

# REQUEST FOR LEGISLATIVE ACTION

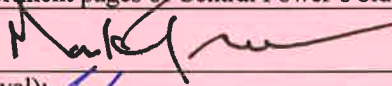

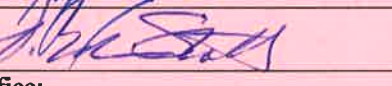
Completed by County Counselor's Office:

Res/Ord No.: 19666

Sponsor(s): Greg Grounds

Date: November 28, 2017

<b>SUBJECT</b>	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend for the furnishing of Generator Services for use by Various County Departments to Central Power Systems and Services of Liberty, Missouri under the terms and conditions of Invitation to Bid No. 75-17.</u></p>																																				
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:20%;"></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:30%;">Department</th> <th style="width:70%;">Estimated Amount</th> </tr> </thead> <tbody> <tr> <td>Corrections</td> <td>\$ 20,000.00</td> </tr> <tr> <td>Facilities Management</td> <td>\$ 10,000.00</td> </tr> <tr> <td>Sheriff's Office</td> <td>\$ 1,000.00</td> </tr> <tr> <td>Public Works</td> <td>\$ 1,000.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$ 32,000.00</b></td> </tr> </tbody> </table> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department	Estimated Amount	Corrections	\$ 20,000.00	Facilities Management	\$ 10,000.00	Sheriff's Office	\$ 1,000.00	Public Works	\$ 1,000.00	<b>Total</b>	<b>\$ 32,000.00</b>														
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																																				
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																																				
<b>REQUEST SUMMARY</b>	<p>Various County Departments require a Term and Supply Contract for the furnishing of Generator Services. The Purchasing Department issued Invitation to Bid No. 75-17 in response to those requirements.</p> <p>A total of fifteen notifications were distributed and four responses were received, two of which were rejected as being non-response to the bid specifications. The following two response were evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width:40%;">Description</th> <th style="width:30%;">Clifford Systems, Independence, MO</th> <th style="width:30%;">Central Power, Liberty, MO</th> </tr> </thead> <tbody> <tr> <td>As Needed Services RT</td> <td>\$ 135.00* (2 hour minimum)</td> <td>\$ 150.00</td> </tr> <tr> <td>As Needed Service OT</td> <td>\$ 202.50* (2 hour minimum)</td> <td>\$ 225.00</td> </tr> <tr> <td>Load Testing</td> <td>\$ 135.00</td> <td>\$ 150.00</td> </tr> <tr> <td>Building Load Transfer</td> <td>\$ 135.00</td> <td>\$ 150.00</td> </tr> <tr> <td>MA Cummings @ DOC</td> <td>\$1,231.00</td> <td>\$1,325.00</td> </tr> <tr> <td>MA Koher @ DOC</td> <td>\$ 746.00</td> <td>\$ 800.00</td> </tr> <tr> <td>MA Generac @ DOC</td> <td>\$ 746.00</td> <td>\$ 800.00</td> </tr> <tr> <td>MA Generac @ Sheriff's</td> <td>\$ 400.00</td> <td>\$ 725.00</td> </tr> <tr> <td>MA Detroit @ Facilities</td> <td>\$ 583.00</td> <td>\$ 675.00</td> </tr> <tr> <td>MA John Deere @ Pub Wks</td> <td>\$ 399.00</td> <td>\$ 575.00</td> </tr> <tr> <td>Discount on Parts</td> <td>None</td> <td>25%</td> </tr> </tbody> </table>	Description	Clifford Systems, Independence, MO	Central Power, Liberty, MO	As Needed Services RT	\$ 135.00* (2 hour minimum)	\$ 150.00	As Needed Service OT	\$ 202.50* (2 hour minimum)	\$ 225.00	Load Testing	\$ 135.00	\$ 150.00	Building Load Transfer	\$ 135.00	\$ 150.00	MA Cummings @ DOC	\$1,231.00	\$1,325.00	MA Koher @ DOC	\$ 746.00	\$ 800.00	MA Generac @ DOC	\$ 746.00	\$ 800.00	MA Generac @ Sheriff's	\$ 400.00	\$ 725.00	MA Detroit @ Facilities	\$ 583.00	\$ 675.00	MA John Deere @ Pub Wks	\$ 399.00	\$ 575.00	Discount on Parts	None	25%
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	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Department of Corrections, Facility Management Department and the Purchasing Department recommend the award of a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend for the furnishing of Generator Services to Central Power Systems and Services of Liberty, Missouri as the best bid meeting the specifications.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals - N/A <input type="checkbox"/> WBE Goals - N/A <input type="checkbox"/> VBE Goals - N/A	
ATTACHMENTS	The Abstract of Bids Received, Award Recommendations from the Department of Corrections and Facilities Management and the pertinent pages of Central Power's bid documents	
REVIEW	Department Director: 	Date: 11/21/17
	Finance (Budget Approval):  <i>If applicable</i>	Date: 11/21/18
	Division Manager: 	Date: 11/27/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**Res. 19666**

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**JACKSON COUNTY DEPT. OF CORRECTIONS  
1300 CHERRY  
Kansas City, Missouri 64106**

**TO:** Barbara Casamento  
**FROM:** Craig Mosher, Facility Administrator  
**DATE:** November 6<sup>th</sup>, 2017  
**RE:** Generator Service

After reviewing the bid specs and recap of bids, Corrections recommends award of Emergency Generator Service to Central Power Systems. Although Central Power has a slightly higher cost of annual service, they are the best respondent.

Central Power has been the vendor for Emergency Generator service for the last 3 years. The company has been responsive in emergencies, their technicians have been knowledgeable, and they have performed quality work. The familiarity their service techs have with the Detention Center's generators will save time on routine service and help mitigate emergencies quicker. Also, Central Power is the only vendor to offer a discount on parts. The higher cost of service is not significant enough to justify award to another vendor.



**FACILITIES MANAGEMENT**  
**JACKSON COUNTY COURTHOUSE**  
303 W. WALNUT  
INDEPENDENCE, MO 64050

**Res. 19666**

**PHONE: 816-881-3258**  
**FAX: 816-881-4525**

**MEMORANDUM**

Date: 11/14/17

To: Barbara Casamento

From: Joseph Tomlinson, Facilities Management Administrator

Subject: Generator Services Bid

Barbara,

This memorandum is being prepared for the recommendation of the bid award for Generator Services by the Facilities Management Division.

After review of the bid specifications and recap documents, the Facilities Management Division would like to recommend the bid award of Generator Services be awarded to Central Power Systems & Services 1900 Plumbers Way, Liberty, Mo.

While the Facilities Management Division utilizes in-house testing of equipment, Central Power has provided strong service and annual maintenance in the past. While they are not the lowest bid, their work includes more depth and responsiveness in comparison to the other vendors, as detailed in the bid documents. Along with a familiarity of Jackson County's equipment and a discount on parts, the Facilities Management Division feels confident with this bid recommendation.

Our estimated amount needed for departmental use is \$10,000.00 annually.

Thank you,

Joseph Tomlinson  
Facilities Management Administrator

**8.0 QUOTATIONS**

"As Needed" Services Quotation shall be an Hourly Rate for Service and include all fees required. The County will not pay extra charges for the following: travel time, food, lodging, fuel or fuel surcharges, mileage to and from the work site. The Hourly Rate begins when the Successful Contractor arrives at the County's site to perform the work.

Annual Service Fee shall be a one time, all inclusive charge to perform the Annual Service on each unit.

No.	Description	Quotation
01	"As Needed" Services, Regular Time	\$ 150.00 /Per Hour
02	"As Needed" Services, Over Time	\$ 225.00 /Per Hour
03	Load Testing for Generators	\$ 150.00 /Per Hour
04	Annual Service Fee for Cummings Generator – DOC	\$ 1,325.00
05	Annual Service Fee for Kohler Generator - DOC	\$ 800.00
06	Annual Service Fee for Generac Generator – DOC	\$ 800.00
07	Annual Service Fee for Generac Generator – Sheriff's	\$ 725.00
08	Annual Service Fee for Detroit Diesel Generator - Courthouse	\$ 675.00
09	Annual Service Fee for John Deere Generator – Public Works	\$ 575.00

Plus \$1.00 per kW Rati

<b>Bidder's Name</b>	Central Power Systems & Services, LLC
<b>Authorized Representative</b>	James Gregory
<b>Title</b>	Service Sales Manager
<b>Signature</b>	
<b>Phone Number</b>	(816) 415-6707
<b>Fax Number</b>	(816) 415-6767
<b>Cell Number</b>	(816) 533-2994
<b>Email Address</b>	james.gregory@cpower.com
<b>Web Address</b>	www.cpower.com