

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

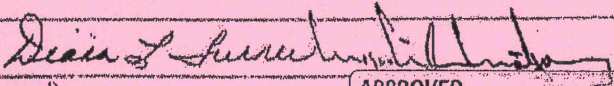
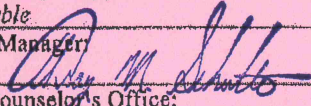
Completed by County Counselor's Office:

Res/Ord No.: 20542

Sponsor(s): Crystal Williams

Date: October 26, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer Savings within the Jackson County Detention Center 2020 Budget from various accounts where we have a projected savings, to cover our remaining financial obligations in the year 2020.</p>																																											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$90,729.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$90,729.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$90,729.00</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2">From:</td> </tr> <tr> <td>001-2701-56120 (Mileage Reimbursement)</td> <td style="text-align: right;">\$13,000.00</td> </tr> <tr> <td>001-2701-57191 (Inmate Wearing Apparel)</td> <td style="text-align: right;">\$21,400.00</td> </tr> <tr> <td>001-2701-56080 (Other Professional Services)</td> <td style="text-align: right;">\$8,000.00</td> </tr> <tr> <td>001-2701-56110 (Postage)</td> <td style="text-align: right;">\$2,000.00</td> </tr> <tr> <td>001-2701-56140 (Travel Expense)</td> <td style="text-align: right;">\$4,000.00</td> </tr> <tr> <td>001-2701-56230 (Printing)</td> <td style="text-align: right;">\$14,000.00</td> </tr> <tr> <td>001-2701-56750 (Education Benefits)</td> <td style="text-align: right;">\$20,000.00</td> </tr> <tr> <td>001-2701-57140 (Linen Supplies)</td> <td style="text-align: right;">\$8,329.00</td> </tr> <tr> <td colspan="2">To:</td> </tr> <tr> <td>001-2701-56643 \$13,129.00 (Mobile Phone)</td> <td style="text-align: right;">\$13,129.00</td> </tr> <tr> <td>001-2701-56797 \$1,000 (Regis)</td> <td style="text-align: right;">\$1,000.00</td> </tr> <tr> <td>001-2701-56460 \$25,000.00 (Refuse Collection)</td> <td style="text-align: right;">\$25,000.00</td> </tr> <tr> <td>001-2701-56670 \$5,200.00 (Rent Misc.)</td> <td style="text-align: right;">\$5,200.00</td> </tr> <tr> <td>001-2701-57190 \$25,000 (Wearing Apparel)</td> <td style="text-align: right;">\$25,000.00</td> </tr> <tr> <td>001-2701-58170 \$21,400.00 (Other Equipment)</td> <td style="text-align: right;">\$21,400.00</td> </tr> </table>		Amount authorized by this legislation this fiscal year:	\$90,729.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$90,729.00	Amount budgeted for this item * (including transfers):	\$90,729.00	Source of funding (name of fund) and account code number:		From:		001-2701-56120 (Mileage Reimbursement)	\$13,000.00	001-2701-57191 (Inmate Wearing Apparel)	\$21,400.00	001-2701-56080 (Other Professional Services)	\$8,000.00	001-2701-56110 (Postage)	\$2,000.00	001-2701-56140 (Travel Expense)	\$4,000.00	001-2701-56230 (Printing)	\$14,000.00	001-2701-56750 (Education Benefits)	\$20,000.00	001-2701-57140 (Linen Supplies)	\$8,329.00	To:		001-2701-56643 \$13,129.00 (Mobile Phone)	\$13,129.00	001-2701-56797 \$1,000 (Regis)	\$1,000.00	001-2701-56460 \$25,000.00 (Refuse Collection)	\$25,000.00	001-2701-56670 \$5,200.00 (Rent Misc.)	\$5,200.00	001-2701-57190 \$25,000 (Wearing Apparel)	\$25,000.00	001-2701-58170 \$21,400.00 (Other Equipment)	\$21,400.00
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	<p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p>																																											

	<input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	
PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Deloris Wells, Deputy Director of Administration 816-881-4210	
REQUEST SUMMARY	This RLA is requesting a transfer within the 2020 Jackson County Detention Center, Actual and Projected savings to cover the remaining 2020 expenses. Please see attached summary for additional detail.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: 	Date: 10-19-20
	Finance (Budget Approval): If applicable	<input checked="" type="checkbox"/> APPROVED By Mark Lang at 9:40 am, Oct 20, 2020
	Division Manager: 	Date: 10/22/2020
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: October 20, 2020

RES # 20542

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
001 General Fund			
2701 Corrections	56120 Mileage Reimbursement	\$ 13,000	\$ -
2701 Corrections	57191 Wearing Apparel - Inmates	21,400	-
2701 Corrections	56080 Other Professional Services	8,000	-
2701 Corrections	56110 Postage	2,000	-
2701 Corrections	56140 Travel Expense	4,000	-
2701 Corrections	56230 Printing	14,000	-
2701 Corrections	56750 Education Benefits	20,000	-
2701 Corrections	57140 Linen Supplies	8,329	-
2701 Corrections	56643 Mobile Phone/Pager Rental	-	13,129
2701 Corrections	56797 Alert II Charges	-	1,000
2701 Corrections	56460 Refuse Collection	-	25,000
2701 Corrections	56670 Rent – Miscellaneous	-	5,200
2701 Corrections	57190 Wearing Apparel	-	25,000
2701 Corrections	58170 Other Equipment	-	21,400
		\$ 90,729	\$ 90,729

APPROVED
By Mark Lang at 9:40 am, Oct 20, 2020
 Budget Office

Jackson County Detention Center Transfer Request Detail

1. **Mobile Phone Transfer Request:**

The Jackson County Detention Center Command Staff has cellular accounts that are provided under the Sheriff's Office plan. We need to move the funds to the appropriate account so that we can complete an Interdepartmental Transfer to move the annual portion for JCDC Staff to the Sheriff's Budget.

2. **REGIS Transfer Request:**

We are requesting to transfer additional funding to cover the remaining bills for 2020 for our REGIS Account. This service is used to confirm warrants etc. before releasing inmates.

3. **Refuse Collection Transfer Request:**

This year our compactor broke and was irreparable. As a result, we had to purchase a new one. In the interim we have been renting a compactor. We have also had to increase the frequency of the trash pickup service due to an increase in using paper goods in or effort to minimize the spread of COVID-19.

4. **Rent Misc. Transfer Request:**

We have requested this transfer to cover the dishwasher and ice machine rental expense for the remainder of the year.

5. **Wearing Apparel Transfer Request:**

We need additional funding to cover the cost of Employee uniforms.

6. **Other Equipment Transfer Request:**

We had an emergent need to replace the tilt skillet and slicer in the kitchen. The one we have is irreparable. This is equipment that is used daily to prepare food for the inmates. It is urgent that we replace these items. A contract has already been approved for this purchase. RFP 19-20