

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18871

Sponsor(s): Scott Burnett

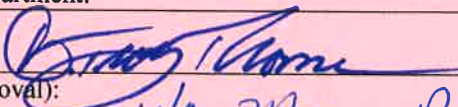
Date: June 29, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Three Twelve Month Options to Extend for the furnishing of Fuel Dispensing Equipment: Repair Services, Parts, Inspections & Testing to Petroleum Equipment Inc. of Kansas city, MO under the Terms and Conditions of Invitation to Bid No. 30-15.</u></p>																																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Public Works</td> <td style="text-align: right;">\$16,000.00</td> </tr> <tr> <td>Parks + Rec</td> <td style="text-align: right;">\$13,500.00</td> </tr> <tr> <td>Sheriff's</td> <td style="text-align: right;">\$ 5,000.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$34,500.00</td> </tr> </table> <p>The RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$17,100.00 Prior Year Actual Amount Spent (if applicable): \$25,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO		Public Works	\$16,000.00	Parks + Rec	\$13,500.00	Sheriff's	\$ 5,000.00	Total	\$34,500.00														
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): N/A																																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Cassandra Cheek, Senior Buyer, 881-3265																																
REQUEST SUMMARY	<p>Various County Departments require a Term & Supply Contract for their Fuel Dispensing Equipment including repair services, parts, inspections & testing. Purchasing issued Invitation to Bid No. 30-15 to meet those requirements.</p> <p>A total of 17 notifications were distributed with two responses received and one evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Description</th> <th>U/M</th> <th>Petroleum Equipment Inc.</th> </tr> </thead> <tbody> <tr> <td colspan="4">Section 1 - Labor Rates</td> </tr> <tr> <td>1.</td> <td>Labor Rate, Regular Business Hours</td> <td>1 Hour</td> <td>\$71.00</td> </tr> <tr> <td>2.</td> <td>Labor Rate, Regular Overtime Hours</td> <td>1 Hour</td> <td>\$106.50</td> </tr> <tr> <td>3.</td> <td>Labor Rate, Premium Overtime Hours</td> <td>1 Hour</td> <td>\$106.50</td> </tr> <tr> <td>4.</td> <td>Confined Space Entry Charge</td> <td>1 Hour</td> <td>\$240.00 4 hour minimum</td> </tr> <tr> <td colspan="4">Prevailing Wage Labor Rates</td> </tr> <tr> <td>5.</td> <td>Labor Rate, Regular Business Hours</td> <td>1 Hour</td> <td>\$89.00</td> </tr> </tbody> </table>	No.	Description	U/M	Petroleum Equipment Inc.	Section 1 - Labor Rates				1.	Labor Rate, Regular Business Hours	1 Hour	\$71.00	2.	Labor Rate, Regular Overtime Hours	1 Hour	\$106.50	3.	Labor Rate, Premium Overtime Hours	1 Hour	\$106.50	4.	Confined Space Entry Charge	1 Hour	\$240.00 4 hour minimum	Prevailing Wage Labor Rates				5.	Labor Rate, Regular Business Hours	1 Hour	\$89.00
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6.	Labor Rate, Regular Overtime Hours	1 Hour	\$133.50
7.	Labor Rate, Premium Overtime Hours	1 Hour	\$178.88
8.	Confined Space Entry Charge	1 Hour	\$275.00 4 hour minimum
Section 2 – Testing			
9.	Pressure and Suction Line Testing		\$400.00 Site Minimum
	1 Line	1 job	\$400.00
	2 Lines	1 job	\$400.00
10.	Pressure and Suction, Tank and Line Testing		
	1 Tank and Line	1 job	\$400.00
	2 Tanks and 2 Lines	1 job	\$750.00 for both
11.	Pressure and Suction Tank Test Only		
	1 Tank	1 job	\$400.00
	2 Tanks	1 job	\$750.00 for both
Section 3 – Inspections			
12.	Fuel System Inspections per State and Federal Permit Guidelines	1 hour	\$71.00 for Standard Inspection

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of Fuel Dispensing Equipment: Repair Services, Parts, Inspections & Testing for Various County Departments to Petroleum Equipment Inc. of Kansas city, MO; under the Terms and Conditions of Invitation to Bid No. 30-15.

This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)		
ATTACHMENTS	Bid Recap of 30-15, Pertinent page of Invitation to Bid No 30-15, and Memorandums from Public Works, Parks + Rec & Sheriff's Department.		
REVIEW	Department Director:		Date: 6/16/15
	Finance (Budget Approval): If applicable	N/A Mary Rasmussen	Date: 6/17/15
	Division Manager:	Mary Lou Brown	Date: 6/23/15
	County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

8.0 REVISED QUOTATIONS

No.	Description	U/M	Unit Price	
Section 1 - Labor Rates				
1.	Labor Rate, Regular Business Hours	1 Hour	\$ 71 ⁰⁰	
2.	Labor Rate, Regular Overtime Hours	1 Hour	\$ 106 ⁵⁰	
3.	Labor Rate, Premium Overtime Hours	1 Hour	\$ 106 ⁵⁰	
4.	Confined Space Entry Charge	1 Hour	\$ 240 ⁰⁰ 4 Hr Minimum	
Prevailing Wage Labor Rates				
5.	Labor Rate, Regular Business Hours	1 Hour	\$ 89 ⁰⁰	
6.	Labor Rate, Regular Overtime Hours	1 Hour	\$ 133 ^{00.50}	
7.	Labor Rate, Premium Overtime Hours	1 Hour	\$ 178 ⁰⁰	
8.	Confined Space Entry Charge	1 Hour	\$ 275 ⁰⁰ 4 Hr Minimum	
Section 2 - Testing				
9.	Pressure and Suction Line Testing		400 ⁰⁰ Site Minimum	
	1 Line	1 job	\$ 400 ⁰⁰	
	2 Lines	1 job	\$ 400 ⁰⁰	
10.	Pressure and Suction, Tank and Line Testing			
	1 Tank and Line	1 job	\$ 400 ⁰⁰	
	2 Tanks and 2 Lines	1 job	\$ 750 ⁰⁰ for Both	
11.	Pressure and Suction Tank Test Only			
	1 Tank	1 job	\$ 400 ⁰⁰	
	2 Tanks	1 job	\$ 750 ⁰⁰ for Both	
Section 3 - Inspections				
12.	Fuel System Inspections per State and Federal Permit Guidelines	1 hour	\$ 71 ⁰⁰ for Standard Inspections	
<i>Specialized Inspections (STI, Air Quality, Cathodic Protection, will vary depending upon the requirements of the inspection)</i>				
Section 4 - Fueling System Manufacturers				
No.	Description	Authorized Distributor	Factory Authorized to Service	Discount Off List Price
13.	EECO System	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	15 %
14.	DuraKey	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	15 %
15.	Fuel Master	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	10 %
16.	Gasboy	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	10 %
17.	Gilbarco Transac obsolete	YES <input checked="" type="checkbox"/> NO	YES <input checked="" type="checkbox"/> NO	N/A %
18.	Petro Vend by OPW	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	15 %
19.	Tokheim	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	10 %
20.	Tuthill	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	15 %
21.	Veeder-Root	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	8 %
22.	Wayne	<input checked="" type="checkbox"/> YES NO	<input checked="" type="checkbox"/> YES NO	10 %

Replaced by Wayne Fueling Controller

NOTE: Include additional sheets as necessary to make your bid complete for all pricing you are offering to the County.

SIGNATURE: <i>John Goode Jr</i>	DATE: 6-8-15
NAME: <i>John Goode Jr</i> (Print or Type)	PHONE: 816-421-0044
TITLE: <i>Service Manager</i> (Print or Type)	CELL: 816-804-8173
COMPANY NAME: <i>Petroleum Equip Inc.</i> (Print or Type)	FAX: 816-421-2404
EMAIL ADDRESS: <i>jgoode@pei.ofkc.com</i> (Print or Type)	
WEB ADDRESS: <i>pei.ofkc.com</i> (Print or Type)	

Jackson County Bid 30-15

6-4-15

Price List by Manufacturer (See Attached)	Type of Goods	Discount for that Manufacturer
CIM-TEK (Central Illinois)	(Filtration)	25%
Emco Retail	(Tank Hardware)	15%
Franklin Fueling	(Tank Hardware)	15%
Gasboy	(Pumps/Dispensers)	10%
Husky Corp.	(Nozzle/Hoses)	25%
Morrison Brothers	(Tank Hardware)	15%
OPW Fueling Components	(Tank Hardware)	15%
Samson Lube	(Lube/Oil Equip.)	25%
Universal Valve	(Tank Hardware)	15%
Veeder-Root	(Tank Monitoring)	8%
Wayne	(Pump/Dispensers)	10%

Petroleum Equipment Inc. Technician Certifications

6-4-15

Technician

Johnathan Hollingsworth
FuelMaster
Veeder-Root-TLS350/450/450+,
VeriFone-Ruby/Sapphire/V900/920/MX/Smart Fuel Controller,
Wayne-Vista/Ovation/Select/Reliance/inOvationTV/Fusion

Jason Applegate
VeriFone Commander,
Wayne-Vista/Ovation/Select/Reliance/inOvationTV/Fusion

Bob Walters
FuelMaster
Wayne-Vista/Ovation/Select/Reliance/inOvationTV/Fusion

Ethan Kappler
Veeder-Root-TLS350/450
Gasboy Plus (No Copy of Cert. but Tech # is A26015)

Shawn Howard
Wayne-Vista/Ovation/Cat/ Helix

John Goode
KDHE Installers Cert. (C0338)

Mike Dinwiddie
KDHE Installers Cert. (C0338)
Smith Fiberglass Pipe
Containment Solutions Tank
OSHA

Josh Keller
KDHE Installers Cert. (C0338)
Smith Fiberglass Pipe
Containment Solutions Tank
OSHA

See attached digital files on the disc for Wayne Certificates, Veeder-Root Cert., VeriFone Cert.,
K.D.H.E, and Smith



Jackson County
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Cassandra Cheek, Senior Buyer

FROM: Caroline Deihl, Public Works – Road Maintenance

DATE: June 11, 2015

SUBJECT: Invitation to Bid No. 30-15

Cassandra, we have evaluated the above referenced bid received by Petroleum Equipment – Bid No. 30-15. The specifications look fine to us. We will spend approximately \$16,000.00.



JACKSON COUNTY
Parks + Rec

Res. 18871

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Cassandra Cheek, Senior Buyer, Purchasing
FROM: Nicol Mancini, Administrative Assistant
DATE: June 11, 2015
SUBJECT: Term and Supply Contract No. 30-15 Fuel Dispensing Equipment:
Repair Services, Parts, Inspection & Testing

The Parks + Rec Department will utilize this contract. Parks + Rec recommends awarding the contract to Petroleum Equipment, Inc.

Our **projected usage** during the next twelve months is \$13,500

300 – 1653 – 56520 \$4,500.00
003 – 1602 – 56570 \$7,000.00
003 – 1602 – 57230 \$2,000.00

Previous year expenditures was \$16,400

Reasons for the difference in dollar amounts requested: 2014 Repaired fuel tanks to be in compliance with DNR. No expected major repairs are foreseen at this time.



Michael D. Sanders, County Executive

OFFICE OF JACKSON COUNTY, MISSOURI
SHERIFF
INTER-OFFICE MEMORANDUM

TO: Cassandra Cheek

FROM: Captain David Epperson

DATE: 06/11/2015

SUBJECT: Petroleum Equipment Incorporated

Cassandra,

I am submitting this memorandum to you as verification that the Sheriff's Office is in need of the services provided by Petroleum Equipment Incorporated.

The Sheriff's Office has utilized this company for needed repairs to our fuel pumps over the past several months and we have a continuing need for this service. I would estimate the Sheriff's Office will spend around \$5,000 dollars within the next year to maintain our fuel pumps.