

Request for Legislative Action

Ord No.: 5536
Sponsor: Charlie Franklin
Date: August 9, 2021

Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5536
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	8/9/2021

Introduction

Action Items: ['Appropriate']

Project/Title:

Appropriate funds from the undesignated fund balance of the CARES Act Fund to the Jackson County Sheriff's Office, Detention Center, 2021 Budget to cover various COVID-19 related expenses including increase in refuse pickup services, purchase of cleaning and sanitation supplies and PPE.

Request Summary

During the COVID Pandemic, the jail has been using disposable utensils and food containers which has in turn drastically increased the volume of trash we dispose of daily. We have trash pickup three times per week. We also must purchase large quantities of PPE supplies and cleaning and sanitation products. This additional funding is critical to the day-to-day operations and safety of all associates and detainees. I have included a purchasing log of the PPE, cleaning, and sanitation supplies from the year 2020 as a sample of the quantities and prices of the items needed. I have also included refuse invoice history to show how the financial need was derived.

Contact Information

Department:	Corrections	Submitted Date:	7/23/2021
Name:	Deloris M. Wells	Email:	DWells@jacksongov.org
Title:	Deputy Director of Administraton	Phone:	816-881-4210

Budget Information

Amount authorized by this legislation this fiscal year:	\$247,824		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$247,824		
Is it transferring fund?	Yes		
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
040 (CARES Act)	9999 (*)	32810 (Undesignated Fund Balance)	\$247,824

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Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
040 (CARES Act)	2701 (Corrections)	56460 (Refuse Collection)	\$40,000
040 (CARES Act)	2701 (Corrections)	57130 (Building Cleaning Supplies)	\$138,124
040 (CARES Act)	2701 (Corrections)	57230 (Other Operating Supplies)	\$69,700

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on

Request for Legislative Action

the budget information tab.

History

Deloris M. Wells at 7/23/2021 10:47:20 AM - [Submitted |]
Department Director: Diana L. Knapp at 7/23/2021 11:02:39 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 7/26/2021 9:02:45 AM - [Not applicable |]
Compliance: Katie M. Bartle at 7/26/2021 9:50:44 AM - [Approved | eRLA 181]
Finance (Budget): Mark Lang at 7/26/2021 11:42:07 AM - [Approved | The fiscal note has been attached.]
Executive: Sylvia Stevenson at 7/26/2021 3:49:27 PM - [Approved |]
Legal: Elizabeth Freeland at 7/28/2021 9:50:28 AM - [Returned for more information | Please make adjustments to request summary per my email. Thanks!]
Submitter: Deloris M. Wells at 7/30/2021 9:55:00 AM - [Submitted |]
Department Director: Diana L. Knapp at 7/30/2021 10:07:00 AM - [Returned for more information | Please correct typos in first sentence of summary--jail and utensils are both misspelled. Thank you.]
Submitter: Deloris M. Wells at 7/30/2021 10:13:12 AM - [Submitted |]
Department Director: Diana L. Knapp at 7/30/2021 10:21:28 AM - [Returned for more information | Please correct spelling of Jail in first sentence of summary.]
Submitter: Deloris M. Wells at 7/30/2021 10:54:33 AM - [Submitted |]
Department Director: Diana L. Knapp at 7/30/2021 11:51:50 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 8/2/2021 9:03:14 AM - [Not applicable |]
Compliance: Katie M. Bartle at 8/2/2021 9:23:45 AM - [Approved |]
Finance (Budget): Mark Lang at 8/2/2021 10:51:29 AM - [Approved |]
Executive: Sylvia Stevenson at 8/2/2021 2:31:05 PM - [Approved |]
Legal: Elizabeth Freeland at 8/5/2021 9:22:13 AM - [Approved |]

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 26, 2021

Ord # 5536
eRLA ID #: 181

Org Code/Description	Object Code/Description	From	To
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 247,824	\$ -
2701 Corrections	56460 Refuse Collection	-	40,000
2701 Corrections	57130 Building Cleaning Supplies	-	138,124
2701 Corrections	57230 Other Operating Supplies	-	69,700
		<u>\$ 247,824</u>	<u>\$ 247,824</u>

APPROVED
By Mark Lang at 11:41 am, Jul 26, 2021

Budget Office

Start Date: January 1, 2021

End Date: April 30, 2020

COVID JANITORIAL SUPPLIES

Item Number: Description	Beginning	Adds	Removes	Ending	4 Month AVE	Item Cost	Cost per Month
AMEX-ABNP-F481: GLOVE, NITRILE, XL, BLK, 4 MIL	20.00	0.00	20.00	0.00	5	\$5.76	\$28.80
BERP-PG38-58XB: TRASH CAN LINERS BLACK 38X58 1.0 MIL	21.00	30.00	51.00	0.00	13	\$19.69	\$251.05
BOAW-5190-0000: CAN LINER, BLACK	0.00	11.00	11.00	0.00	3	\$24.59	\$67.62
CO90-2RW9-0000: SPRAYER, TRIGGER 9.75 IN	186.00	0.00	70.00	116.00	18	\$1.29	\$22.58
CP53-041C-T000: FABULOSO - 56 OZ BOTTLE	15.00	66.00	71.00	10.00	18	\$5.64	\$100.11
CX30-9660-0000: BLEACH, CLOROX CONCENTRATED 121 OZ	11.00	105.00	102.00	14.00	26	\$8.32	\$212.16
DC33: DETERGENT DISINFECTANT AUTOCHLOR DC33	55.00	0.00	18.00	37.00	5	\$19.50	\$87.75
DRINKING WATER: DRINKING WATER	17.00	339.00	340.00	16.00	85	\$6.95	\$590.75
DUPC-TY12-2S4X: COVERALL, TYVEK, ZIP/HD/BTS, 4XL	107.00	0.00	75.00	32.00	19	\$6.53	\$122.44
DYMO-2683-3000: SPRAY NINE - CLEANER/DISINFECTANT 32 OZ	70.00	122.00	138.00	54.00	35	\$5.18	\$178.71
GENP-1CBC-1GAL: SANITIZER, HAND, GEL GAL	0.00	8.00	0.00	8.00	0	\$24.69	\$0.00
GN10-WXDK-Z000: DISPOSABLE PROTECTIVE FACE MASK - BLUE	760.00	400.00	720.00	440.00	180	\$4.12	\$741.60
GOJ571506: FOAM SOAP, FRAGRANCE-FREE, CLEAR 7.5 OZ. PUMP BOTTLE	18.00	0.00	8.00	10.00	2	\$4.65	\$9.30
GOJO-9657-1200: HAND SANITIZER, 800 ML BOX	0.00	96.00	29.00	67.00	7	\$9.95	\$72.14
GUR0144Y: ISOPROPYL ALCOHOL WIPE - 75%	0.00	140.00	4.00	136.00	1	\$4.24	\$4.24
HERB-A604-3PY0: CAN LINERS - YELLOW BIO WASTE	3.00	0.00	1.00	2.00	0	\$71.06	\$17.77
IP49-0600-0000: SPRAYER, TRIGGER, 9.75in	88.00	100.00	78.00	110.00	20	\$1.29	\$25.16
IP50-32WG-0000: BOTTLE, PLASTIC, 32oz	212.00	0.00	59.00	153.00	15	\$0.69	\$10.18
IP84-0000-0000: SPEED CHANGE MOP HANDLE	3.00	36.00	13.00	26.00	3	\$9.83	\$31.95
J948009: APOLLO 8OZ. HAND SANITIZER	144.00	0.00	16.00	128.00	4	\$5.55	\$22.20
JONES ZYLON - FACE MASK KN95: JONES ZYLON PROTECTIVE FACE MASK - KN95	141.00	0.00	8.00	133.00	2	\$185.00	\$370.00
JONES ZYLON SANITIZER - 1 GAL: JONES ZYLON HAND SANITIZER - 1 GAL	7.00	0.00	6.00	1.00	2	\$49.75	\$74.63
JONES ZYLON SANITIZER - 2 OZ: JONES ZYLON HAND SANITIZER - 2 OZ	677.00	0.00	5.00	672.00	1	\$2.44	\$3.05
MCCORMICK HAND SANITIZER: MCCORMICK HAND SANITIZER - 1.75 L	32.00	0.00	2.00	30.00	1	\$0.00	\$0.00
MHM03EB086000: MEDEGEN INFECTIOUS WASTE RED DISPOSAL BAGS - 3 GAL	17.00	0.00	2.00	15.00	1	\$19.70	\$9.85
MHMRIWB142424: MEDEGEN RED BIOHAZARD INFECTIOUS WASTE LINER - 10 GAL	2.00	0.00	1.00	1.00	0	\$6.24	\$1.56
N95 FACEMASK - BOX OF 800: N95 FACEMASK - BOX OF 800	1.00	0.00	1.00	0.00	0	\$0.00	\$0.00
NICP-D333-3300: SANITIZING WIPES	3,300.00	0.00	1,500.00	1,800.00	375	\$0.00	\$0.00
NORCOGUARD ISOPROPYL WIPES: NORCOGUARD ISOPROPYL WIPE - ALCOHOL75%	227.00	0.00	227.00	0.00	57	\$0.00	\$0.00
OPACSN100XL: GLOVES, NITRILE - XL	0.00	64.00	54.00	10.00	14	\$19.99	\$269.87
PITP-3858-CUST: LINER, CAN BLACK 38X58	0.00	165.00	144.00	21.00	36	\$13.92	\$501.12
RAC79329: LYSOL DISINFECTING SPRAY - CRISP LINEN	0.00	12.00	12.00	0.00	3	\$10.99	\$32.97
RECB-7498-3000: LYSOL IC	7.00	0.00	2.00	5.00	1	\$34.88	\$17.44
SIMG-1300-5000: SIMPLE GREEN INDUSTRIAL CLEANER/DEGREASER	17.00	37.00	43.00	11.00	11	\$13.25	\$142.44
STH-1133RP: ROLLPACK INFECTIOUS WASTE BAGS - 12-16 GAL	19.00	1.00	2.00	18.00	1	\$0.00	\$0.00
SUNC-1122-S100: SUNBURST SOLID GREEN GLASS/NEUTRAL CLEANER	40.00	0.00	12.00	28.00	3	\$78.13	\$234.39
SUNC-5000-S100: SUNBURST BIO-CLEAN MULTI PURPOSE	26.00	52.00	58.00	20.00	15	\$50.26	\$728.77
TRAG-NMD4-0000: GLOVE, POWDER FREE - M	80.00	0.00	1.00	79.00	0	\$5.43	\$1.36
TRON-9047-2000: GLOVE, NITRILE - M - BLACK	115.00	116.00	167.00	64.00	42	\$29.16	\$1,217.43
TRON-9047-3000: GLOVE, NITRILE - L - BLACK	169.00	552.00	554.00	167.00	139	\$29.16	\$4,038.66

TRON-9047-3500: GLOVE, NITRILE - XL - BLACK	114.00	806.00	772.00	148.00	193	\$29.16	\$5,627.88
UMG0-PM55-A000: SQUEEGEE BLADE	12.00	10.00	12.00	10.00	3	\$18.85	\$56.55
VIZOCOM NITRILE GLOVE - M: DISPOSABLE NITRILE GLOVE, MEDIUM	70.00	0.00	40.00	30.00	10	\$19.00	\$190.00
ZR58-0020-0000: MOP HEADS	259.00	1,902.00	1,849.00	312.00	462	\$2.49	<u>\$1,151.00</u>

\$17,265.44

May-Dec \$138,123.54

Start Date: January 1, 2021

End Date: April 30, 2020

KITCHEN PAPER GOODS/MONTH

Item Number: Description	Beginning	Adds	Removes	Ending	4 Month AVE	Item Cost	Cost per Month
DART-85HT-3R00: CONTAINER, HINGED FOAM	360.00	1,054.00	1,414.00	0.00	354	21.25	\$7,511.88
GENP-HING-EDM3: CONTAINER, FOAM, 3 COMP 200/CASE	40.00	0.00	40.00	0.00	10	22.37	\$223.70
BOAW-7204-0000: FOODSERVICE FILM	35.00	96.00	96.00	35.00	24	18.06	\$433.44
CX60-7710-0000: BAG, SANDWICH FOLD TOP	10.00	35.00	24.00	21.00	6	23.72	\$142.32
GENP-BAGG-K650Q: BAG, PAPER GROCERY - BROWN 500/BUNDLE	50.00	120.00	143.00	27.00	36	11.22	\$401.12
							<u>\$8,712.45</u>
						May-Dec	<u><u>\$69,699.60</u></u>

Waste Management

Invoice Date	Dates of Service	Amount
1/4/2021	12/1/20-12/31/20	\$ 4,603.66
2/1/2021	1/1/21-1/31/21	\$ 5,705.95
3/1/2021	2/1/21-2/28-21	\$ 5,763.08
4/1/2021	3/1/2021-3/31/2021	\$ 2,993.60
5/1/2021	4/1/21-4/30/21	\$ 4,691.45

Average Monthly Fees \$ **4,751.55**

May Service Estimate- Dec \$ 38,012.38