

REQUEST **EXECUTIVE OFFICE** ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 5321

Sponsor(s): Charlie Franklin

Date: March 30, 2020

MAR 12 2020

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance appropriating \$57,054 from the 2020 General Fund for use of wellness expenses, including WW (Weight Watchers) and the continuation of a 2020 Associate Wellness Reimbursement Program.</u></p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$57,054</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$57,054</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$57,054</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td><u>FROM ACCOUNT</u></td> <td><u>FROM AMOUNT</u></td> </tr> <tr> <td>001-9999-32810 Undesignated Fund Balance</td> <td>\$57,054</td> </tr> <tr> <td><u>TO ACCOUNT</u></td> <td><u>TO AMMOUNT</u></td> </tr> <tr> <td>001-1202-56711 General Fund -- Human Resources -- Wellness Incentive</td> <td>\$ 57,054</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$57,054	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$57,054	Amount budgeted for this item * (including transfers):	\$57,054	Source of funding (name of fund) and account code number:		<u>FROM ACCOUNT</u>	<u>FROM AMOUNT</u>	001-9999-32810 Undesignated Fund Balance	\$57,054	<u>TO ACCOUNT</u>	<u>TO AMMOUNT</u>	001-1202-56711 General Fund -- Human Resources -- Wellness Incentive	\$ 57,054
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Michelle Chrisman, Deputy Director of Human Resources, 816-881-1204</p>																		
<p>REQUEST SUMMARY</p>	<p>This is a request to re-appropriate \$4,333.50 of unused 2018 WW funds to use for WW or other wellness expenses in 2020. As well as, use the remaining balance (\$52,720) from the 2019 WELLNESS REIMBURSEMENT appropriation to fund additional wellness reimbursements in 2020 for all full-time associates. In 2019, there were 133 associates that took advantage of the reimbursement. In 2020, we would like to increase the amount allocated per associate to \$175, in order to use the funds expeditiously, and further incentivize associate to take advantage of wellness opportunities that they may not typically be able to fund. As previously, associates will be given a list of eligible expenses, that they will be able to claim for reimbursement. The reimbursements are considered a benefit-in-kind and will be taxable income. Offering this wellness reimbursement program will continue to allow associates to pursue wellness activities that meet their current individual needs. A Wellness Reimbursement Program encourages and supports a well-rounded healthy lifestyle for associates both at work and at home.</p>																		
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Michelle Chrisman</i>	Date: <i>3/12/2020</i>
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>3/12/2020</i>
	Division Manager: <i>[Signature]</i>	Date: <i>3/12/2020</i>
	County Counselor's Office: <i>[Signature]</i>	Date: <i>3/26/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-9999-32810	Undesignated Fund Balance	\$57,054

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

