


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 18977

Sponsor(s): Scott Burnett

Date: October 26, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: A Resolution transferring \$244,160 within the 2015 Circuit and Family Court general fund budgets to purchase information technology and security related items. This transfer has no net impact on funding; funds are already appropriated in the 2015 Courts general fund budgets.</p>																												
BUDGET INFORMATION To be completed By Requesting Department and Finance	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$244,160</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$244,160</td> </tr> </table> <p>Source of funding (name of fund) and account code number; FROM / TO</p> <table style="width: 100%;"> <tr> <td>FROM:</td> <td style="text-align: right;">FROM ACCT</td> </tr> <tr> <td>001-3001-5010 Circuit Court Regular Salaries</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>001-3001-5060 Circuit Court Insurance Benefits</td> <td style="text-align: right;">\$ 10,000</td> </tr> <tr> <td>001-2101-5010 Family Court Regular Salaries</td> <td style="text-align: right;">\$149,440</td> </tr> <tr> <td>001-2101-5160 Family Court Insurance Benefits</td> <td style="text-align: right;">\$ 74,720</td> </tr> <tr> <td>TO:</td> <td style="text-align: right;">TO ACCT</td> </tr> <tr> <td>001-2101-8170 Family Court Other Equipment</td> <td style="text-align: right;">\$ 23,260</td> </tr> <tr> <td>001-2101-8171 Family Court Personal Computers</td> <td style="text-align: right;">\$ 20,900</td> </tr> <tr> <td>001-3001-8171 Circuit Court Personal Computers</td> <td style="text-align: right;">\$ 40,000</td> </tr> <tr> <td>001-3001-8173 Circuit Court Computer Equipment</td> <td style="text-align: right;">\$160,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$244,160	Amount budgeted for this item * (including transfers):	\$244,160	FROM:	FROM ACCT	001-3001-5010 Circuit Court Regular Salaries	\$ 10,000	001-3001-5060 Circuit Court Insurance Benefits	\$ 10,000	001-2101-5010 Family Court Regular Salaries	\$149,440	001-2101-5160 Family Court Insurance Benefits	\$ 74,720	TO:	TO ACCT	001-2101-8170 Family Court Other Equipment	\$ 23,260	001-2101-8171 Family Court Personal Computers	\$ 20,900	001-3001-8171 Circuit Court Personal Computers	\$ 40,000	001-3001-8173 Circuit Court Computer Equipment	\$160,000
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																												
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Cynthia Freeman, Circuit Court Budget Officer, 881-3643 																												
REQUEST SUMMARY	Soft savings generated through staff vacancies will allow the Court to purchase technology related equipment that is necessary and was planned in the 2016 budget general fund budget, in 2015. These purchases will allow the Courts to reduce the general fund budget for 2016 by the same amount, thereby reducing pressure on the overall Jackson County 2016 general fund. Equipment to be purchased includes personal computers, servers, a main router, and a new security screening x-ray machine for Family Court.																												
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																												

ATTACHMENTS		
REVIEW	Department Director: Jeffrey A. Eisenbeis, Court Administrator	Date: 10/22/2015
	Finance (Budget Approval): <i>If applicable</i>	Date: 10/22/2015
	Division Manager:	Date: 10/22/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

