

COOPERATIVE AGREEMENT

Res. 18053

AN AGREEMENT by and between JACKSON COUNTY, MISSOURI, hereinafter called "the County" and the ADHOC GROUP AGAINST CRIME, 3116 Prospect Avenue, Kansas City, MO 64128, hereinafter called "Organization."

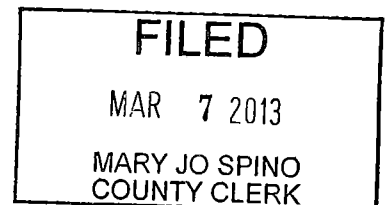
WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used in addressing violence within our community which is a nationally recognized public health issue; and,

WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant and agree with each other as follows:

1. **Services.** Organization shall provide services relating to addressing violence within the community, as more fully set out in the attached proposal designated as Exhibit A and incorporated herein by reference.

2. **Terms of Payment.** The County agrees to pay to Organization the total amount of \$68,000.00, in quarterly installments of \$17,000.00 each, with the first quarter payment to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof. The County, through the Legislative Auditor, may approve adjustments to line items listed in Agency's budget/proposal contained in Exhibit A, in an amount not to exceed 10 percent of the total amount of the Agreement, so long as there is no additional total cost to the County.



3. **Reports.** Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly financial report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The last quarter's report shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify Organization from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless the contracting Organization shall have submitted to the Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the Organization's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the Organization's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an Organization has previously received County funding, to be eligible for future payments, an Organization must submit either an audited financial statement for the Organization's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract

Organization is out of compliance on any other County contract.

5. **Equal Opportunity.** The Organization agrees and assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, the Organization agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of Organization pertaining to its finances and operations.

8. **Default.** If Organization shall default in the performance or observation of any term or condition of this Agreement, the County shall give written notice setting forth

the default and the correction required. If said default shall continue and not be corrected by Organization within ten days of its receipt of said notice, the County may, at its election, terminate the Agreement and withhold any payments not yet made. Said election shall not in any way limit the County's right to seek legal redress.

9. **Appropriation of funds.** Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.
- b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees, or agents and Organization shall indemnify, defend, and hold County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto), including but not limited to violation of civil rights and/or bodily injury to or death of any person, and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Organization, its officers, employees, or agents during the performance of this Agreement.

11. **Conflict of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

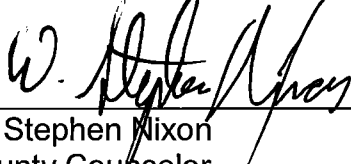
12. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

13. **Term.** This Agreement shall commence January 1, 2013, and shall terminate on December 31, 2013. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by the Organization as verified by the County's audit.

14. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 7<sup>th</sup>  
day of March, 2013.

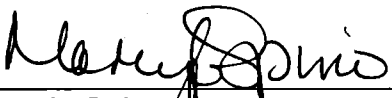
APPROVED AS TO FORM:

  
\_\_\_\_\_  
W. Stephen Nixon  
County Counselor

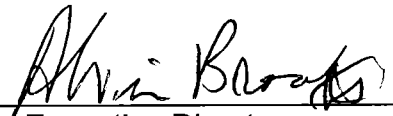
JACKSON COUNTY, MISSOURI

By:   
\_\_\_\_\_  
Michael D. Sanders  
County Executive

ATTEST:

  
\_\_\_\_\_  
Mary Jo Spino  
Clerk of the Legislature


ADHOC GROUP AGAINST CRIME

By:   
\_\_\_\_\_  
Executive Director  
Federal I.D. # 30-04551547

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$68,000.00 which is hereby authorized.

March 4, 2013  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing  
Account No: 002-7705-56789  
MM052013001



# OUTSIDE AGENCY FUNDING REQUEST FORM 2013 BUDGET

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: [auditor@jacksongov.org](mailto:auditor@jacksongov.org)

Section A: Organization or Agency Information . . . . .	page 1
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Section C: Individual Program Budget . . . . .	page 3
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## Section A: Organization or Agency Information

Name:	AdHoc Group Against Crime		
Address:	3116 Prospect Avenue		
Phone No:	816-861-5500	Fax:	816-861-0003
Website Address:	<a href="http://www.adhocgroupkc.com">www.adhocgroupkc.com</a>		
Federal Tax ID No:	30-04551547	Fiscal Year Cycle:	01-01-2013 thru 12-31-2013
Executive Director:	Alvin Brooks		
Name and Title of Principal Contact Person:	Alvin Brooks, Executive Director		
Phone No:	816-861-5500	Email Address:	<a href="mailto:alvinbrooks2011@gmail.com">alvinbrooks2011@gmail.com</a>
Submittal of this request has been authorized by:	Alvin Brooks, Executive Director		
Date:	29-Aug-12		

**RECEIVED**  
AUG 29 2012  
JACKSON COUNTY  
AUDITORS OFFICE  
KANSAS CITY, MISSOURI  
Section A

## Section B: Agency's 2012 and 2013 Revenue Information

### Agency's 2013 Projected Revenue Information

Funding Entity	Agency's 2013 Total Projected Revenue Source You Will Request 2013 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County		\$ 75,000	33
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 25,000	11
Fundraisers		\$ 75,000	33
Other		\$ 50,000	22
<b>2013 Total Projected Revenue</b>		<b>\$ 225,000</b>	

### Agency's 2012 Revenue Information

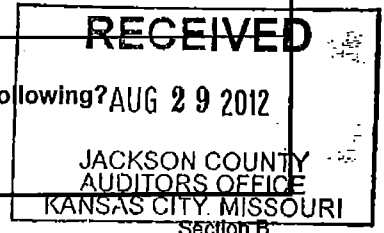
Funding Entity	Agency's 2012 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County		\$ 68,000	34
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 15,000	8
Fundraisers		\$ 57,000	29
Other (please list)	Health Care Foundation, COMBAT	\$ 60,000	30
<b>2012 Total Revenue</b>		<b>\$ 200,000</b>	

If your agency received funding from Jackson County in 2012,  
please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 25,000	
<del>Mental Health Levy</del>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<del>\$ 68,000</del>	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program *	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
<b>2012 Total Jackson County Funding</b>			<b>\$ 93,000</b>	

Did your agency receive funding or resources in 2012 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -



See Auditor's  
OFFICE

68,000



## Section C: 2013 REVISED Program Budget

*Complete a separate program budget for each program your agency is applying for funding.*

**Agency Name:** AdHoc Group Against Crime

**Program Name:** Support Services for Families Surviving Homicides

<b>Personal Services</b>			
For each salary request below please attach a job description or duties.			
Position / Title	Annual Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
President	75,000.00	50%	\$ 37,500
Program Coordinator	30,000.00	100%	\$ 30,000
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ 67,500
Total Fringe Benefits			\$ -
<b>Total Personal Services</b>			<b>\$ 67,500</b>
<b>Contractual Services</b>			
24 Hour Community Hotline (Jackson County/Kansas City)			\$ 125
Youth/Teen Crisis Help Line (Jackson County/Kansas City)			\$ 125
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total Contractual Services</b>			<b>\$ 250</b>
<b>Supplies</b>			
General Office Supplies			\$ 250
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total Supplies</b>			<b>\$ 250</b>

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KANSAS CITY, MISSOURI

**Total Program Request \$ 68,000**

## Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: AdHoc Group Against Crime

Program Name: Support Services for Families Surviving Homicides

### Proposed Program

Detail functions to be performed by each program.

The AdHoc Group Against Crime is requesting \$75,000 in general operating support from Jackson County. Jackson County, Missouri continues to see a higher unemployment rate than the rest of the Missouri, with unemployment even higher in the urban area of Kansas City. In addition, the City continues to be stymied by deadly violence on a weekly basis. These conditions make the services of AdHoc even more needed than when the agency began in 1977 to help seek solutions to the public health crisis that is homicide. AdHoc provides a mixture of crisis intervention, emergency support services, and referral and early identification. On January 25, 2009 The Kansas City Star posted a three-part series titled "The Murder Factory", which put the spotlight on the 64130 zip code, part of AdHoc's target area, for having the highest number of killers in Missouri prisons. "Violence must be viewed as a public health problem," said Massachusetts Public Health Commissioner John Auerbach to an audience gathered at the Harvard School of Public Health's Division of Public Health Practice in 2007, going on to say that, "We recognize that violence is a public health problem, not just a public safety problem." AdHoc concurs: Violence is spreading throughout the nation like a virus. The AdHoc Group Against Crime has positioned itself to be a leader in Kansas City's fight for an antidote.

This investment from Jackson County will help sustain AdHoc in its operations that serve those impacted by crime. The funds requested from Jackson County will be used to support staff salaries, office supplies and postage and help AdHoc perform our day-to-day crisis intervention and referral services. A break down of costs is provided in the attached budget.

AdHoc will serve 75 of our some 200 families who have been victimized by homicide with the funds received from Jackson County. The families will be served with the following services: Immediate contact by AdHoc staff after reported homicide; offer grief support from professional licensed counselor and social worker; faith community support from one of our volunteer ministers; become the intermediary between the family and the police department; assist in locating the suspect if not yet in custody; provide photo flyers offering a reward and broadcasting over the radio, posting on Facebook and over Twitter; convening prayer vigils at request of the family as well as attending the funeral of the victim. AdHoc will also identify African American males in the family between the ages of 9 to 34 and offering counseling and advice to prevent retaliation so that they do not become a perpetrator or another victim. We will also conduct follow up contacts and counseling until the family feels our services are no longer needed.

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## Section D: 2013 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

**Agency Name:** AdHoc Group Against Crime

**Program Name:** Support Services for Families Surviving Homicides

### Participants

Identify the number of participants by County that each program serves.

Jackson, MO	200 families who have been victimized by homicide
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	

### Target Population

Describe target population and demographics to be served by each program.

The target population are the families of homicide victims and African American males ages 9-34 who represent over 65% of Kansas City's homicides and 85% of the assaults and drive-by shootings. About 60% of our work is with this group and their families, but AdHoc serves anyone who calls or comes into our office regardless of age, race, ethnicity, gender, sexual orientation, economic status, or religion.

Would you provide these services to anyone at your door? Yes

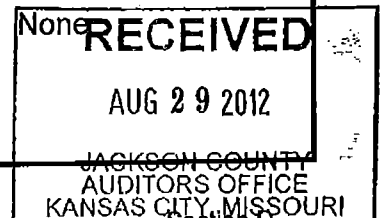
Is anyone denied services? No

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall service

Senior Program	0 %
Indigent Program (Below Poverty Level)	97 %
Senior Indigent Program	3 %

What criteria do you ha



## Section D: 2013 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

Agency Name: AdHoc Group Against Crime

Program Name: Support Services for Families Surviving Homicides

### Service Delivery Area

Identify your specific geographic service delivery area for each program.

AdHoc offers support services and outreach to all residents of Jackson County. We also offer support to the Kansas City, Independence, Grandview, Raytown and Lee's Summit Police Departments. AdHoc processes and refers complaints to the Kansas City Police Department's OCC and works closely with the Jackson County Prosecutor's office, the courts and the Medical Examiner's office on numerous cases.

### Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

AdHoc can track this information through the general intake and referral process per client. Within our funding request we will use other tools for contract compliance, monitoring and evaluation of our client database. Currently, 98% of AdHoc's request for services are from Jackson County residents. AdHoc will work with the current accounting firm, Support Kansas City to add another layer of accounting code to ensure funds are used for Jackson County residents only.

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Section D

## Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: AdHoc Group Against Crime

Program Name: Support Services for Families Surviving Homicides

### Approach & Method

List the top three (3) objectives for each program.

1. AdHoc will make contact with 75 families who have been victimized by homicide.

2. AdHoc will offer professional counseling services to the families of homicide victims in their time of grief.

3. AdHoc will identify African American males ages 9-34 years old in each family.

Detail specific methods you will use to achieve these objectives.

AdHoc's objective is to offer grief support through professional counseling to 75 families victimized by homicide. Following the family through this period with personal contact within 24 to 48 hours of the homicide. Assist in making funeral arrangements; conduct prayer vigils at the request of the family; create flyers for vigils and local stores to be distributed throughout the area of the homicide which will offer a reward. The flyer provides AdHoc's 24 Hour community hot line, (816) 753-1111 for confidential calls. We will also use the local popular radio station (KPRS Hot 103.3, FM) for live announcements, updates, and information. We will also make direct contact with the African American males in these 75 families who are between the ages of 9 and 34. Data will show that this age group internalize the homicide and at times, choose to retaliate against those who they believe or know committed the crime. Our experience have more aggression from younger family members being acted out at school and in their community. We seek to reduce additional violence through the contact, offering of counseling services and support.

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Section D

## Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: AdHoc Group Against Crime

Program Name: Support Services for Families Surviving Homicides

### Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

AdHoc will utilize the following measurements and statistics to demonstrate the success of the Support Services program. 1. How many families enrolled in the program? 2. What percentage of enrolled families attended 90% of group and individual support sessions? 3. What percentage of enrolled families attended 90% of grief support counseling? 4. How many African American males enrolled in case management have not been a victim or perpetrator of a violent crime in a 12 month period post enrollment date? 5. On average, how many protective factors were built amongst each male participant? 6. How many families reported that the prayer vigil assisted them with grief support and closure? 7. What information was maintained, gained or loss as a result of the group support sessions (pre/post)? 8. How many young people were reunited with their family and how long did they refrain from runaway behavior? Each objective will be tracked through client files, intake sheets, pre-post test, protective/risk factor assessment, attendance sheets, client interviews and case management notes.

### Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Jackson County will be acknowledged in all printed media and program materials. All advertising, marketing and promotional events will feature Jackson County as the funder and partner to the program's success. Pursuant to the funding documents Jackson County's logo will be featured prominently with the AdHoc logo. Jackson County officials and staff will be invited to all AdHoc events when appropriate.

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Section D

Exhibit B

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed Individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license; or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **AdHoc Group Against Crime**, (Organization name) is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **AdHoc Group Against Crime**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Alvin Brook  
Authorized Representative's Signature  
President  
Title

Alvin Brook  
Printed Name  
02-28-13  
Date

Subscribed and sworn before me this 28<sup>th</sup> day of February, 2013. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on 4/22/15.

G. Sciara  
Signature of Notary

2/28/13  
Date

G. SCIARA  
Notary Public-Notary Seal  
STATE OF MISSOURI  
Clay County  
My Commission Expires April 22, 2015  
Commission # 11038552