

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$3,000.00 from the undesignated fund balance of the 2012 Grant Fund and authorizing the County Executive to execute a contract with the Missouri Safety Center in acceptance of the Jackson County Sheriff's Office "Click It or Ticket" Enforcement Campaign grant.

ORDINANCE #4412, April 30, 2012

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, the Sheriff's Office has been awarded a grant in the amount of \$3,000.00 by the Missouri Safety Division of the Missouri Department of Transportation in furtherance of the "Click It or Ticket" Enforcement Campaign for the period May 21, 2012, through June 3, 2012; and,

WHEREAS, the Sheriff recommends the use of funds for reimbursement of overtime used for the campaign, promoting the use of safety seats and safety belts throughout the County pursuant to the attached contract with the Missouri Safety Center; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2012 Grant Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund Click It or Ticket 010-4222	45824 - Increase Revenues	\$3,000	
010-2810	Undesignated Fund Balance		\$3,000
010-2810	Undesignated Fund Balance	\$3,000	
010-4222	55030 - Overtime		\$2,787
010-4222	55040 - FICA		\$ 213

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached contract with the Missouri Safety Center.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Senior Deputy County Counselor


County Counselor

I hereby certify that the attached Ordinance, Ordinance #4412 introduced on April 30, 2012, was duly passed on April 30, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9


Nays 0

Abstaining 0

Absent 0

This Ordinance is hereby transmitted to the County Executive for his signature.

4/30/12
Date


Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4412.

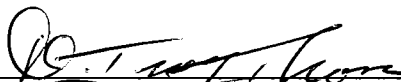
4/30/2012
Date


Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$3,000.00

April 26, 2012
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

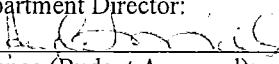

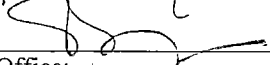
Completed by County Counselor's Office:

~~Res~~/Ord No.: 4412

Sponsor(s): James D. Tindall

Date: April 30, 2012

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office "May 21 – June 3, 2012 Click It or Ticket Enforcement Campaign" An ordinance to appropriate \$3,000.00 from the undesignated fund balance of the Grant Fund and to authorize the County Executive to execute an agreement with the Traffic & Highway Safety Division MoDOT in the acceptance of the grant awarded to the Sheriff's Office.</p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$3,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$3,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: 010-2810 Grant Fund – Undesignated Fund Balance TO: 010-4222Grant Fund Click it or Ticket Enforcement 55030Overtime 55040 FICA</td> <td> <table> <tr> <td>FROM ACCT</td> <td>\$3,000.00</td> </tr> <tr> <td>TO ACCT</td> <td>\$2786.67</td> </tr> <tr> <td></td> <td>\$ 213.33</td> </tr> </table> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$3,000.00 Prior Year Actual Amount Spent (if applicable): \$ 662.81</p>	Amount authorized by this legislation this fiscal year:	\$3,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$3,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM: 010-2810 Grant Fund – Undesignated Fund Balance TO: 010-4222Grant Fund Click it or Ticket Enforcement 55030Overtime 55040 FICA	<table> <tr> <td>FROM ACCT</td> <td>\$3,000.00</td> </tr> <tr> <td>TO ACCT</td> <td>\$2786.67</td> </tr> <tr> <td></td> <td>\$ 213.33</td> </tr> </table>	FROM ACCT	\$3,000.00	TO ACCT	\$2786.67		\$ 213.33
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 4308 April 29, 2011</p> <p>Prior resolutions and (date):</p>																
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Beverly Smith Traffic Analyst @ 816-524-4302</p>																
<p>REQUEST SUMMARY</p>	<p>Accept and appropriate \$3,000.00 from the Undesignated Fund Balance of the Grant fund and authorize the County Executive to execute an agreement with the Traffic & Highway Safety Division MoDOT in the acceptance of the May 21 – June 3, 2012 Click It or Ticket Enforcement Campaign.</p> <p>The grant is awarded in the amount of \$3,000.00 and requires no local matching funds.</p> <p>The goal of this campaign is to reduce fatalities by encouraging drivers to BUCKLE UP. To help with this effort the Sheriff's Office requested these funds intended for the reimbursement of overtime used for traffic enforcement activities throughout Jackson County.</p> <p>Please appropriate \$3,000.00 as follows:</p> <table> <tr> <td>55030</td> <td>Overtime</td> <td>\$2,786.67</td> </tr> </table>	55030	Overtime	\$2,786.67													
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	55040 FICA \$ 213.33
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)
ATTACHMENTS	Three (3) copies of the University of Central Missouri Subaward/Subcontract Agreements
REVIEW	Department Director:  Date: 4-14-12
	Finance (Budget Approval): <i>If applicable</i>  Date: 4/25/12
	Division Manager:  Date: 4/25/12
	County Counselor's Office: _____ Date: _____

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010	Grant Fund	
2810	Undesignated Fund Balance	\$3,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Notification of Eligibility to Participate

The Highway Safety Division of MoDOT has identified **Jackson County Sheriff's Dept.** as eligible to participate in the:
2012 Click It or Ticket Enforcement Campaign.

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement campaigns. Part-time and reserve officers must have the same authority as a full-time permanent officer.

Your agency is authorized for reimbursement of actual overtime salary and fringe up to the Maximum Reimbursable Amount, listed below: * Please note the Maximum Reimbursement Amount

Click It or Ticket Enforcement Campaign	*Maximum Reimbursement Amount
May 21 – June 3, 2012	\$ 3000

Reimbursable participation in this campaign requires that your agency:

1. Complete the highlighted sections of the UCM Subaward/Subcontract Agreement, to include the required TWO different signatures.
2. Return (fax or scan then email), only the completed UCM Subaward/Subcontract Agreement, **no later than May 15, 2012** to:

Tiffany Schnorenberg, email: schnorenberg@ucmo.edu, fax: 660-543-4482, phone: 800-801-3588
3. Upon receipt of the completed UCM Subaward/Subcontract Agreement your agency will receive an email message including the following enforcement documents:
 - Pre & Post News Release Examples: Agencies are encouraged to provide to local media a pre & post news release which notifies the public of your enforcement efforts.
 - Overtime Enforcement Manpower Report Form
 - Enforcement Statistics Form
 - Highway Safety On-Line Mobilization Reporting Instructions
 - Seat Belt Talking Points
 - Seat Belt Survey Map
4. Submit Enforcement Statistics to Highway Safety On-Line Mobilization Reporting system (www.modot.mo.gov), **no later than July 3, 2012.**
5. **New Requirements:**
 - Per new requirements set forth by the National Highway Traffic Safety Administration (NHTSA), and the Traffic & Highway Safety Division-MoDOT the Missouri Safety Center has been asked to implement a new process which will require additional documentation to substantiate both the time worked and payments made to grant funded departmental employees. This process was implemented July 1, 2011, by Traffic & Highway Safety Division - MoDOT. In addition to the information entered by your agency on the Overtime Enforcement Manpower Report Form, the following information must be documented and submitted before the Missouri Safety Center staff can process and reimburse your agency for funds expended:
 - Salaried earnings or salary verification statement showing that the individual(s) received payment. This should be an **agency generated payroll report** to include a check date and check number.
6. Upon campaign completion, submit the completed campaign Overtime Enforcement Manpower Report Form and the Agency Generated Payroll Report to the Missouri Safety Center, **no later than July 3, 2012.**
Note: Overtime Enforcement Manpower Report Form and the Agency Generated Payroll Report submitted beyond the reporting deadline may not be reimbursed.
7. Upon verification of the above project activities documents, the Missouri Safety Center will process and reimburse for costs up to the maximum reimbursable amount.
8. All LEAs must have on file with UCM a completed agency W-9 BEFORE payment will be issued. If a W-9 form is not on file with the Missouri Safety Center a form will be mailed to you.

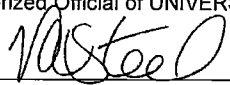
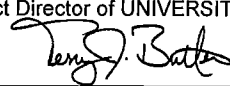
University of Central Missouri Subaward/Subcontract Agreement

Institution/Organization ("UNIVERSITY") Name: University of Central Missouri Address: Sponsored Programs Ward Edwards 1800 108 W. South Street Warrensburg, MO, 64093	Agency. ("COLLABORATOR") Jackson County Sheriff's Dept. Agency Federal Tax I.D. #: <u>4406000524</u> Agency Address: <u>3310 NE. Kennan</u> <u>Lee's Summit, MO. 64064</u>
Source Awarding Agency (if applicable): Missouri Department of Transportation, Highway Safety Division	CFDA No. (if applicable): 20.600/20.613
Period of Performance: May 21, 2012 to June 3, 2012	Amount of Award: \$ 3000

Project Title: Click It or Ticket Enforcement Campaign

Terms and Conditions

- 1) University hereby awards a cost reimbursable contract, as described above, to Collaborator. The statement of work and budget for this contract are shown in the Notification of Eligibility to Participate. In its performance of work under the terms of this agreement, Collaborator shall be an independent entity and not an employee or agent of University.
- 2) All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work. By signing this form you agree to abide by the terms set forth in the statement of work and comply with all requirements therein.
- 3) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Collaborator.
- 4) Matters concerning the technical performance of this agreement, no cost extensions, a request or negotiation of any changes in terms, conditions, or amounts, and any changes requiring prior approval, should be directed to University's project director as noted in the signature block of this form. Any such changes made to this agreement require the written approval of each party's Authorized Official.
- 5) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- 6) Either party may terminate this agreement with thirty days written notice to the appropriate party's Administrative Contact, as shown in Attachment 3. If applicable, University shall pay Collaborator for termination costs as allowable under OMB Circular A-87, OMB Circular A-21, OMB Circular A-122, or the Federal Acquisition Regulation, whichever applies.
- 7) This agreement is subject to the terms and conditions of the Prime Award, Project No. 12-OP-05-005/12-K3-05-003, and other special terms and conditions.
- 8) This agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- 9) By signing below Collaborator certifies and assures:
 - a. It is compliant with 41 CFR Chapter 60 as defined by the U. S. Department of Labor
 - b. It is compliant with OMB Circular A-102
 - c. It complies with OMB Circular A-133 and it will notify University of completion of required audits and of any adverse finding which impact this subaward.
 - d. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Collaborator, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - e. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Collaborator shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the University.
 - f. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Authorized Official of UNIVERSITY:  April 17, 2012	*Chief, Sheriff or Authorized Official of COLLABORATOR: Signature: _____ Title: _____ Print name: _____ Date: _____
Dr. Victoria A. Steel, Director, Sponsored Programs	
Project Director of UNIVERSITY:  April 17, 2012	*Enforcement Administrator of COLLABORATOR: Signature: _____ Title: _____ Print name: _____ Date: _____
Mr. Terry J. Butler, MSC, Project Director Phone Number: 800-801-3588	Agency Phone Number: _____
Email: schnorenberg@ucmo.edu	Agency Email Address: _____

University of Central Missouri Subaward/Subcontract Agreement

Institution/Organization ("UNIVERSITY")

Name: **University of Central Missouri**
 Address: Sponsored Programs
 Ward Edwards 1800
 108 W. South Street
 Warrensburg, MO, 64093

Agency. ("COLLABORATOR") Jackson County Sheriff's Dept.

Agency Federal Tax I.D. #: 440600524
 Agency Address: 3310 NE Renay Dr.
Lee's Summit, Mo 64064

Source Awarding Agency (if applicable): Missouri Department of Transportation, Highway Safety Division

CFDA No. (if applicable): 20.600/20.613

Period of Performance: **May 21, 2012 to June 3, 2012**

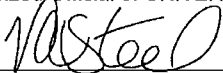
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 - d. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Collaborator, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
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 - f. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Authorized Official of UNIVERSITY:



April 17, 2012

Dr. Victoria A. Steel, Director, Sponsored Programs

Date

*Chief, Sheriff or Authorized Official of COLLABORATOR:

Signature:

Title:

Print name:

Date

Project Director of UNIVERSITY:



April 17, 2012

Mr. Terry J. Butler, MSC, Project Director

Date

*Enforcement Administrator of COLLABORATOR:

Signature:

Title:

Print name:

Date

Phone Number:

800-801-3588

Agency Phone Number:

Email:

schnorenberg@ucmo.edu

Agency Email Address:

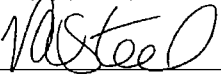
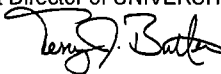
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Mr. Terry J. Butler, MSC, Project Director Phone Number: 800-801-3588	Agency Email Address: _____
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