

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 18957

Sponsor(s): Dennis Waits

Date: October 5, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution transferring \$245,000 within the Special Road and Bridge Contingency Fund balance and transferring \$400,000 from the 2015 Circuit Court budget for additional improvements requested by the Courts at the Eastern Jackson County Courthouse and authorizing the County Executive to execute an Amendment for \$376,659 to the contract with Excel Constructors of Overland Park KS.</u></p>																										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 245,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ 392,500</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ 637,500</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$ 400,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td>FROM: 004-8005-6830 Special Road and Bridge Contingency Fund</td> <td>\$245,000</td> </tr> <tr> <td>001-3001-5010 Circuit Court Regular Salaries</td> <td>\$166,000</td> </tr> <tr> <td>001-3001-5025 Circuit Court Part time Salaries</td> <td>\$ 20,000</td> </tr> <tr> <td>001-3001-5040 Circuit Court FICA Taxes</td> <td>\$ 14,000</td> </tr> <tr> <td>001-3001-5060 Circuit Court Insurance Benefits</td> <td>\$200,000</td> </tr> <tr> <td>TO:</td> <td>TO ACCT</td> </tr> <tr> <td>004-5104-58020 Special Road and Bridge Non-Departmental Buildings and Improvements</td> <td>\$245,000</td> </tr> <tr> <td>001-5101-8020 General Fund Non-Departmental Buildings & Improvements</td> <td>\$400,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$ 245,000	Amount previously authorized this fiscal year:	\$ 392,500	Total amount authorized after this legislative action:	\$ 637,500	Amount budgeted for this item * (including transfers):	\$ 400,000	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	FROM: 004-8005-6830 Special Road and Bridge Contingency Fund	\$245,000	001-3001-5010 Circuit Court Regular Salaries	\$166,000	001-3001-5025 Circuit Court Part time Salaries	\$ 20,000	001-3001-5040 Circuit Court FICA Taxes	\$ 14,000	001-3001-5060 Circuit Court Insurance Benefits	\$200,000	TO:	TO ACCT	004-5104-58020 Special Road and Bridge Non-Departmental Buildings and Improvements	\$245,000	001-5101-8020 General Fund Non-Departmental Buildings & Improvements	\$400,000
Amount authorized by this legislation this fiscal year:	\$ 245,000																										
Amount previously authorized this fiscal year:	\$ 392,500																										
Total amount authorized after this legislative action:	\$ 637,500																										
Amount budgeted for this item * (including transfers):	\$ 400,000																										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT																										
FROM: 004-8005-6830 Special Road and Bridge Contingency Fund	\$245,000																										
001-3001-5010 Circuit Court Regular Salaries	\$166,000																										
001-3001-5025 Circuit Court Part time Salaries	\$ 20,000																										
001-3001-5040 Circuit Court FICA Taxes	\$ 14,000																										
001-3001-5060 Circuit Court Insurance Benefits	\$200,000																										
TO:	TO ACCT																										
004-5104-58020 Special Road and Bridge Non-Departmental Buildings and Improvements	\$245,000																										
001-5101-8020 General Fund Non-Departmental Buildings & Improvements	\$400,000																										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 4680 (October 20, 2014) 4730 (April 27, 2015)</p> <p>Prior resolutions and (date): 18815 (April 27, 2015)</p>																										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Mark Trosen, Deputy COO 881-1377</p>																										
<p>REQUEST SUMMARY</p>	<p>The Circuit Court has identified additional improvements necessary to the operations of the Court in terms of serving the public and administering justice for the community. Several of these items can be conducted by Excel Constructors during the construction process to avoid disruption or inconvenience to the Courts and public</p>																										

	<p>while other items can be completed by in-house County labor and Term & Supply vendors.</p> <p>The Public Works Department is requesting an increase in the contract with Excel in the amount of \$376,659 to cover these additional improvements for an amended contract total of \$7,580,098.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Memo from Jeff Eisenbeis dated September 23, 2015 Additional Work Requested by Courts Contract Amendment #3	
REVIEW	Department Director:	Date: 9-28-15
	Finance (Budget Approval) <i>If applicable</i>	Date: 9/28/15
	Division Manager:	Date: 9/28/15 10/1/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
004-8005-6830	SPECIAL ROAD AND BRIDGE CONTINGENCY FUND	\$245,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: September 25, 2015 PC# RES # 18957

Department / Division	Character/Description	From	To
Special Road & Bridge Fund - 004			
8005 - Contingency	6830 - Contingency Fund	245,000	
5104 - Non Departmental R & B	58020 - Buildings & Improvements		245,000
		245,000	245,000

Mary Rasmussen
Budgeting



CIRCUIT COURT OF JACKSON COUNTY, MISSOURI

415 East 12th Street
Kansas City, Missouri 64106-2706


Jeffrey A. Eisenbeis
Court Administrator

(816) 881-3658

MEMORANDUM

September 23, 2015

TO: Gary Panethiere, Chief Operating Officer, Jackson County

FROM: Jeff Eisenbeis, Court Administrator 

RE: Eastern Jackson County Courthouse Funding Shortages and Soft Savings

Per our previous conversations, the Court is willing to contribute up to \$400,000 in soft savings from the 2015 general fund toward the shortages identified by Jackson County Facilities Services and Court Services. Per our agreement, the County will fund the remaining shortages on the same Request for Legislative Action which redirects our soft savings to the project.

Attached is the list of projects provided to me by you on September 21, 2015 with my comments on the list (see red text). We believe that all of the listed projects are essential to the successful completion of this project.

I would note that there are several projects on the list (doors, locksets, cabling) which were priced for materials only and therefore will require County labor for installation (see comments on attachment).

Soft Savings to be Transferred to Project:

001-3001-5010	\$166,000
001-3001-5025	\$ 20,000
001-3001-5040	\$ 14,000
<u>001-3001-5060</u>	<u>\$200,000</u>
Total	\$400,000

cc:

Judge Justine E. Del Muro, Presiding Judge
Judge David M. Byrn, Chair, Budget and Audit Committee
Mr. Greg Paszkiewicz, Director, Court Services
Ms. Cynthia Freeman, Budget Officer
Ms. Lesa Auld, Director, Human Resources



9/282015

**Eastern Jackson Co. Courthouse Renovation
Contract Amendment No. 3**

During the renovation work currently in progress, the following list of items, neither in the current scope of work nor designed, have either been requested or required to complete the project. It is more economical and less disruptive to Court operations to perform the work listed below for a Budget of \$376,659:


- Ceiling Tile replacement
- Fire Main Backflow preventer
- Water Main Backflow preventer
- Additional Floor Leveling
- Additional Abatement
- Sanitary Pipe replacement
- Division 12 Card Reader
- Patch panels
- Switch Gear cleaning
- HVAC IT Office
- Removal of Exposed Radlators
- Electric Heaters
- Tuck Point above Jury Room windows
- 8 Additional Doors & Swipe Readers
- Additional AV Cabling
- Ai Phones
- Roller Shades
- Window Infill

This amendment is subject to all terms and conditions from the original contract.

Current Contract Amount: \$7,203,439.00
Amendment No. 3: \$ 376,659.00

Revised Contract Value: \$7,580,098.00

Contractor
Excel Constructors, Inc.

by: 
signature

John Hess, Vice President
typed name

Owner
Jackson County, Missouri

by: _____
signature

typed name

8041 W. 47th Street
Overland Park, Kansas 66203
p 913-261-1000 f 913-261-1001
www.excelconstructors.com