

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$3,000.00 from the undesignated fund balance of the 2011 Grant Fund and authorizing the County Executive to execute a contract with the Missouri Safety Center in acceptance of the Jackson County Sheriff's Office "Click It or Ticket" Enforcement Campaign grant.

**ORDINANCE #4308**, April 25, 2011

**INTRODUCED BY** James D. Tindall, County Legislator

WHEREAS, the Sheriff's Office has been awarded a grant in the amount of \$3,000.00 by the Missouri Safety Division of the Missouri Department of Transportation in furtherance of the "Click It or Ticket" Enforcement Campaign for the period May 23, 2011, through June 5, 2011; and,

WHEREAS, the Sheriff recommends the use of funds for reimbursement of overtime used for the campaign, promoting the use of safety seats and safety belts throughout the County pursuant to the attached contract with the Missouri Safety Center; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2011 Grant Fund be and hereby is made:

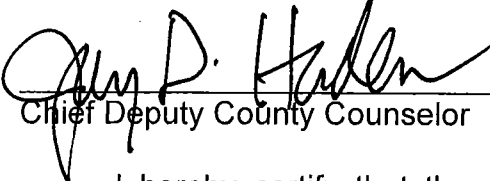
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund Click It or Ticket 010-4243	45395 - Increase Revenues	\$3,000	
010-2810	Undesignated Fund Balance		\$3,000
010-2810	Undesignated Fund Balance	\$3,000	
010-4295	55030 - Overtime		\$2,787
010-4295	55040 - FICA		\$ 213

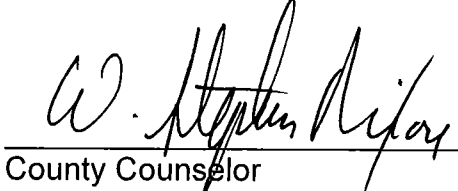
and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached contract with the Missouri Safety Center.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached Ordinance, Ordinance #4308 introduced on April 25, 2011, was duly passed on April 25, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

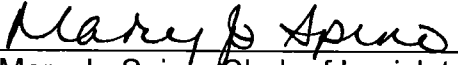
Nays 0

Abstaining 0

Absent 2

This Ordinance is hereby transmitted to the County Executive for his signature.

4.26.11  
Date

  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4308.

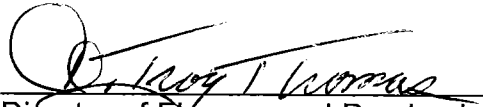
4/27/2011  
Date

  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$3,000.00

April 20, 2011  
Date

  
Director of Finance and Purchasing

**REQUEST FOR LEGISLATIVE ACTION**

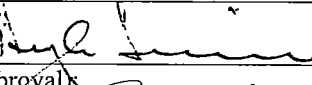
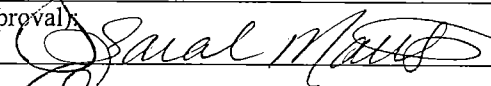
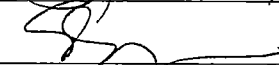
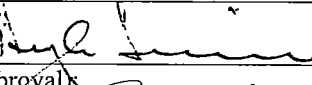
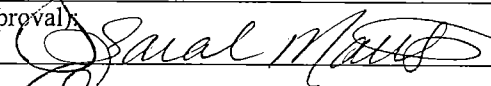
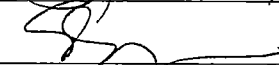
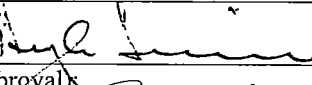
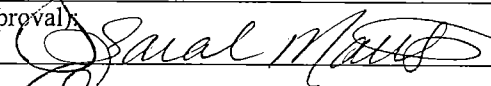
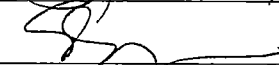
Completed by County Counselor's Office:

~~Res~~Ord No.: 4308

Sponsor(s): James D. Tindall

Date: April 25, 2011

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office "May 23 – June 5, 2011 CLICK IT OR TICKET Enforcement Campaign" An ordinance to appropriate \$3,000.00 from the Undesignated Fund Balance of the Grant Fund and to authorize the County Executive to execute an agreement with the Missouri Safety Division of the Missouri Department of Transportation in th acceptance of the grant awarded to the Sheriff's Office.</p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$3,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$3,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: 010 Grant Fund; 2810 Undesignated Fund Balance TO: 010-4243 - 55030 Grant Fund Click It or Ticket Enforcement Overtime.</td> <td>\$3,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$4,000.00  Prior Year Actual Amount Spent (if applicable):\$ 3,882.48</p>	Amount authorized by this legislation this fiscal year:	\$3,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$3,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM: 010 Grant Fund; 2810 Undesignated Fund Balance TO: 010-4243 - 55030 Grant Fund Click It or Ticket Enforcement Overtime.	\$3,000.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): 4207 May 10, 2010</p> <p>Prior resolutions and (date):</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Beverly Smith, Traffic Analyst (816)524-4302</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>Accept and appropriate \$3,000.00 from the Undesignated Fund Balance of the Grant Fund and authorize the County Executive to execute an agreement with the Missouri Safety Division of the Missouri Department of Transportation in Acceptance of the May 23 – June 5, 2011 Click It or Ticket Enforcement Campaign.</p> <p>The grant is awarded in the amount of \$3,000.00 and requires no local matching funds.</p> <p>The goal of this campaign is to reduce fatalities by encouraging drivers to BUCKLE UP. To help with this effort the Sheriff's Office requested these funds intended for the reimbursement of overtime used for enforcement activities throughout Jackson County.</p> <p>Please appropriate \$3,000.00 as follows:</p> <table> <tr> <td>55030</td> <td>Overtime</td> <td>\$2,786.67</td> </tr> <tr> <td>55040</td> <td>FICA</td> <td>\$ 213.33</td> </tr> </table>	55030	Overtime	\$2,786.67	55040	FICA	\$ 213.33				
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)												
ATTACHMENTS	(3) Three copies of the University of Missouri Subaward/Subcontract Agreement												
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td></td> <td>Date: 7-13-11</td> </tr> <tr> <td>Finance (Budget Approval) If applicable</td> <td></td> <td>Date: 4/15/11</td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date: 4/15/11</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> </tr> </table>	Department Director:		Date: 7-13-11	Finance (Budget Approval) If applicable		Date: 4/15/11	Division Manager:		Date: 4/15/11	County Counselor's Office:		Date:
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County Counselor's Office:		Date:											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010	Grant Fund	
2810	Undesignated Fund Balance	\$3,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





Missouri Safety Center  
Humphreys 200  
University of Central Missouri  
Warrensburg, MO 64093  
Office 800-801-3588 Fax 660-543-4482  
[www.safetycenter.ucmo.edu](http://www.safetycenter.ucmo.edu)

DATE: March 7, 2011

TO: Overtime Enforcement Partner

FROM: Terry J. Butler, Director

RE: **May 23 – June 5, Click-it or Ticket Enforcement Information**

Through a grant with the Highway Safety Division of MoDOT we are pleased to extend to your agency this invitation to participate in the May 23 – June 5, Click-it or Ticket Enforcement. The goal of this enforcement is to improve compliance with Missouri's occupant protection laws, thereby increasing the statewide seat belt usage rate and reducing serious injuries and fatalities associated with failure to use occupant protection devices.

Enclosed, you will find a Notification of Eligibility to Participate for the 2011 Click-it or Ticket Enforcement (May 23 – June 5, 2011). Please refer to this contract for the maximum total amount that has been established for your agency. If your agency wants to participate in this campaign, **the contract (page 2 only) must be completely filled out, including two signatures and faxed to our office by April 15, 2011.**

**NOTE:**

- Refer to the contract for the campaign dates and maximum total amount your agency is eligible to receive.
- Two signatures are required on the contract for it to be accepted.
- Once we receive and approve your contract we will send you an informational packet for this campaign.

Thank you, in advance, for participating in this important effort. If you have any questions about the process, reporting or payment **please contact Bev Richardson at the Missouri Safety Center at 800-801-3588 or [mssc@ucmo.edu](mailto:mssc@ucmo.edu)** or Highway Safety Division – MoDOT questions please contact Scott Jones at 800-800-2358.





**Notification of Eligibility to Participate  
Click-it or Ticket Enforcement 2011**

The Highway Safety Division of MoDOT has identified **Jackson County Sheriff's Dept.** as eligible to participate in the: **2011 Click-it or Ticket Enforcement.**

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement campaigns. Part-time and reserve officers must have the same authority as a full-time permanent officer.

Your agency is authorized for reimbursement of actual overtime salary and fringe up to the following amount:

<b>Click-it or Ticket Enforcement</b>	<b>*Amount</b>
<b>May 23 – June 5, 2011</b>	<b>\$ 3000</b>

\* Please note the maximum total amount your agency is eligible to receive for this campaign.

Your agency may submit a request for, and be reimbursed for less, **but will not be reimbursed for more than the authorized amount,** regardless of the overtime hours worked.

**Reimbursable participation in this campaign requires that your agency:**

1. Complete the Law Enforcement Agency Information on the UCM Subaward/Subcontract Agreement
2. Sign and return (FAX or scan and email) the completed agreement (**pg. #2 only**) **no later than April 15, 2011** to:

Bev Richardson  
[msc@ucmo.edu](mailto:msc@ucmo.edu)  
fax: 660-543-4482  
phone: 800-801-3588

Missouri Safety Center  
Humphreys 200  
University of Central Missouri  
Warrensburg, MO 64093

**\*Denotes required signatures and agency information on pg. #2**

3. Provide the campaign overtime enforcement hours
4. Submit the completed campaign manpower report form to UCM's Missouri Safety Center **no later than July 5, 2011.** The invoice will identify the officers who worked the campaign, their SFST training, the hours worked on the campaign, and their rate of pay plus benefits.
5. Submit enforcement statistics on-line to Highway Safety – MoDOT **no later than July 5, 2011.**

Upon verification of the above participation activities, the Missouri Safety Center/UCM will process the reimbursement for costs up to the maximum total amount.

All LEAs must have on file with UCM a completed "Agency W-9" (not personal) before payment can be issued. A W-9 form will be included in the informational packet you'll receive once this agreement is processed.

**Manpower report forms submitted beyond the reporting deadline may not be reimbursed.**

Agencies are encouraged to provide to local media, pre & post press releases to notify the public of your enforcement efforts and the support with Highway Safety-MoDOT funds. All enforcements will be tied to Missouri's current campaign, called "You Drink & Drive, You Lose!"

Upon receipt of this signed agreement your agency will receive an enforcement packet of information, including:

- Processing instructions
- Pre & post press releases
- Manpower report form
- Enforcement statistics form
- Online citation reporting instructions