

**REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE**

Completed by County Counselor's Office:

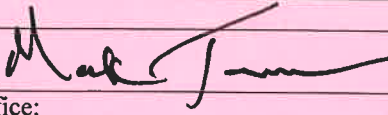
Res/Ord No.: 5201

Sponsor(s): Tony Miller

Date: February 25, 2019

FEB 11 2019

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Approval of Land & Water Conservation Fund Grant Financial Assistance Agreement for Blue River Parkway Recreational Area Improvement Project</u></p>																															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 537 1503 915"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td colspan="2" style="text-align: right;">\$275,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td colspan="2" style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td colspan="2" style="text-align: right;">\$275,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td colspan="2" style="text-align: right;">\$50,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td>FROM ACCT:</td> <td>TO ACCT:</td> </tr> <tr> <td>FROM : Park Enterprise Fund 300-1608-56790; - Construction Services - Other Contractual Services</td> <td>50,000.00</td> <td></td> </tr> <tr> <td>FROM: Grant Fund 010</td> <td></td> <td></td> </tr> <tr> <td>2810 - Undesignated Fund Balance</td> <td>225,000.00</td> <td></td> </tr> <tr> <td>TO : Grant Fund 010</td> <td></td> <td></td> </tr> <tr> <td>1660 - 58060; Construction Services - Other Improvements</td> <td></td> <td>275,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$275,000		Amount previously authorized this fiscal year:	\$0		Total amount authorized after this legislative action:	\$275,000		Amount budgeted for this item * (including transfers):	\$50,000		Source of funding (name of fund) and account code number;	FROM ACCT:	TO ACCT:	FROM : Park Enterprise Fund 300-1608-56790; - Construction Services - Other Contractual Services	50,000.00		FROM: Grant Fund 010			2810 - Undesignated Fund Balance	225,000.00		TO : Grant Fund 010			1660 - 58060; Construction Services - Other Improvements		275,000.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): Resolution #19702; Feb. 5, 2018</p>																															
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Bruce Wilke, Landscape Architect, 503-4802</p>																															
REQUEST SUMMARY	<p>Jackson County has been awarded a grant under the Land and Water Conservation Fund Program through the Department of Natural resources (MoDNR), Division of State Parks in the amount of \$225,000.00. The scope of the grant is to remove the flood damaged softball complex facilities and create 4 lighted soccer fields in its place. Additionally, new parking facilities will be constructed along with ± 4 miles of mountain bike trails. A formal bid for construction is anticipated to be let in Fall of 2019.</p> <p>We further request that \$225,000.00 be appropriated from the 2019 Grant Fund to cover the upfront cost of the Federal participation amount. The Parks Department has \$50,000.00 appropriated in the 2019 operating budget to cover the Local portion. The balance of \$175,480.00 local match will be taken from our 2020 operating Budget.</p>																															
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																															
ATTACHMENTS	<p>MoDNR Cover Letter; Financial Assistance Agreement, Location Map</p>																															
REVIEW	<p>Department Director: <i>Melba G. Lewis</i></p> <p>Finance (Budget Approval): <i>Garah Matthews</i></p>	<p>Date: 2-16-19 Date: 2/11/19</p>																														

<i>If applicable</i>		
Division Manager:		Date: 2/6/19
County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
300-1608-56790	Park Enterprise Fund - Construction Services Other Contractual Services	50,000.00
010-2810	Grant Fund - Undesignated Fund Balance	225,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: February 11, 2019

ORD # 5201

Department / Division	Character/Description	From	To
Park Enterprise Fund - 300			
1608 - Construction Services	56790 -Other Contractual	50,000	
9100 - Operating Transfers	56105 - Operating Transfers Out		50,000
Grant Fund - 010			
1660 - Blue River Pkwy	47070 - Operating Transfers In	50,000	
1660 - Blue River Pkwy	45926 - Increase Revenue	225,000	
2810	Undesignated Fund Balance		275,000
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1660 - Blue River Pkwy	58060 - Other Improvements		275,000

Sarah Matthews 2/11/19
Budgeting



October 22, 2018

Bruce Wilke
Jackson County
22807 Woods Chapel Road
Blue Springs, MO 64015

Re: LWCF Project 29-01682, Blue River Parkway Recreational Area Improvement Project

Dear Mr. Wilke:

On behalf of the Missouri Department of Natural Resources (MoDNR), Division of State Parks, I am pleased to announce that Jackson County has been selected as a 2018 grant recipient for the Land and Water Conservation (LWCF) grant program in the amount of \$225,000. We received 40 grant applications with a total funding request of over \$6.6 million. Of those, nine projects were approved by the National Park Service for grant assistance in round one. It is quite an achievement by your agency to be recommended for funding. Congratulations on your selection!

You should have received an email in the past week from Bonnie.Ricord@dnr.mo.gov notifying you of financial assistance and how to receive your award via the online Funding Opportunities Portal. Please follow the instructions in this email to register in the portal and accept your award. The "Acceptance of Funds" note you submit on the portal is considered your permission to proceed. You are encouraged to share the terms and conditions of this agreement with project officials to assure they understand the perpetuity clause and other obligations to which Jackson County is committed.

All items described in the project agreement must be completed unless your agency and MoDNR mutually agree upon changes. You will be required to submit at least one reimbursement within the first year of your project. Therefore, you must begin bidding, purchasing and/or developing your project and submit a reimbursement request before September 30, 2019. Your project must be completed by October 24, 2020. Extension requests are granted only in extenuating circumstances or legitimate need. Requests for a time extension must be made before your original project period expires to ensure funding remains available for your project.

During your administrative workshop, you will be supplied with a hard copy of the Land and Water Conservation Fund Project Administration Guide. This guide details the procedures that must be followed to complete your project. The guide also includes the federal regulations and DNR General Terms and Conditions that govern a Land and Water Conservation Fund grant project.

Mr. Wilke
October 22, 2018
Page 2 of 2

Please read the guide carefully and use it as a reference document to assist you in the completion of your project. Failure to follow proper procedures may delay or prevent project cost reimbursements. Please note that the LWCF guide and all corresponding forms have been can also be found on our website at <https://mostateparks.com/page/61215/land-and-water-conservation-fund-lwcf-grants>

Please feel free to announce your grant award through your local media. Do not hesitate to contact Grants Management Section staff for questions related to your project. They can be reached at (573) 751-0848 or lwcf.rtp@dnr.mo.gov. Thank you for participating in the LWCF program. We look forward to the successful completion of your project.

Sincerely,
MISSOURI STATE PARKS



Ben Ellis, Director
LWCF State Liaison Officer

BE/br

c: Representative Jack Bondon, Missouri House of Representatives
Senator Jason Holsman, Missouri Senate



MISSOURI DEPARTMENT OF NATURAL RESOURCES
FINANCIAL ASSISTANCE AGREEMENT

Assistance as described herein is hereby offered and accepted effective upon signature of authorized officials for the dates indicated in Budget Period and Project Period below.

RECIPIENT INFORMATION			
RECIPIENT NAME Jackson County, Missouri			RECIPIENT TELEPHONE NUMBER WITH AREA CODE (816) 503 - 4802
ADDRESS 22807 Woods Chapel Road		CITY Blue Springs	STATE MO
UNIQUE IDENTIFIER (DUNS NUMBER) 095034526		PROJECT NUMBER 29-01682	ZIP CODE 64015
BUDGET PERIOD 10/25/18-10/24/20		PROJECT PERIOD 10/25/18-10/24/20	
RECIPIENT PROJECT MANAGER NAME Bruce Wilke		RECIPIENT PROJECT EMAIL ADDRESS Bwilke@jacksongov.org	PROJECT MANAGER TELEPHONE NUMBER WITH AREA CODE (816) 503 - 4802

PROJECT INFORMATION			
RECIPIENT PROJECT TITLE AND PROJECT DESCRIPTION <u>(ATTACH ADDITIONAL PAGES AS NECESSARY)</u> Blue River Parkway Recreational Area Improvement Project -- The project includes four phases. The first phase will mitigate hazardous conditions created by 2017 flooding, by removing fencing, backstops, infield areas, scoreboards, a small concession building, and a maintenance building. Phase II will regrade and seed the area to create four new multi-use soccer fields and relocated existing field lighting. Phase III will develop approximately four miles of biking/hiking trails along the Blue River, extending the Blue River Corridor closer to Swope Park. Phase IV will develop a 20-car gravel parking area and trailhead, including a recreational kiosk and connection to an existing restroom. A large 120-car lot will be developed adjacent to smaller lot. Special Condition: "No ground disturbing activities can take place until Section 106 is complete."			
TYPE OF ASSISTANCE New Award <input checked="" type="checkbox"/> Amendment <input type="checkbox"/>	SOURCE OF FUNDING Federal <input checked="" type="checkbox"/> State <input type="checkbox"/> Other <input type="checkbox"/>	CFDA NUMBER 15.916	CFDA NAME LWCF State and Local Assistance Program
STATE PROJECT MANAGER NAME Rebecca Rost		STATE PROJECT MANAGER TELEPHONE NUMBER WITH AREA CODE (573) 751 - 0848	INDIRECT COST RATE FOR RECIPIENT 0.00%
RESEARCH AND DEVELOPMENT YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	RESEARCH AND DEVELOPMENT COMMENTS IF NEEDED		

PROJECT FUNDING	Original Amount	Original Percentage	Amended Amount	Amended Percentage	Total Amount	Total Percentage
Federal Award:	\$ 225,000.00	49.95 %	\$	%	\$225,000.00	49.95 %
State/Other Award:	\$ 0.00	%	\$	%	\$ 0.00	%
Recipient Match:	\$ 225,480.00	50.05 %	\$	%	\$225,480.00	50.05 %
Total Award:	\$450,480.00	100.00 %	\$ 0.00	%	\$450,480.00	100.00 %

AGREEMENT ADMINISTRATION					
THE RECIPIENT AGREES TO ADMINISTER THIS AGREEMENT IN ACCORDANCE WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS INCLUDING, BUT NOT LIMITED TO:					
APPLICABLE PROGRAM GUIDELINES Grant Administration Guide attached as Attachment #1				RECIPIENT APPLICATION, AS NEGOTIATED, DATED 2/6/2018	
BUDGET PLAN Attachment # _____	DETAILED SCOPE OF WORK Attachment # _____	SPECIAL CONDITIONS Attachment # 1 _____	GENERAL TERMS AND CONDITIONS Attachment # 1 _____	SUSPENSION/DEBARMENT Attachment # 1 _____	PUBLIC LAW Attachment # _____
PUBLICATIONS Attachment # _____	EPA MBE/WBE UTILIZATION Attachment # 1 _____	CERTIFICATE REGARDING LOBBYING Attachment # 1 _____	INVOICE Attachment # _____	ADDITIONAL ATTACHMENTS Attachment # _____ Attachment # _____	

AMENDMENT INFORMATION	
AMENDMENT ID	AMENDMENT DESCRIPTION <u>(ATTACH ADDITIONAL PAGES AS NECESSARY)</u>

FEDERAL AWARD INFORMATION <u>(ATTACH ADDITIONAL PAGES AS NECESSARY)</u>			
FEDERAL AWARD PROJECT TITLE AND DESCRIPTION Land & Water Conservation Fund -- provides matching grants to states and local governments for the acquisition and development of public outdoor recreation areas and facilities			
FEDERAL AWARDDING AGENCY National Park Service		FEDERAL AWARD ID NUMBER P18AP00490	PASS THROUGH ENTITY NAME MoDNR, MSP
FEDERAL FUNDING YEAR 2018	FEDERAL AWARD DATE 9/21/18	TOTAL AMOUNT OF FEDERAL AWARD \$225,000.00	INDIRECT COST RATE FOR MoDNR 16.66%

APPROVAL		
DEPARTMENT OF NATURAL RESOURCES DIRECTOR OR DESIGNEE NAME (TYPED) Ben Ellis, Director, Division of State Parks	SIGNATURE	DATE
RECIPIENT ORGANIZATION AUTHORIZED OFFICIAL NAME AND TITLE (TYPED) Frank White, Jr., County Executive, Jackson County	SIGNATURE	DATE

Instructions for MoDNR staff completing Financial Assistance Agreement Form

Recipient Information: complete all fields

- Recipient Name – Must match the registered name in the System for Award Management (SAM). If the recipient is not yet registered in SAM, then they should be provided with information on how to register (<http://www.sam.gov>).
- Unique Identifier – Must match the unique identifier number in SAM. Currently it is the recipient's Data Universal Numbering System (DUNS) number which the recipient must have prior to the award. DUNS numbers may be obtained without charge at <http://fedgov.dnb.com/webform>.

Project Information: complete all fields

- CFDA Number – The Catalog of Federal Domestic Assistance (CFDA) number is found on the Notice of Award.
- CDFA Name – Is found on the Notice of Award.
- Research and Development Comments – Complete field if checking "Yes" in the Research and Development field.
- Project Funding – The Original Amount, Original Percent, Total Amount and Total Percentage fields must be completed. If the original agreement amount is being amended, the Amended Amount and Amended Percentage fields must also be completed.

Agreement Administration: complete all applicable fields.

Attachments included in the agreement packet should all be identified in this section.

Amendment Information: complete all fields if amending the agreement

- Amendment ID – Enter the amendment number (i.e., enter "1" if it is the first amendment, enter "2" if it is the second amendment, etc.).
- Amendment Description – Summarize what is being amended. Example: Original agreement amount is being increased by \$500,000 and the Budget Period and Project Periods are being extended six months.

Federal Award Information: Complete all fields if using federal funds for any part of the award. If the award is being funded by multiple federal grants, information on each grant must be included as an attachment.

- Federal Award Project Title and Description – Refer to the Notice of Award from the federal agency.
- Federal Awarding Agency – Designate from which federal agency MoDNR received pass through funds.
- Federal Award ID Number – Refer to the Notice of Award.
- Pass Through Entity Name – Enter information in this format: *Division, Program*.
- Federal Funding Year – Federal year the funding is provided.
- Federal Award Date – Date the federal award is signed by the authorized official of the Federal awarding agency. Refer to the Notice of Award.
- Total Amount of Federal Award – Enter the total amount awarded by the federal agency to include any amended amounts. Refer to the Notice of Award.
- Indirect Cost Rate for MoDNR – Current MoDNR rates can be found at <http://nr1ntra.ads.state.mo.us/das/rates-current.htm>.

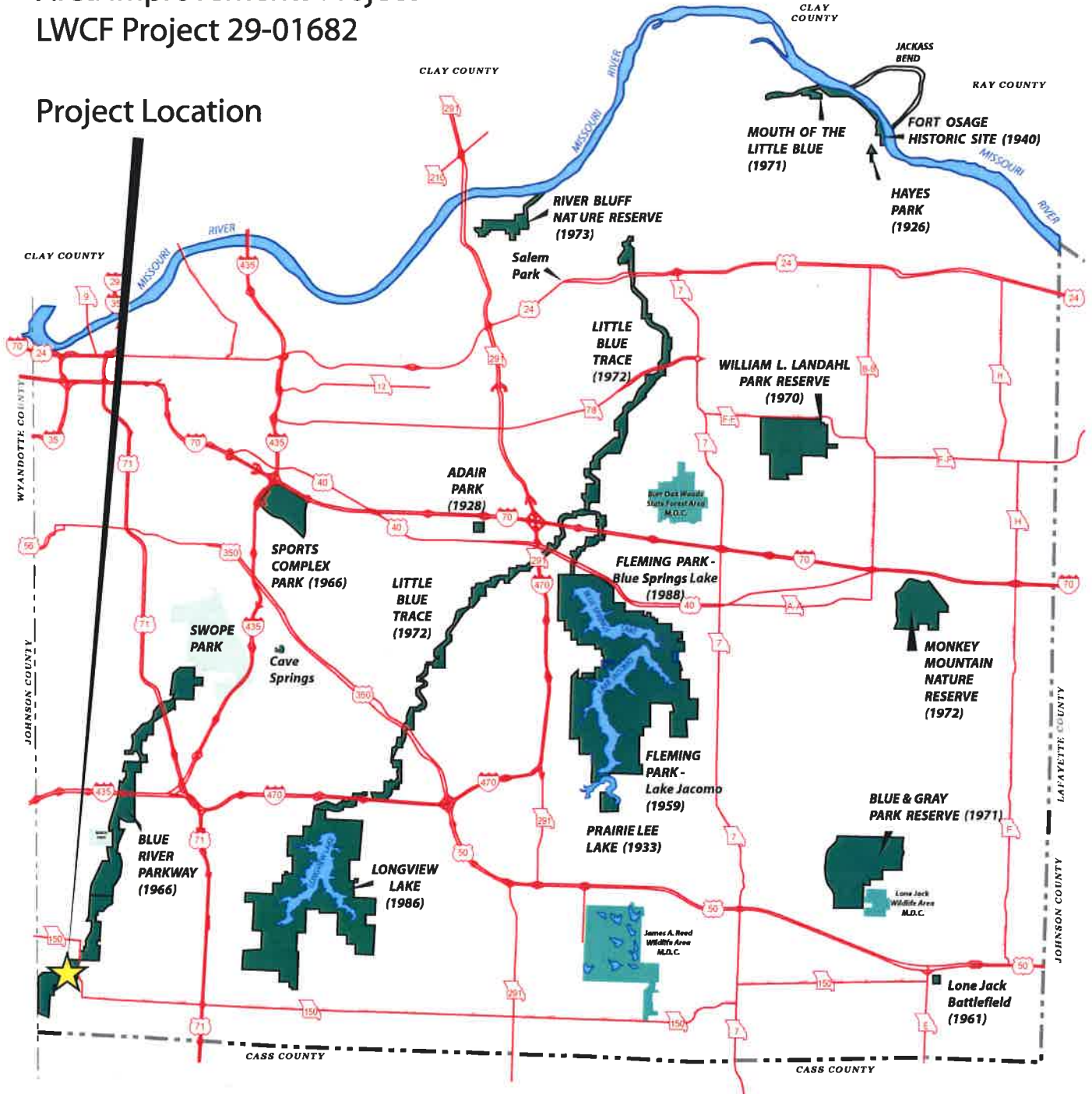
Approval: complete fields below

- Department of Natural Resources Director Or Designee – Enter the name of the MoDNR director.
- Recipient Organization Authorized Official Name and Title – Enter the name and title of the person who will be signing on behalf of the recipient organization, if known.

Jackson County Park System

Blue River Parkway Recreational
Area Improvements Project
LWCF Project 29-01682

Project Location



Jackson County, Missouri

Attachment A