



JACKSON COUNTY

Collection Department – Kansas City

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M E M O R A N D U M

To: Keith Allen, Senior Buyer

From: Karey Schulze, Deputy Director

Date: September 29, 2025

Subject: Recommendation for Bill Printing and Mailing – RFP#57-25

We have carefully reviewed and evaluated the information provided on the above referenced RFP, an existing competitively-bid government contract with Clay County, Missouri.

We find that Lineage Mailing Services LLC can meet our own requirements for this service and in agreement with the contract.

We therefore recommend acceptance of the Lineage Mailing Services LLC co-operative procurement contract for provision of services that will meet the needs and requirements of the Collection department. I estimate the 2025 usage for the Collection department to be around \$170,000 for printing. A transfer of \$30,000 in the 2025 Collection budget from GL 001-1403-56085 to 001-1403-56230 will be required to cover this estimated expense for 2025.

Thank you for your time and attention.

Frank White Jr., County Executive