

Request for Legislative Action

Resolution No.: 21485
Date: December 4, 2023
Sponsor: Megan L. Marshall

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21485
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	12/4/2023

Introduction

Action Items: ['Authorize']

Project/Title:

A RESOLUTION authorizing a payment for annual software maintenance to LCP Tracker of Orange, CA for use by the Compliance Review Office at an annual actual cost to the County in the amount of \$13,850.00 as a sole source purchase.

Request Summary

LCP Tracker, of Orange, CA provides the software utilized by the Compliance Review Office to oversee compliance requirements for construction contractors relating to prevailing wage law. This software provides a platform through which contractors are able to submit weekly certified payrolls, apprentice letters, OSHA 10 cards and other documentation required by Chapter 19 of the Jackson County code. It provides a portal for communications and saves records in a file should they be needed in the future.

Pursuant to Chapter 10 Section 1030.1 of the Jackson County Code, the Compliance Review Office requests the annual access and maintenance fee of \$13,850.00 be considered a sole source purchase. LCP Tracker was initially purchased in November 2021 through the County's term and supply contract with SHI and was implemented throughout the 2022 fiscal year. To bid and implement new software would be cost prohibitive from both the financial and human capital perspective.

Contact Information

Department:	Legislative Auditor	Submitted Date:	11/20/2023
Name:	Melinda K. Bolling	Email:	MBolling@jacksongov.org
Title:	Chief Compliance Review Officer	Phone:	816-881-6399

Budget Information

Amount authorized by this legislation this fiscal year:	\$13,850
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$13,850
Is it transferring fund?	No
Single Source Funding:	

Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	0302 (Legislature - Compliance)	56663 (Software As A Service)	\$13,850

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. 	

Request for Legislative Action

History

Submitted by Legislative Auditor requestor: Melinda K. Bolling on 11/20/2023. Comments:

Approved by Department Approver Cindy L. Wallace on 11/20/2023 11:59:28 AM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 11/20/2023 12:09:13 PM. Comments: Please reference Chapter 10, Section 1030.1 in your Request Summary

Submitted by Requestor Melinda K. Bolling on 11/20/2023 12:40:01 PM. Comments:

Approved by Department Approver Troy Thomas on 11/20/2023 2:24:45 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/20/2023 3:00:17 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 11/20/2023 3:07:01 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 11/20/2023 3:33:10 PM. Comments:

Approved by Executive Office Approver Sylvia Stevenson on 11/21/2023 6:19:40 AM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 11/30/2023 12:03:28 PM. Comments:

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 030223002 000

Date: November 20, 2023

RES # 21485
eRLA ID #: 1175

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>Not to Exceed</u>
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001 General Fund

<u>0302 Legislature - Compliance</u>	<u>56663 Software As A Service</u>	<u>\$ 13,850</u>
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APPROVED

By David Moyer at 3:19 pm, Nov 20, 2023

\$ 13,850

Budget Office



Invoice for Jackson County, Missouri
Invoice # IR-24741

From :

LCPtracker, Inc.
P.O.Box 187
Orange, CA 92856

Invoice Date: 11/8/2023
Due Date: 12/8/2023

Invoice Type: Custom
Service From: 11/24/2023
Service To: 11/23/2024

Address Information

Bill To:

Melinda Bolling
Jackson County, Missouri
415 East 12th Street
Kansas City, MO 64106

Shipping To:

415 East 12th Street
Kansas City, MO 64106

Monitored Databases

Database Name	Current Value
JACKSON COUNTY MISSOURI	\$21,632,472.00
Total Project Value: \$21,632,472.00	

Products

Product Code	Product	Unit Price	Quantity	Total Price
LCP-A25M	Bulk Package: Multiple Project Access Service Fee - Up to \$25 Million in Total Construction Value	\$11,550.00	1.00	\$11,550.00
LCP-OSA25M	Onsite Module Bulk Package: Multiple Project Access Service Fee - Up to \$25 Million in Total Construction Value	\$2,300.00	1.00	\$2,300.00
				Amount Due: \$13,850.00

Terms and Conditions

Please send payment within 30 days.

Notes

Please contact the accounting department if any additional documents or information is needed in order to process the invoice. For questions, please contact the accounting department at (714) 669-0052 x128

LCPtracker, Inc. || Billing Phone (714) 669-0052 x128



OFFICE OF THE COUNTY AUDITOR
COMPLIANCE REVIEW OFFICE
415 E 12TH STREET, 2ND FLOOR
KANSAS CITY, MISSOURI 64106

(816) 881-3302
FAX (816) 881-3340
CRO@JACKSONGOV.ORG
WWW.JACKSONGOV.ORG/AUDITOR

MEMORANDUM

DATE: November 17, 2023

FROM: Melinda Bolling, Chief Compliance Review Officer *MB*

TO: Barbara Casamento, Purchasing Administrator

SUBJECT: Sole Source Request – LCP Tracker

LCP Tracker, of Orange, CA provides the software utilized by the Compliance Review Office to oversee compliance requirements for construction contractors relating to prevailing wage law. This software provides a platform through which contractors are able to submit weekly certified payrolls, apprentice letters, OSHA 10 cards and other documentation required by Chapter 19 of the Jackson County code. It provides a portal for communications and saves records in a file should they be needed in the future.

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Account: 001-0302-56663
General Fund – Compliance Review Office – Software As A Service