2014.

Thank You

64-13 Recap

Res. #18361

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