

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/~~Ord~~ No.: 19553
 Sponsor(s): Dennis Waits
 Date: August 7, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a budget transfer of \$25,000 from the Assessment Department salary line item (soft savings) to the Assessment Department overtime line item to secure funds for staff overtime through year's end.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="337 541 1214 919"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$25,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$25,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$50,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM ACCT: 045-1902-5010</td> <td>\$25,000</td> </tr> <tr> <td>TO ACCT: 045-1902-5030</td> <td>\$25,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$25,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$25,000	Amount budgeted for this item * (including transfers):	\$50,000	Source of funding (name of fund) and account code number; FROM ACCT: 045-1902-5010	\$25,000	TO ACCT: 045-1902-5030	\$25,000
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>												
CONTACT INFORMATION	<p>RLA drafted by: Jeph BurroughsScanlon, Deputy Director of Assessment, (816) 881-3256</p>												
REQUEST SUMMARY	<p>The Assessment Department is requesting a budget transfer of \$25,000 from the Assessment Department <u>salary line item</u> (soft savings) to the Assessment Department <u>overtime line item</u> to secure funds for staff overtime through year's end. This OT funding will primarily be used for Appraisal staff during BOE preparation and hearings. Other staff will use some OT through the end of 2017.</p>												

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Robert D. Murphy</i>	Date: July 31, 2017
	Finance (Budget Approval): <i>If applicable</i>	Date: July 31, 2017 <i>8/1/17</i>
	Division Manager: <i>[Signature]</i>	Date: July 31, 2017
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:


- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: August 1, 2017 PC# _____ RES # 19553

Department / Division	Character/Description	From	To
Assessment Fund - 045			
1902 - Assessment	55010 - Regular Salaries	\$ 25,000	\$ -
1902 - Assessment	55030 - Overtime		25,000
		<u>\$ 25,000</u>	<u>\$ 25,000</u>


8/1/17
 Budget Office