

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract for the furnishing of Avaya Telephone System software and maintenance, for use by the Information Technology Department to SKC Communications of Shawnee Mission, KS, as a sole source purchase, at an actual cost to the county not to exceed \$30,068.00.

RESOLUTION #17568, April 11, 2011

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items or services to be purchased can be obtained from only one source and requires notification of and approval by the Legislature on such sole source purchases exceeding \$25,000.00; and,

WHEREAS, the Director of Finance and Purchasing recommends the purchase of software and maintenance services for the Avaya Telephone System, from SKC Communications of Shawnee Mission, KS, for use by the Information Technology Department, at a cost to the County not to exceed \$30,068.00; and,

WHEREAS, the Director further recommends that he not take competitive bids with regard to said software and maintenance services, for the reason that SKC Communications is the developer and sole provider of software maintenance for its proprietary Avaya Telephone System; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing and that the Director be and is hereby authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Jim D. Haller
Chief Deputy County Counselor

W. Stephen Nixey
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17568 of April 11, 2011, was duly passed on *April 18*, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

4.18.11
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1305 56662
ACCOUNT TITLE: General Fund
Information Technology
Software Maintenance
NOT TO EXCEED: \$7,500.00

ACCOUNT NUMBER: 001 5101 56430
ACCOUNT TITLE: General Fund
Non Departmental
Telephone Utility
NOT TO EXCEED: \$22,568.00

April 1, 2011
Date

D. [Signature]
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION


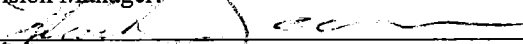
Completed by County Counselor's Office:

Res/Ord No.: 17568

Sponsor(s): Scott Burnett

Date: April 11, 2011

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of Avaya Telephone System Software Maintenance for use by the IT Department from SKC Communications of Shawnee Mission, Kansas; at a cost to the County not to exceed \$30,067.73 as a sole source purchase.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$30,067.73</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$30,067.73</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$30,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>001-1305-56662, General Fund, IT, Software Maintenance</td> <td>\$ 7,500.00</td> </tr> <tr> <td>001-5101-56430, General Fund, Non-Departmental, Telephone Utility</td> <td>\$22,567.67 73</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$1,093,850.00.</p> <p>NOTE: The table above only represents the funds associated with this project; however these accounts have a total of \$1,093,850.00 in the budget, \$1,063,782.27 for other expenses not related to this RLA.</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$ Prior Year Actual Amount Spent (if applicable): \$</p> <p>No prior year history due to the first year's software maintenance being included in the purchase of the system.</p>	Amount authorized by this legislation this fiscal year:	\$30,067.73	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$30,067.73	Amount budgeted for this item * (including transfers):	\$30,000.00	Source of funding (name of fund) and account code number;		001-1305-56662, General Fund, IT, Software Maintenance	\$ 7,500.00	001-5101-56430, General Fund, Non-Departmental, Telephone Utility	\$22,567.67 73
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Stephen L. Marsh, Director of IT, 881-3151</p>														
<p>REQUEST SUMMARY</p>	<p>The IT Department is requesting approval for sole source software maintenance for the telephone system implemented last year to continue to receive future software upgrades, patches, and firmware updates.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, 1984, the Director of Finance and Purchasing requests authorization for the purchase of Avaya Telephone System Software Maintenance for use the IT Department at a total cost to the County not to exceed \$30,067.73, as a Sole Source purchase.</p> <p>This item is considered to be a Sole Source because Software Maintenance is provided only by the developer of that Software.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>ATTACHMENTS</p>	<p>Memorandum from Mr. Stephen Marsh of the IT Department and the quotation/invoice from SCK Communications</p>														

REVIEW	Department Director: 	Date: 4/6/11
	Finance (Budget Approval): If applicable <i>Nehorah Ball</i>	Date: 4-7-11
	Division Manager: 	Date: 4-7-11
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-1305-56662	General Fund, IT, Software Maintenance	\$ 7,500.00
001-5101-56430	General Fund, Non-Departmental, Telephone Utility	\$22,567.73

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



DEPARTMENT OF
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-3, Kansas City, Missouri 64106
816/881-3151-PHONE 816/881-3949-FAX

MEMORANDUM

DATE: April 1, 2011
TO: Troy Thomas, Director of Finance
FROM: Stephen L. Marsh, Director of Information Technology
RE: 2011 Avaya Phone System Software Maintenance

The phone system implemented last year carried a one year term of maintenance for the Software. That term is coming to a close. We need to enter into another one year term for this maintenance. This maintenance assures that the County will receive all future software upgrades, patches, and firmware updates that are released by Avaya. It also allows us to call about software problems. The County needs to approve ongoing maintenance for the system. These maintenance cost numbers were included in the original costs, and cost estimates.

This item is also sole source, based on the aggressive pricing we received from SKC during the RFP process.

The cost of the maintenance is \$30,067.73

Summary for this Request:

Funds Location:
001-1305-56662 \$ 7,500.00
001-5101-56430 \$22,567.73
Total 2011 cost \$30,067.73

Summary Table

<u>Fund:</u>	<u>Total for this Request</u>	<u>Total Budgeted in Fund/Acct *</u>
001-1305-56662 <i>General Fund/IT/Software Maint.</i>	\$7,500.00	\$234,000.00
001-5101-56430 <i>General Fund/Non-Departmental/Telephone utility.</i>	\$22,567.73	\$859,850.00
TOTAL:	\$30,067.73	\$1,093,850.00

* Note: The total amount in the fund/account line item in the budget includes other items in addition to the funds for the software/hardware maintenance. The funds associated with the software/hardware maintenance are listed in the Total for this Request column, and the total funds listed for that fund/account in the budget are in the Total Budgeted column as a point of reference.



Avaya Quote

Prepared For: Jackson County	Contact: Fran Culbertson
Date: March 4, 2011	Phone: 913-543-7267

Part Number	QTY	Description	SKC Price
219337	2990	Avaya SS Aura R5.X STD ED 1001+ PP	\$ 5.36 \$ 16,026.40
219387	2750	Avaya SS MM 45.X PP	\$ 4.45 \$ 12,237.50
219195	1	Avaya SS CC R5.X Intro Per AGT PP	\$ 24.13 \$ 24.13
219180	1	Avaya SS CC R5.X Elite Per AGT 1-100	\$ 66.30 \$ 66.30
219314	65	Avaya SS CC R5.X Elite Per AGT 251+	\$ 26.36 \$ 1,713.40
TOTAL			\$ 30,067.73

PRICING QUOTED MAY BE CHANGED WITHOUT NOTICE. APPLICABLE TAX AND SHIPPING NOT INCLUDED.

THIS DOCUMENT IS INTENDED FOR INTERNAL USE ONLY. ANY OTHER DISCLOSURE WITHOUT THE EXPRESS WRITTEN CONSENT OF SKC IS PROHIBITED.