

TABLE OF CONTENTS

Description	Page Number
Table of Contents	1 and 2
Introduction	3
Question Procedure	3
Bidding Requirements	3 and 4
Award Requirements	4
Specifications	5 and 6
Attachments	6
Required Submittal with your Bid	7
Purchasing Information - Attachment C	7
General Terms and Conditions	
Certificate of Compliance Notice	
Insurance Requirements	
State of Missouri Wage Determination	
Purchasing Forms - Attachment D	7
Affidavit	
Acknowledgement of Addenda	
Exceptions	
MBE/WBE/VBE Participation Affidavit	
Responsible Bidder Affidavit	
Excel Spreadsheet Bid Form - Attachment B	
Public Works Information	7 through 10
Engineers Plan Sheets for Buckner Tarsney Road Bridge Replacement from Olsson - Attachment A	
Registered Truck Driver Ordinance - Attachment G	
Geotechnical Report by Olsson - Attachment H	
U.S. Army Corps of Engineers - KC District 404 and Nationwide Permit - Attachment I	
Proposed Work	8
Bid Quantities	8
Period of Performance	8
Local Conditions Affecting Work	8
Equipment Questionnaire	8
List of Contracts on Hand	8
Liquidated Damages	9
Safety Training	9
OSHA Ten Hour and 30 Hour Training Requirements	9
Performance and Payment Bond	9
Maintenance Bond	9
Bid Evaluation	9 and 10
Project Award	10
Public Works Forms - Attachment F	10
Substitution Request	
Equipment Questionnaire	

List of Contracts on Hand	
Annual Worker Eligibility Verification Affidavit	
List of Intended Subcontracts	
OSHA Certifications Affidavit	
Sample Contract Agreement	
Public Works General Conditions - Attachment E	11 through 26
Public Works Special Conditions - Attachment E	27 through 50
Public Works Technical Specifications - Attachment E	51 through 87

1.0 INTRODUCTION

- 1.1 Jackson County, Missouri is seeking bids from qualified Bidders for the **Construction Services for the Buckner Tarsney Road Bridge Replacement Over Fire Prairie Creek** for the Jackson County, Missouri Public Works Department.
- 1.2 This is Jackson County, Missouri Invitation to Bid No. 24-037. Response Deadline is June 25, 2024 at 2:00 PM, CDT.
- 1.3 Submission of Bids: Bids must be submitted on-line through the Bonfire Portal at <https://jacksongov.bonfirehub.com>. Bids submitted by any other method will not be accepted.
- 1.4 Term of Contract: This will be a one-time project.
- 1.5 Point of Contact: The Point of Contact for this Invitation to Bid is Barbara Casamento, Purchasing Administrator for Jackson County, Missouri.
- 1.6 Project Location: Approximately 2,275 feet North from the intersection of U.S. 24 Highway and N Buckner Tarsney Road to the existing bridge structure in Unincorporated Jackson County, MO. near south of address 2806 N Buckner Tarsney Road, Unincorporated Jackson County, Missouri 64016.
- 1.7 Project Completion: All construction for this Project must be installed within Three Hundred (300) Calendar Days. Road Closer shall be 182 Calendar Days, see Public Works Special Conditions SC-49 Liquidated Damages for further requirements.
- 1.8 Construction Management: This project will be inspected and managed by the Jackson County, Missouri Department of Public Works – Engineering Division.
- 1.9 Construction Phase Contracts: Contacts for the Public Works Department – Engineering Division will be furnished upon award of project.
- 1.10 This will be Jackson County Public Works Project No. 3228.

2.0 QUESTION PROCEDURE

- 2.1 All questions regarding this Invitation to Bid shall be communicated electronically through the Bonfire Portal via the Opportunity Q & A within the Invitation to Bid.
- 2.2 All questions must be received on the Bonfire Portal by 5:00 PM, CDT on June 18, 2024. All questions will be answered on the Opportunity Q & A within the Invitation to Bid.
- 2.3 Bonfire will notify bidders of the Question Answers if they have obtained the Invitation to Bid through Bonfire.
- 2.4 There will not be any formal notification of Addenda, it is the Contractor's responsibility to check the Bonfire Portal for Addenda.
- 2.5 Bidders and their agents (including subcontractors, associates, consultants, or their agents) **may not contact any other County associates, staff or elected officials** regarding the matters covered by this Invitation to Bid during the solicitation and evaluation of bids.
- 2.6 Inappropriate contacts are grounds for **REJECTION** of your bid.

3.0 BID REQUIREMENTS

- 3.1 Responsible Bidders Ordinance Compliance: **Compliance with Jackson County, Missouri Ordinance No. 5825 for Responsible Bidder will be required for this bid.**

Responsible Bidders Affidavit, included with the Purchasing Forms, Attachment D, must be read, completed, notarized, and included with your bid response. Failure to attach the notarized form with your bid response will result in the REJECTION OF YOUR BID.

- 3.2 If Bidder is not located in the Greater Kansas City Metropolitan Area, Bidder **MUST** provide detailed information with their bid on how the Specifications of this Invitation to Bid will be performed. Jackson County, Missouri reserves the right to determine if Bidder's plan is acceptable.
- 3.3 State Sales Tax Exemption: Jackson County, Missouri is an exempt entity under Section 144.062, Revised Statutes of Missouri and will issue to the Successful Bidder and their subcontractors an exempt certificate. Bidders are instructed not to include sales tax in their prices.
- 3.4 Bid Bond Required:
 - 3.4.1 Bid Bond in the amount of five percent (5%) of the total bid amount must be turned in to the Purchasing Department, Jackson County, Missouri Courthouse, 415 East 12th Street, Ground Floor, Room G-1, Kansas City, Missouri 64106 before the Response Deadline for this Invitation to Bid; or a copy may be submitted with bid. Hard copy of Bid Bond must be turned into the Purchasing Department before Award Recommendation is made.
 - 3.4.2 Bid Surety can be in the form of a Cashier's Check drawn on an acceptable bank, or a Bid Bond by a Surety Company acceptable to the Jackson County, Missouri Purchasing Department, authorized to do business in the State of Missouri and listed on the Federal Register.
 - 3.4.3 Failure to provide a Bid Bond before the Response Deadline of this Invitation to Bid will lead to the **REJECTION OF YOUR BID**.
- 3.5 Time of Completion: **The time of completion is of the essence on this project** and it will be necessary for the Bidder to provide to the County proof their ability to complete the project by the deadline set in Item No. 1.6 in Section 1.0 Introduction. Information detailing how Bidder will meet this deadline must be submitted with your bid. Attention is directed to Public Works General Conditions, Section 48 "EXTENSION OF TIME" and Section 49 "LIQUIDATED DAMAGES" and Special Conditions, Section 48 "EXTENSION OF TIME" and Section 49 "LIQUIDATED DAMAGES", relative to delays, extensions of time and liquidated damages.
- 3.6 An Evaluation Committee made up of Jackson County personnel will evaluate the bids and make recommendations. Jackson County shall be the sole judge of the bids submitted for this Invitation to Bid and its decision shall be final.
- 3.7 In no event will the following be considered confidential or exempt from the Missouri Sunshine Law:
 - 3.7.1 Bidder's entire submission
 - 3.7.2 Bidder's pricing
 - 3.7.3 Bidder's proposed method of performance, including schedule or timeline and/or deliverables
 - 3.7.4 Bidder's experience information, including customer lists or references
 - 3.7.5 Bidder's product specifications unless specifications disclose scientific and technological innovations in which the owner has a proprietary interest. Bidder shall submit a detailed explanation to support any claim of proprietary, scientific, or technological innovation in a product specification.

4.0 AWARD REQUIREMENTS

- 4.1 Certificate of Insurance: The Successful Bidder will be required to submit to the Purchasing Department a Certificate of Insurance meeting or exceeding the provisions of Item Fifteen of the Purchasing General Conditions and Exhibit A included as attachments within Ten Business Days after receiving Notification of Award. The Certificate of Insurance must be received by the Purchasing Department prior to the commencement of any work on this project.
- 4.2 Performance and Labor and Materials Bond Required: The Successful Bidder will be required to submit to the Purchasing Department a Performance Bond and Labor and Materials Payment Bond in the amount of 100% of the contract award within ten business days after Notification of Award. The bond must be in a form acceptable to the Director of Finance and Purchasing and executed by a Surety Company registered to do business in the State of Missouri and listed on the Federal Register. Bonds must be received by the Purchasing Department prior to the commencement of any work on this project.
- 4.3 Maintenance Bond Required: The Successful Respondent shall be required to submit a Maintenance Bond on the work being performed for a **Two-Year Maintenance Period**. The bond must be in a form acceptable to the Director of Finance and Purchasing, executed by a Surety Company authorized to do business in the State of Missouri and listed on the Federal Register. Contractor shall submit a Maintenance Bond to Jackson County Public Works (JCPW) upon the Final Acceptance by the County.
- 4.4 Project Exemption Certificate: Jackson County, Missouri is an exempt entity under Section 144.062, Revised Statutes of Missouri. Upon the request of the Successful Bidder, Jackson County will issue a project specific Missouri Sales Tax Exemption Certificate to the Successful Bidder and their named subcontractors to be utilized during the performance of this project. This certificate must be requested **prior to the purchase of any materials, supplies and/or equipment**. Under no circumstances will this certificate be back dated to cover materials, supplies or equipment already purchased.
- 4.5 Compliance with Chapter 6 of the Jackson County Code: The Jackson County Code for Minority, Women and Veterans Business Utilization will be required on this Invitation to Bid. The Contractor's Utilization Plan, included with the Purchasing Forms as an attachment to this Invitation to Bid, must be completed and approved by the Compliance Review Office prior to Award. **If goals are set by the Compliance Review Office, they are required not suggested. Failure to comply with goals set will result in the REJECTION of your bid.**
- 4.6 Licenses and Permits: The Successful Bidder must provide a copy of a current Missouri State Business License to the Purchasing Department within ten business days of Notification of Award. The Successful Bidder must provide upon written request, evidence of current required Federal, State, Local or Occupational Licenses.
- 4.7 W-9 Form: The Successful Bidder must provide a completed W-9 Form.

5.0 SPECIFICATIONS

- 5.1 The detailed specifications for this project are contained in the Project Manuals from Olsson which are Attachment A to this Invitation to Bid.
- 5.2 If the work is delayed by reason of fire, casualty, inclement weather, changes ordered in the work, labor disputes, epidemic, pandemic, government order or embargos, material or equipment delays, shortages or unavailability, supply chain disruptions or delays or any

- other cause beyond the Successful Bidders and the Owner's agreed upon reasonable control, Owner shall grant an extension of time for completion of work commensurate with the period of such delay.
- 5.3 Substitutions: Prior to the Question Deadline state in Section 2.0, Item 2.2 above should a bidder wish to request substitutions in the brands or products included in the Project Manual, Technical Specifications or Drawings; a written request using the Substitution Request form in the Public Works Forms Attachment submitted through the Bonfire Portal. After a review by the Project Manager or Architect, items approved will be on an Addendum to this Invitation to Bid and attached through the Bonfire Portal. If a Substitution Request(s) requires sample(s), then Public Works will review the item(s) as Request for Information at the Construction Phase for the successful bidder.
 - 5.4 Warranty: All product warranty and maintenance and maintenance information is to be included in a folder and turned over to the County on or before the date of the installation.
 - 5.5 The Bidder (General Contractor, only) shall fill out ALL the Unit Prices and Total Prices within the Bid Forms.
 - 5.6 The Bidder shall honor ALL their Bid prices.
 - 5.7 The Successful Bidder shall provide AS-Built plans and Operation and Maintenance manuals to the County prior to the completion of the project.
 - 5.8 The County shall retain five percent (5%) of each partial payment until completion and acceptance of the work by the Bidder and final payment is due in accordance with Public Works General Conditions (GC-60) and Special Conditions (SC-60) "Monthly Estimates and Payment" specifications.
 - 5.9 The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate the available funds.
 - 5.10 Force Account of \$35,000 for Non-Contractual Contingency: The Successful Bidder shall perform other unforeseen work as Contingency (Force Account), for which there is no condition included in the contract, whenever it is necessary in-contract allowance allocations, if applicable. Payment for these items shall be made in accordance with bid unit prices where the requested work is covered by an item listed in the bid. If the work is not represented by a unit price listed in the bid, payment will be in accordance with the Jackson County, Missouri Public Works General Conditions, specifically GC-35 Extra Work.

6.0 ATTACHMENTS: The following items are attached to this Invitation to Bid on Bonfire:

- 6.1 Engineers Plan Sheets for Buckner Tarsney Rd Bridge Replacement from Olsson Attachment A
- 6.2 Pricing/Quotation Sheet (to be submitted with bid) Attachment B
- 6.5 Purchasing Information Attachment C
- 6.6 Purchasing Forms (to be submitted with bid) Attachment D
- 6.7 Public Works General & Special Conditions and Technical Specs Attachment E
- 6.8 Public Works Forms (to be submitted with bid) Attachment F
- 6.9 Registered Truck Driver Ordinance Attachment G
- 6.10 Geotechnical Report by Olsson Attachment H
- 6.11 U.S. Army Corps of Engineers – KC District 404 and Nationwide Permit Attachment I

7.0 REQUIRED SUBMITTALS WITH YOUR BID

- 7.1 Pricing/Quote Sheet
- 7.2 Purchasing Forms
- 7.3 Public Works Forms
- 7.4 Description of Bidder's Background
- 7.5 Bidders References
- 7.6 Brief background on Bidder's personnel that will be working on this project
- 7.7 Proof of Financial Responsibility – if Bidder needs to submit **Confidential and/or Proprietary** information, it should be clearly labeled "Confidential and Proprietary".
The County will take all reasonable efforts to ensure the confidentiality of the documents and will return these documents as quickly as possible if the Bidder is unsuccessful. If the Bidder is successful the County will keep the documents until the contract is complete and then return them to the Successful Bidder.
- 7.8 If not located in the Greater Kansas City Metropolitan Area, submit a plan on how Bidder proposes to complete the work. Jackson County, Missouri reserves the right to determine if plan is acceptable.

8.0 PURCHASING INFORMATION, INCLUDED AS SEPARATE ATTACHMENT:

General Terms and Conditions
Certificate of Compliance Notice
Insurance Requirements
State of Missouri Wage Determination

9.0 PURCHASING FORMS, INCLUDED AS A SEPARATE ATTACHMENT, TO BE DOWNLOADED, FILLED OUT AND SUBMITTED WITH YOUR BID:

Affidavit
Acknowledgement of Addenda
Exceptions
MBE/WBE/VBE Participation Affidavit
Responsible Bidder Affidavit
Excel Spreadsheet Bid Form

10.0 PUBLIC WORKS INFORMATION

- 10.1 **Below are the attachments for this Invitation to Bid:**
 - 10.1.1 Engineers Plan Sheets for Buckner Tarsney Road Bridge Replacement from Olsson
 - 10.1.2 Registered Truck Driver Ordinance
 - 10.1.3 Geotechnical Report by Olsson
 - 10.1.4 U.S. Army Corps of Engineers – KC District 404 and Nationwide Permit

- 10.2 **Proposed Work:** The Bidder shall furnish all materials, equipment, tools and labor required for other services necessary to construct the Reinforced Concrete Span Bridge Replacement on N Buckner Tarsney Road as described herein. Said work shall include but not be limited to: the General Contractor shall furnish all materials, equipment, tools and labor required to perform the following on N Buckner Tarsney Road Concrete Span Bridge: 1. The demolition of the existing bridge & roadway as shown on the plans. 2. Preservation of the levees while completing the work. 3. Construction of a new bridge. 4. Reconstruct the driveway entrance to the baseball field. 5. Install guardrail systems. 6. Traffic Control. 7. Approximately 285 feet of roadway work. 6. All other incidental work in the most substantial and workmanlike professional manner for the new bridge, and do everything required by the Contract Documents as defined herein.
- 10.3 **Bid Quantities:** The County reserves the right to adjust the quantities up or down to any and all bid items to accommodate the available funds.
- 10.4 **Period of Performance: Time of the essence to the County on this project. The Completion Time will be Three Hundred (300) Calendar Days. Road Closer shall be 182 Calendar Days excluding County holidays from the time the Notice to Proceed is issued to the Substantial Completion date. Once the Substantial Completion work items are completed, the Final Punch List(s) of the construction improvements work items from the Bidder will be required by JCPW, and Acceptance Completion of the Final Punch List(s) per County's approval. The Bidder will provide the above dates per construction schedule to the County for review and approval prior to Notice to Proceed.** If the Successful Respondent does not meet this deadline, then Liquidated Damages will be assessed in accordance with Special Conditions for JCPW Construction, Pages 49 through 79; SC49 LIQUIDATED DAMAGES.
- 10.5 **Local Conditions Affecting Work:** Each Bidder shall visit the site of the work and shall completely inform themselves relative to construction hazards and procedure, labor and all other conditions and factors, local and otherwise, which would affect prosecution and completion of the work and its cost. Such considerations shall include the arrangement and condition of existing structures and storage facilities, the procedure necessary for maintenance of uninterrupted operation of existing facilities for transportation, handling, and storage of materials and equipment. All such factors shall be properly investigated and considered in the preparation of bid. There will be no subsequent financial adjustment for lack of such information.
- 10.6 **Equipment Questionnaire:** The Bidder will need to provide this document to the County to demonstrate that they have the necessary equipment to complete the proposed work tasks.
- 10.7 **List of Contracts on Hand:** The Bidder will need to provide this document to the County to show the current work load. The purpose is to show that they are not over committed to other projects and will be able to devote the necessary time to complete the proposed work tasks.

- 10.8 **Liquidated Damages:** The Successful Bidder agrees that, should the bidder fail to complete the work in the time specified or such additional time as may be allowed by the engineer under the contract, the amount of liquidated damages to be recovered in accordance with Special Conditions SC-49 herein.
- 10.9 **Safety Training:** Contractors and sub-contractors who sign a contract to work on public works project provide a 10-Hour OSHA construction safety program, or similar program approved by the Department of Labor and Industrial Relations, to be completed by their on-site employees within sixty (60) days of beginning work on the construction project.
- 10.10 **OSHA Ten Hour and 30 Hour Training Requirements:** Missouri Law, 292.675 RSMO, requires any awarded contractor and its subcontractor(s) to provide a ten-hour Occupational Safety and Health Administration (OSHA) Construction Safety Program (or a similar program approved by the Missouri Department of Labor and Industrial Relations as a qualified substitute) for their on-site employees (laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). **The awarded contractor and its subcontractor(s) shall require all such employees to complete this ten-hour program**, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties, for Non-Compliance include contractor forfeiture to the Contracting Authority in the amount of \$2,500, plus \$100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

In accordance with JCMO Ordinance No. 5825 adopted January 18, 2024, **all Supervisors will be 30-Hour OSHA certified.**

Copies of their certifications shall be provided to the County's Compliance Review Office and the Engineering Division of the County's Public Works Department.

- 10.11 **Performance and Payment Bond:** The County has provided a bond form for the successful Bidder to use. This document will need to be executed along with the other contract documents. The amount to be bonded shall be the full amount indicated in the Contract Agreement.
- 10.12 **Maintenance Bond:** The County has provided a bond form for the Contractor to provide when the project is complete. The bond amount will be the final payment cost. This number shall reflect any and all change orders that affect the contract amount.
- 10.13 **Bid Evaluation:** The County will determine the best total point bid. Price will not be the only consideration in the selection process. The County shall let the contract to the best total points Bidder, however, the County may reject any or all bids, including without limitation all non-conforming, non-responsive, unbalanced, or conditional bids, and may reject the bid of any bidder if the County believes that it would be in the best interest of the County to contract with that bidder. The County reserves the right to waive any irregularities and/or formalities as deemed appropriate. The bid evaluation will be weighted as follows:

Subcontractors Submitted with Bid	20 points maximum
List of Contracts On Hand	10 points maximum
Equipment Availability	10 points maximum
Price Submittal.....	<u>60 points maximum</u>
TOTAL BID.....	100 points maximum

- a. Subcontractors Submitted with Bid: The reviewer will score the subcontractors submitted with the bid. Did the Contractor comply with the minority requirements established for this project? Has the County worked with the submitted subcontractors on previous projects and did they provide a quality service?
- b. List of Contracts On Hand: Does the Contractor have the availability to complete the Project based on the current work under contract and schedule to complete those jobs?
- c. Equipment Availability: Does the Contractor have enough equipment to properly complete the Work?
- d. Price Submittal: The scored points will be prorated based on the apparent low bid. For example, the low bidder submits a bid of \$100,000 and the second lowest bidder submits a bid of \$120,000. The low bidder will receive the full 60 points. The second lowest bidder will receive 50 points based on low bid divided by the 2nd low bid times the total points available $((\$100,000 \div \$120,000) \times 60 \text{ points} = 50 \text{ points})$.

10.14 **Project Award:** This project will be awarded to the lowest, responsive, responsible Bidder.

11.0 PUBLIC WORKS FORMS, INCLUDED AS A SEPARATE ATTACHMENT, TO BE DOWNLOADED, FILLED OUT AND SUBMITTED WITH YOUR BID:

Substitution Request
Equipment Questionnaire
List of Contracts on Hand
Annual Worker Eligibility Verification Affidavit
List of Intended Subcontractors
OSHA Certifications Affidavit
Sample Contract Agreement