

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE transferring \$19,013.00 within and appropriating \$55,915.00 from the fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of a grant received from the Missouri Department of Public Safety for the Prosecuting Attorney's Office's Victim Services Program.

ORDINANCE #4274, December 6, 2010

INTRODUCED BY Dan Tarwater, County Legislator

WHEREAS, the Prosecuting Attorney's Office has been awarded a grant in the amount of \$36,902.46 by the Missouri Department of Public Safety for the office's Victim Services Program for the period October 1, 2010, through September 30, 2011; and,

WHEREAS, the grant will cover partial funding for the salary, benefits, and training costs for a Victim Advocate; and,

WHEREAS, a match of \$9,225.62 is required for this grant; and,

WHEREAS, in order to complete the project, the Prosecuting Attorney's Office requires an additional \$9,786.92, to be sourced from its budget; and,

WHEREAS, a transfer and appropriation are necessary in order to place the grant and matching funds in the proper spending accounts; and,

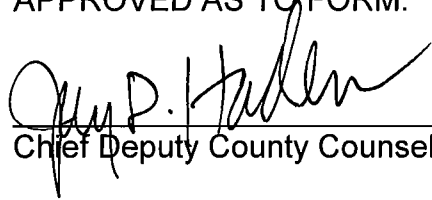
WHEREAS, the County Executive recommends said transfer and appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer and appropriation be and are hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund			
008-4132	45789 - Increase Revenues	\$36,902	
008-4156	56080 - Other Professional Srvc	\$ 7,341	
008-4156	47070 - Operating Transfers In	\$ 9,506	
008-4152	45774 - Increase Revenues	\$ 2,166	
008-2810	Undesignated Fund Balance		\$55,915
008-2810	Undesignated Fund Balance	\$55,915	
008-4132	55010 - Regular Salaries		\$35,651
008-4132	55040 - FICA		\$ 2,727
008-4132	55050 - Pension		\$ 5,102
008-4132	55060 - Insurance		\$12,435

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


Acting County Counselor

I hereby certify that the attached Ordinance, Ordinance #4274 introduced on December 6, 2010, was duly passed on December 13, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 6

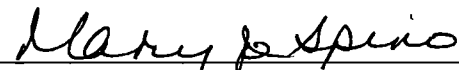
Nays 0

Abstaining 0

Absent 3

This Ordinance is hereby transmitted to the County Executive for his signature.

12.13.10
Date


Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4274.

12/13/2010
Date


Michael D. Sanders, County Executive

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 4156 56080
ACCOUNT TITLE: Anti-Drug Grant Fund
Pros Comm Crime/Drug Prev P
Other Professional Services
NOT TO EXCEED: \$7,341.00

ACCOUNT NUMBER: 008 4156 56798
ACCOUNT TITLE: Anti-Drug Grant Fund
Pros Comm Crime/Drug Prev P
Grant Match
NOT TO EXCEED: \$9,506.00

ACCOUNT NUMBER: 008 4152 56798
ACCOUNT TITLE: Anti-Drug Grant Fund
Pros Atty Criminal Pros
Grant Match
NOT TO EXCEED: \$2,166.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 008 2810
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Undesignated Fund Balance
NOT TO EXCEED: \$36,902.00

November 30, 2010
Date



Director of Finance and Purchasing

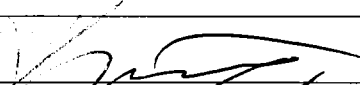

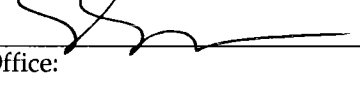
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4274
 Sponsor(s): Dan Tarwater
 Date: Dec. 6, 2010

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: Requesting an Ordinance transferring and appropriating \$19,012.75 from within the 2010 Anti-Drug Sales Tax Fund and appropriating \$36,902.46 from the undesignated fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the VOCA Grant awarded to Jackson County by the Missouri Department of Public Safety.
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BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$55,915.21</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$55,915.21</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> </table> <table border="1" style="width: 100%;"> <tr> <td style="width: 60%;">Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM 2010 Anti-Drug Sales Tax Fund, 008-2810 – Undesignated Fund Balance TO 2010 VOCA Grant, 008-4132</td> <td> FROM ACCT 008-2810 \$36,902.46 TO ACCT 008-4132 \$36,902.46 </td> </tr> <tr> <td>FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services TO VOCA Grant, 008-4132</td> <td> FROM ACCT 008-4156-56080 \$7,341 TO ACCT 008-4132 \$7,341 </td> </tr> <tr> <td>FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56798 Grant Match TO VOCA Grant, 008-4132</td> <td> FROM ACCT 008-4156-56798 \$9,506 TO ACCT 008-4132 \$9,506 </td> </tr> <tr> <td>FROM 2010 Anti-Drug Sales Tax Fund, 008-4152 Prosecuting Attorney Crime Prosecution – 56798 Grant Match TO VOCA Grant, 008-4132</td> <td> FROM ACCT 008-4152-56798 \$2,165.75 TO ACCT 008-4132 \$2,165.75 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <p style="margin-left: 40px;">Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable) : _____</p>	Amount authorized by this legislation this fiscal year:	\$55,915.21	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$55,915.21	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM 2010 Anti-Drug Sales Tax Fund, 008-2810 – Undesignated Fund Balance TO 2010 VOCA Grant, 008-4132	FROM ACCT 008-2810 \$36,902.46 TO ACCT 008-4132 \$36,902.46	FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services TO VOCA Grant, 008-4132	FROM ACCT 008-4156-56080 \$7,341 TO ACCT 008-4132 \$7,341	FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56798 Grant Match TO VOCA Grant, 008-4132	FROM ACCT 008-4156-56798 \$9,506 TO ACCT 008-4132 \$9,506	FROM 2010 Anti-Drug Sales Tax Fund, 008-4152 Prosecuting Attorney Crime Prosecution – 56798 Grant Match TO VOCA Grant, 008-4132	FROM ACCT 008-4152-56798 \$2,165.75 TO ACCT 008-4132 \$2,165.75
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PRIOR LEGISLATION	Prior ordinances and (date): 4177 11/09									
	Prior resolutions and (date):									
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Kevin Harrell, 10/6/10									
REQUEST SUMMARY	<p>Requesting an Ordinance transferring and appropriating \$19,012.75 within the 2010 Anti-Drug Sales Tax Fund and appropriating \$36,902.46 from the undesignated fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the VOCA Grant. Jackson County has been awarded \$36,902.46 by the Missouri Department of Public Safety for the partial funding for a victim advocate. To complete the project the Prosecutor's Office will have to provide an additional \$19,012.75 which will be transferred from the 2010 Anti-Drug Sales Tax Fund – 008-4156 and 008-4152. The term of this grant is 10/1/10 through 9/30/11.</p> <p>Please transfer \$7,341 from 008-4156-56080, \$9,506 from 008-4156-56798 and \$2,165.75 from 008-4152-56798 and appropriate \$55,915.21 into the accounts listed below:</p> <table> <tr> <td>008-4132-55010 salary</td> <td>35,651.20</td> </tr> <tr> <td>008-4132-55040 fica</td> <td>2,727.32</td> </tr> <tr> <td>008-4132-55050 pension</td> <td>5,101.69</td> </tr> <tr> <td>008-4132-55060 insurance</td> <td>12,435.00</td> </tr> </table>		008-4132-55010 salary	35,651.20	008-4132-55040 fica	2,727.32	008-4132-55050 pension	5,101.69	008-4132-55060 insurance	12,435.00
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008-4132-55040 fica	2,727.32									
008-4132-55050 pension	5,101.69									
008-4132-55060 insurance	12,435.00									
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)									
ATTACHMENTS										
REVIEW	Department Director: 	Date:								
	Finance (Budget Approval): If applicable 	Date: 11/23/10								
	Division Manager: 	Date: 11/23/10								
	County Counselor's Office:	Date:								

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____

transfer +

Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Anti-Drug Sales Tax Fund – Undesignated Fund Balance	36,902.46
008-4156-56080	Anti-Drug Sales Tax Fund – Drug Prevention – Other Professional Services	7,341
008-4156-56798	Anti-Drug Sales Tax Fund – Drug Prevention – Grant Match	9,506
008-4152-56798	Anti-Drug Sales Tax Fund – Prosecuting Attorney Criminal Prosecution – Grant Match	2,165.75

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: November 23, 2010

~~Res~~/Ord No. 4274

Department / Division	Character/Description	From	To
Anti-Drug Sales Tax Fund - 008			
4132 - VOCA	45789 - Increase Revenues	36,902	
4156 - Pros Comm Crim/Drug Prev P	56080 - Other Professional Services	7,341	
4156 - Pros Comm Crim/Drug Prev P	56798 - Grant Match	9,506	
4152 - Pros Atty Criminal Pros	56798 - Grant Match	2,166	
2810	Undesignated Fund Balance		55,915
2810	Undesignated Fund Balance	55,915	
4132 - VOCA	55010 - Regular Salaries		35,651
4132 - VOCA	55040 - FICA		2,727
4132 - VOCA	55050 - Pension		5,102
4132 - VOCA	55060 - Insurance		12,435
Total		55,915	55,915

Sarah Mas 11/23/10
Budgeting



MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
AWARD OF CONTRACT

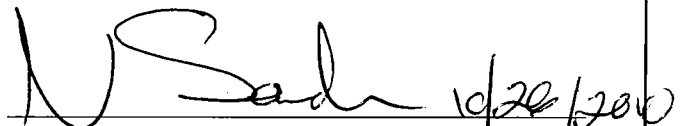
P.O. Box 749
Jefferson City, Missouri 65102
Phone: (573) 751-5878

Contractor Name Jackson, County of		
Project Title JC Victim Services Program		
Contract Period FROM< 10/01/10 TO< 09/30/11	State/Federal Funds Awarded \$36,902.46	Contract Number 2009-VOCA-0028NW

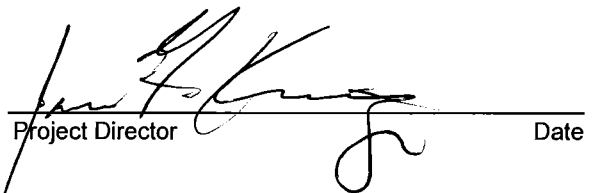
Award is hereby made in the amount and for the period shown above to the above-mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

This award is subject to Special Conditions (if the box is checked, see attached).

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

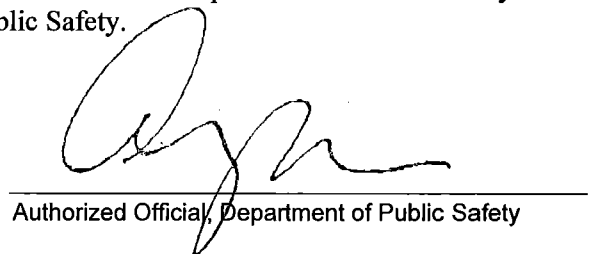


Authorized Official Date **10/20/2010**



Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the authorized official of the Department of Public Safety.



Authorized Official, Department of Public Safety

October 1, 2010
Award Date

VOCA CERTIFIED ASSURANCES & SPECIAL CONDITIONS
AGENCY NAME: Jackson, County of
PROJECT TITLE: JC Victim Services Program

The Subgrantee is subject to compliance with the following assurances:

1. **Laws, Orders, Circulars and Regulations:** The Subgrantee agrees to comply, and assure that all its subcontractors will comply, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; the Victims of Crime Act (VOCA) of 1984, 42 U.S.C. 10603 (a)(2) and (b)(1) and (2) and the applicable Program Guidelines and Regulations; the Missouri Department of Public Safety VOCA Request for Proposal and Application Packet for the specified contract period; the financial and administrative requirements set forth in the current edition of the Office of Justice Programs Financial Guide; and all other applicable federal and State laws, orders, circulars or regulations as they pertain to the use of VOCA and match funds.
2. **Services to Victims of Domestic and/or Sexual Violence and their children:** The Subgrantee, if providing services to victims of domestic and/or sexual violence and their children through this contract, shall comply with the service standards and guidelines set forth by the Missouri Coalition Against Domestic and Sexual Violence Service Standards and Guidelines for Domestic Violence Programs and/or Sexual Violence Programs, as they relate to the provision of services required herein.
3. **Services to All Other Victims of Crime:** The Subgrantee, if not primarily providing services to victims of domestic and/or sexual violence through this contract, shall comply with the program standards and guidelines set forth by the Missouri Department of Public Safety Crime Victim Services Unit Program Standards and Guidelines, as they relate to the provision of services required herein.
4. **Civil Rights information:** The Subgrantee agrees to collect and maintain information on race, sex, national origin, age, and disability of recipients of assistance, where such information is voluntarily furnished by those receiving assistance.
5. **Coordination of activities:** The Subgrantee shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
6. **Non-Supplantation:** The Subgrantee assures that federal VOCA funds made available will not be used to supplant state and local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities of this project.
7. **Data Collection:** The Subgrantee assures that it shall maintain such data and information and submit such reports, in such form, at such times, and containing such information as the Missouri Department of Public Safety, Office of the Director, may require. This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues, and in response to requests from the Department of Justice, Office of Justice Programs.
8. **Access to Records:** The Subgrantee authorizes the Missouri Department of Public Safety and/or the Office for Victims of Crime and/or the Office of the Comptroller, and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.
9. **Equal Employment Opportunity Program:** The Subgrantee assures that, if required to formulate an Equal Employment Opportunity Program (EEOP) in accordance with 28 CFR 42.301 et seq., it will submit a certification to the Missouri Department of Public Safety that it has a current EEOP on file that meets the requirements therein.
10. **Drug-Free Workplace Act of 1988:** The Subgrantee assures that it will comply, and all its subcontractors will comply, with the Drug-Free Workplace Act of 1988. The Law further requires that all individual contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.
11. **Discrimination Prohibited:** The Subgrantee assures that it will comply, and all its subcontractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789 (d), or the Victims of Crime Act (as applicable) which prohibits discrimination in federally funded programs on the basis of race, color, national origin, religion or sex; Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, or nation origin (includes limited English proficiency – LEP) in federally funded programs; Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in federally funded programs on the basis of disability; Subtitle A, Title II of the Americans with Disability Act (ADA) (1990) which prohibits discrimination on the basis of disability; Title IX of the Education Amendments of 1972 which prohibits discrimination in federally funded programs on the basis of sex; the Age Discrimination Act of 1975 which prohibits discrimination in federally funded programs on the basis of age; Department

of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination 28 CFR Part 35 and Part 39.

The Subgrantee assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin (including limited English proficiency), age, disability or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights (OCR) of the Office of Justice Programs, U.S. Department of Justice.

12. **Limited English proficiency (LEP):** The Subgrantee assures that, in accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents.
13. **Faith-based Organizations:** Such organizations applying for and receiving federal funds must ensure that services are offered to all crime victims without regard to religious affiliation, that federal funds are not used for inherently religious activities – that these activities must be held separately from the federally funded activities and that the receipt of services is not contingent upon participation in a religious activity or event.
14. **Audit Requirement:** An audit is required for the **Agency** fiscal year when **FEDERAL** financial assistance (which consists of **ALL** funds received the Federal Government or federal funds passed through state agencies), of \$500,000 or more is expended by the applicant agency. If an audit is required, applicant assures that such audit will be submitted to the MO Dept. of Public Safety, Office of the Director. If applicant receives multiple grants through the MO Dept. of Public Safety and a current audit has already been submitted, a letter from applicant with the corresponding audit dates can be submitted in lieu of a copy of the audit.
15. **Timesheets Requirement:** The applicant assures that, **all** project personnel funded through the VOCA grant (federal or local funds) will maintain timesheets that detail 100% of their time along with the activities/services provided. These timesheets must be provided to DPS personnel upon request.
16. **Historic Preservation Act:** Subgrantees must be in compliance with the National Historic Preservation Act (16 USC 470) stating that you must consult the State Historic Preservation Officer to identify protected properties and agree to avoid or mitigate adverse effects to such properties.
17. **Fair Labor Standards Act:** All recipients of federal funds will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act.
18. **Client-Counselor Confidentiality:** The Subgrantee assures that they will maintain confidentiality of client-counselor information as required by state and federal law
19. **Confidentiality of Research Information:** The Subgrantee assures that except as otherwise provided by federal law, they shall not use or reveal any research or statistical information furnished under this program by any person identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with VOCA. Such information, and any copy of such information shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial, legislative, or administrative proceeding. See Section 1407(d) of VOCA codified at 42 U.S.C. 10604.
20. **Injury or Damage:** The Subgrantee agrees that they will be responsible for any and all injury or damage as a result of any service rendered under the terms and conditions of the contract. In addition to the liability imposed upon the Subgrantee on the account of personal injury, bodily injury (including death) or property damage suffered as a result of the Subgrantee's performance under the contract, the Subgrantee assumes the obligation to save the Department of Public Safety (DPS) and the Office of the Director, including its officers, employees and representatives, harmless and to indemnify DPS and the Office of the Director, including its officers, employees and representatives, from every expense, liability or payment arising out of such negligent act. The Subgrantee also agrees to hold DPS and the Office of the Director, including its officers, employees and representatives, harmless for any negligent act or omission committed by any subcontractor or other person employed by or under the supervision of the Subgrantee under the terms of the contract.
21. **Printed Materials:** All materials and publications (written, visual, or sound) resulting from award activities shall contain the following statements: "**This project was supported by funding made available through the Victims of Crime Act administered by the Missouri Department of Public Safety, Office of the Director.**" The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Missouri Department of Public Safety, Office of the Director.

22. **Relationship:** The Subgrantee agrees that they will represent themselves to be an independent Subgrantee offering such services to the general public and shall not represent themselves or their employees to be employees of the Office of the Director or the Department of Public Safety. Therefore, the Subgrantee shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc., and agree to indemnify, save, and hold the Office of the Director and the Department of Public Safety, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney fees); and damage of any kind related to such matters.
23. **Law Enforcement Certification:** If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with sections 590.100 to 590.180, RSMo. Section 590.180, subsection 2 states that "any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety or criminal justice purposes."
24. **Uniform Crime Reporting and Racial Profiling:** If the Subgrantee is a law enforcement agency, the Subgrantee assures that the agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting, and Section 590.650, RSMo relating to racial profiling.
25. **Intoxication-Related Traffic Offenses:** If the Subgrantee is a law enforcement agency, the Subgrantee assures it is in full compliance with the provisions of Section 577.005, RSMo relating to the adoption of a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by section 43.503, RSMo.

If the Subgrantee is a county prosecuting attorney or municipal prosecutor, the Subgrantee assures it is in full compliance with the provisions of Section 577.005, RSMo relating to the adoption of a written policy to forward charge information for all intoxication-related traffic offenses to the central repository as required by section 43.503, RSMo.

26. **Code of Professional Ethics:** The Subgrantee shall comply with and assures that the program adheres to the Missouri Department of Public Safety Code of Professional Ethics for Victim Service Provider Subgrantees.
27. **Victims' Rights Compliance:** The Subgrantee assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo**. (These eligible direct victim services do not include general witness assistance).
28. **Criminal Activity:** The Subgrantee assures that they will formally report to the Missouri Department of Public Safety within 48 hours of notification that a Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
29. **Lobbying:** Subgrantee understands and agrees that it cannot use any federal or state funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.

Applicants for DPS awards with total costs expected to exceed \$100,000 are required to certify that (1) they have not made, and will not make, such a prohibited payment, (2) they will be responsible for reporting the use of non-appropriated funds for such purposes, and (3) they will include these requirements in consortium agreements and contracts under grants that will exceed \$100,000 and obtain necessary certifications from those consortium participants and contractors.

The signature of the authorized organizational official on the application serves as the required certification of compliance for the applicant organization. DPS appropriated funds may not be used to pay the salary or expenses of an employee of a grantee, consortium participant, or contractor or those of an agent related to any activity designed to influence legislation or appropriations pending before Congress or any State legislature.

30. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages sub-recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
31. **Renewal:** An award of contract, entered into as a result of this application, shall not bind or purport to bind the Department of Public Safety for any contractual commitment in excess of the original contract period contained in such an award of contract. However, the Department of Public Safety shall have the right, at its sole discretion, to renew any such award of contract on a year-to-year basis. Should the Department of Public Safety exercise its right to renew the contract, the renewal shall be subject to the terms set forth by the Department of Public Safety in the documents developed for such renewal. Failure to comply with such terms set forth by the Department of Public Safety will result in the forfeiture of such a renewal option.



APPLICATION FOR FUNDING

Missouri Department of Public Safety
Office of the Director
P.O. Box 749
Jefferson City, MO 65102

1-573-751-4905
website: www.dps.mo.us



SECTION 1 - INSTRUCTIONS This application must be typewritten. Please refer to the enclosed instructions to complete this form.
SECTION 2 - GRANT PROGRAMS
[] VOCA - Victims of Crime Act [] SSVF - State Services to Victims Fund [] STOP VAWA - STOP Violence Against Women Act
[] Sexual Assault Services Program [] Recovery Act VAWA [] Recovery Act VOCA
SECTION 3 - APPLICANT AGENCY
AGENCY Jackson Couty, Missouri PHONE 816 881-3000
FAX 816 881-3133
ADDRESS 415 E 12th Street
CITY Kansas City STATE MO ZIP 64106
Faith-Based (Religiously Affiliated) Organization? Yes [] No [x]
SECTION 4 - APPLICANT AUTHORIZED OFFICIAL
NAME Michael D. Sanders PHONE 816 881-3000
FAX 816 881-3133
TITLE County Executive
AGENCY Jackson County
ADDRESS 415 E 12th Street, 2nd Fl
CITY Kansas City STATE MO ZIP 64106
SECTION 5 - APPLICANT PROJECT DIRECTOR
NAME James F. Kanatzar PHONE 816 881-3555
FAX 816 881-3843
TITLE Prosecutor
AGENCY Jackson County
ADDRESS 415 E 12th Street, 11th Fl
CITY Kansas City STATE MO ZIP 64106
SECTION 6 - APPLICANT FISCAL OFFICER
NAME Q. Troy Thomas PHONE 816 881-3214
FAX 816 881-3176
TITLE Director of Finance
AGENCY Jackson County
ADDRESS 415 E 12th Street, 1st Fl
CITY Kansas City STATE MO ZIP 64106
SECTION 7 - NON-PROFIT BOARD CHAIRPERSON (IF APPLICABLE)
NAME
PHONE
FAX
TITLE
AGENCY
ADDRESS
CITY STATE ZIP
SECTION 8 - PROJECT TITLE
Jackson County Victm Services
SECTION 9 - TYPE OF APPLICATION
[] New [] Revised [] Renewal [x] Continuation
SECTION 10 - CURRENT CONTRACT NUMBER(S)
2008 voca 0029nw
SECTION 11 - APPLICANT AGENCY'S FEDERAL TAX I.D. #
44-6000524
SECTION 12 - PROGRAM CATEGORY
Public Agency
SECTION 13 - CONTRACT PERIOD
BEGINNING DATE 10-1-10 ENDING DATE
SECTION 14 - TYPE OF PROJECT
[] Statewide [] Regional [x] Local 9-30-11
SECTION 15 - PROGRAM INCOME
Will Program Income be generated? [] Yes [x] No
SECTION 16 - BUDGET
PERSONNEL 46,128.08
VOLUNTEER MATCH
TRAVEL
EQUIPMENT
SUPPLIES/OPERATIONS
CONTRACTUAL
RENOVATION/CONSTRUCTION
TOTAL PROJECT COSTS 46,128.08
FEDERAL/STATE SHARE 80 % 36,902.46
LOCAL MATCH SHARE 20 % 9,225.62
SECTION 17 - AUTHORIZED OFFICIAL'S SIGNATURE
Signature [Signature] Date 9/9/2010

VOCA APPLICATION SUMMARY REPORT

Agency Name Jackson County, Missouri

Program Title JC Victim Services Program

Authorized Official Name and Address
 Name: Michael D. Sanders
 Address: Jackson County Executive
 415 E 12th Street, 2nd Floor
 City: Kansas City
 State/Zip: Missouri 64106
 E-Mail: msanders@jacksongov.org
 Phone Number: (816) 881 - 3000
 Fax Number: (816) 881 - 3133

Project Director Name and Address
 Name: James F. Kanatzar
 Address: JC Prosecutor
 415 E 12th Street, 11th Fl
 City: Kansas City
 State/Zip: Missouri 64106
 E-Mail: jkanatzar@jacksongov.org
 Phone Number: (816) 881 - 3555
 Fax Number: (816) 881 - 3843

Contact Person Name and Address
 Name: Kevin Harrell
 Address: JC Prosecutor's Office
 415 E 12th Street, 11th Fl
 City: Kansas City
 State/Zip: Missouri 64106
 E-Mail: kharrell@jacksongov.org
 Phone Number: (816) 881 - 3555
 Fax Number: (816) 881 - 3842

Total Amount of VOCA Funds Requested \$ 36902.46

Prorate the VOCA Funds Requested (give dollar amount and percentage) by types of victims to be served: (Please give your best estimates.)

\$ 36,902.46 100 % Domestic Violence \$ _____ % Child Abuse \$ _____ % Sexual Assault
 \$ _____ % Total Underserved and Other (Break out the total of Underserved and Other victims and prorate total below)

Prorated Amounts and % of Underserved (\$ and % must equal \$ and % of Total Underserved and Other above):

Description of Underserved/Other	Prorated \$ Amount	% Of Total Underserved and Other
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%

Indicate the anticipated number of victims to be served by this VOCA funded project: 340 Total Victims of Crime 0 Hotline Calls (Not hotline calls)
 If a domestic violence shelter, indicate the anticipated breakdown of residential non-residential victims to be served, and the anticipated number of bednights provided for this VOCA funded project
 0 Women 0 Children 0 Men
 0 Bednights

Geographic Area(s) to be served by this VOCA project: Jackson County, Missouri

The requested VOCA funds will be used to: Fund a New Project Expand/Enhance an Existing Project Continue a Previously Funded VOCA Project

Give a brief summary of the VOCA project. (Please type the description on this form.)

This program offers first time, ongoing and follow-up services to victims of domestic violence. As soon as a case reaches the prosecutor's office, victims are contacted to discuss safety plans, supply information regarding shelters, protection orders, personal advocacy, financial and emergency assistance and to provide emotional support. In addition, information is given about the legal process, counseling, support groups, restitution, case information and status, and notification of court hearing dates. Assistance is given in filing for crime victim compensation, completing victim impact statements, and other eligible services covered in Missouri's Constitutional Amendment of Victims' Rights and outlined in Section 595.209 RSMo. The advocate provides victims with court advocacy, assistance with requesting release dates and other information from the Department of Corrections, Probation and Parole other other custodial authorities. The advocate also serves as a liaison between victim and the prosecutor.

PERSONNEL	PROJECT TITLE: Jackson County Victim Services
	APPLICANT AGENCY: Jackson County, Missouri

INSTRUCTIONS

- | | |
|---|---|
| 1. Include all personnel to be employed on the proposed project.
2. Under Title or Position , list each proposed position.
3. Under Name of the Individual , list the name of the person who will fill each proposed position (if known, if not known list TBH).
4. Show Gross Monthly Salary for each individual and show the Percent of Time to be funded by this grant. The minimum % of time that may be budgeted on the grant is 10%. We will not fund any position that is listed as less than 10%.
5. The Total Costs should be calculated as follows:
(Salary/Month) x (% of Grant Funded time) x (Months to be Employed). | 6. Under the Fringe Benefits section, identify the particular benefits such as social security, workers' compensation, medical insurance, etc. If dental and vision insurance are not included in the health insurance premium they should be listed separately.
7. Under the column entitled Basis for Cost Estimate , enter the formula for computing the cost for each fringe benefit. All fringe benefits provided must be itemized and prorated based upon the % of grant funded time.
8. Enter the total in the Total Cost column. |
|---|---|

TITLE OR POSITION	NAME OF INDIVIDUAL	SALARY PER MONTH	FT OR PT	% OF GRANT FUNDED TIME	MONTHS TO BE EMPLOYED	TOTAL COST
Victim Advocate	Doris Cannon	3,068.34	FT	100	12.00	36,820.08
SUBTOTAL						\$ 36,820.08

FRINGE BENEFITS	BASIS FOR COST ESTIMATE (must be prorated based on % of grant funded time)	
F.I.C.A. & Medicare (.0765)	775.67 per month X 12	9,308.00
PENSION/RETIREMENT		
LIFE INSURANCE		
MEDICAL INSURANCE		
UNEMPLOYMENT COMPENSATION		
WORKERS' COMPENSATION LIAB.		
OTHER (PLEASE IDENTIFY)		
SUBTOTAL		\$ 9,308.00

State/Federal Share	\$ 36,902.46	TOTAL PERSONNEL COST	\$ 46,128.08
Local Match Share	\$ 9,225.62		

Tina M. Wise

From: Ted R. Hunt

Sent: Friday, August 20, 2010 2:30 PM

To: Tina M. Wise

Subject: Doris Cannon

Doris Cannon is the Victim Advocate for the Jackson County Prosecutor's Office Domestic Violence Unit. Ms. Cannon provides advocacy services for approximately 325 victims of domestic violence in Jackson County each year. In 32% of these cases, the offenses had a nexus to illegal drug use.

Ted Robert Hunt
Chief Trial Attorney
Jackson County Prosecutor's Office
415 E. 12th Street, Floor 7M
Kansas City, Missouri 64106
Phone: (816) 881-3645
Fax: (816) 881-3648
thunt@jacksongov.org