

Jackson County, Missouri Request for Legislative Action

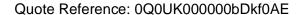
REQUESTED MEETING DATE:	06/10/2024	SPONSOR:	Megan L. Marsl	hall	
To be completed by the County Counselor's Office: NUMBER: 21652 ASSIGNED MEETING DATE: 06/10/2024					
STAFF CONTACT: Tedi Rowl	and	_ PHONE: <u>8</u>	16-881-3246		
EMAIL: trowland@jacksongo	v.org				
DEPARTMENT : County Clerk'	's Office				
TITLE: A RESOLUTION awarding a contract for the furnishing of appointment management software for use by the Office of the Clerk of the County Legislature to Q-Less Software of Pasadena, CA, as a sole source purchase, at an actual cost to the County in the amount of \$9,450.00.					
SUMMARY: The Office of the Clerk of the County Legislature has a need for appointment management software to provide for reduced waiting times, manage office traffic, and staff scheduling. The County Clerk's Office has been using the Q-less Appointment Management Software as a sole source since 2020 at its downtown Kansas City and Independence locations to provide a convenient on-line system for notary customers to schedule appointments. Pursuant to section 1030.1 of the Jackson County Code, 1984, the Director of Finance and Purchasing has determined that this software can be obtained from only one source, Q-Less Software of Pasadena, CA, to ensure compatibility with other County software and ease of maintenance.					
FINANCIAL IMPACT: NO YES	Amount \$ 9,450.00	Fund 001	Department	Line-Item Detail	
ACTION NEEDED: AWARD A CONTRACT					
ATTACHMENT(S): QLess Quote					

Fiscal Note:

This expenditure was included in the Annual Budget.

	PC#				
Date:	May 29, 2024		RES # eRLA ID #:	21	652
001	General Fund				
	Cost Center	Spend Category	Program/Grant/Project	Not	to Exceed
0201	Legislature - Clerk of the County	56663 Software As A Service		\$	9,450
,					
			· ———		
	PROVED David Mover at 3:20 pm May 29, 2024			\$	9,450

Budget Office





Jackson County, MO Clerk of the County Legislature 2024 Renewal

Company Information:

Jackson County, MO Clerk of the County Legislature 415 E. 12th St 2nd Floor Kansas City MO 64106 United States

Service Order Information:

Quote Created: May 29, 2024 Quote Expires: June 15, 2024

Service Order created by:

Kristen Becker kristen.becker@qless.com (800) 405-4637 x. 1208

Main Contact: Service Order Details:

Subscription Start Date: May 26, 2024 Subscription End Date: May 25, 2025

Contract terms: 12

Payment Terms: Annually PO Required: Yes, Before Invoicing

Currency: USD # of Locations:

Comments

Contract Signer:

ITEMS & PRICES

Item / Description	Quantity	List Price	Your Price	Total Price
FlexAppointments - S	1.00	\$9,450.00	9,450.00	\$9,450.00

Totals \$9,450.00

QLESS STANDARD PURCHASE TERMS:

Governing Terms

This Service Order (the "Service Order") is made as of the date of the final signature below (the "Effective Date"), by and between QLess, Inc. ("QLess") and the Customer listed below ("Customer"). This Service Order is subject to the terms and conditions as set forth in the QLess Software as a Service Agreement (the "SaaS Agreement"), executed simultaneously with this Service Order. This Service Order, together with the SaaS Agreement, forms the entire agreement between QLess and Customer governing the services described hereunder. All terms of the SaaS Agreement are incorporated herein by this reference. If any terms of this Service Order conflict with the terms of the SaaS Agreement, the SaaS Agreement shall govern. The terms and conditions can be found at www.qless.com/terms.

The Term of this Service Order will commence on the day of receipt of a fully executed SaaS Agreement between QLess and Customer. Following the initial Term, this Service Order will automatically renew, continuously and indefinitely, for a period equal to the initial Term (each a "Renewal Term") unless Customer notifies QLess via email (to billing@qless.com) at least thirty days (30) prior to the Term end date. If Customer wishes to cancel the auto-renewal less than 30 days prior to the Service Order end date, a fee equal to 1/12 of the Service Order cost will be invoiced.

The Fees associated with the Services provided in this Service Order are due and payable upon the execution of the SaaS Agreement.

Additional Payment Terms

If a PO is required for invoicing purposes, please submit the PO to billing@qless.com, to avoid delayed access to the QLess Services. Payment is due net 30, upon receipt of a fully executed SaaS Agreement and Service Order. Customer will be invoiced in USD and payments are to be remitted in USD. Please direct all billing inquiries to billing@qless.com All amounts are non-cancellable or non-refundable (except as explicitly provided herein or in the MSA). In the event of a conflict between the terms of this Service Order and the SaaS Agreement and the terms of a Customer PO, the terms of this Service Order and SaaS Agreement shall govern.

QLess Hardware

QLess. Inc.

All free-standing kiosks are pre-ordered and customized for each customer. As a result, all kiosk sales are final and are non-refundable. Due to the custom set-up on each free-standing kiosk, the standard delivery window is 8-12 weeks from the payment date. In case of any malfunction of the hardware (other than free-standing kiosks), Customer is required to notify QLess within 30 days from the receipt of the hardware to remain eligible for replacement or full refund. After thirty days (30) the manufacturer warranty may still be used.

<u>Signatures</u>

-	•	•	•	

[Customer]

	(Signature)		(Signature)
Name		Name	
Title		Title	