

# REQUEST FOR LEGISLATIVE ACTION

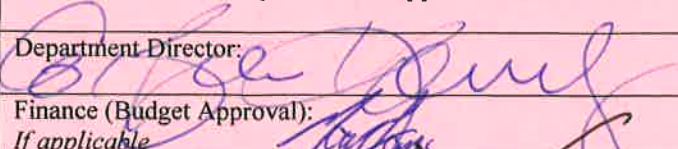
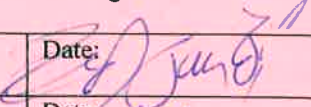

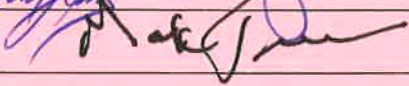
Completed by County Counselor's Office:

Res/Ord No.: 4990

Sponsor(s): Alfred Jordan

Date: July 10, 2017

<b>SUBJECT</b>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$23,000.00 from the Undesignated Fund Balance of the Sheriff's Revolving Fund to purchase Two Police Canines with Training Classes from Von Henger Kennels of Kingsville, Missouri as a Sole Source</u></p>														
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$23,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$23,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$23,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance</td> <td>\$23,000.00</td> </tr> <tr> <td>TRANSFER TO: 048-4201-58170 Sheriff's Revolving Fund, Sheriff's Office, Other Equipment</td> <td>\$23,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$23,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$23,000.00	Amount budgeted for this item * (including transfers):	\$23,000.00	Source of funding (name of fund) and account code number:		TRANSFER FROM: 048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance	\$23,000.00	TRANSFER TO: 048-4201-58170 Sheriff's Revolving Fund, Sheriff's Office, Other Equipment	\$23,000.00
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<b>PRIOR LEGISLATION</b>	Prior ordinances and (date): Prior resolutions and (date):														
<b>CONTACT INFORMATION</b>	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253														
<b>REQUEST SUMMARY</b>	<p>The Sheriff's Office would like to purchase two new police canines with training.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of two new police canines with training from Von Henger Kennels of Kingsville, Missouri as a Sole Source. Research by the Sheriff's Office and the Purchasing Department indicates that Von Henger is the only source for police canines with training in the Greater Kansas City Metropolitan Area. The officers and canines will need to take four weeks of required training making close proximity to the Sheriff's Office necessary.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$23,000.00 as follows:</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance</td> <td style="text-align: right;">\$23,000.00</td> <td></td> </tr> <tr> <td>048-4201-58170 Sheriff's Revolving Fund, Sheriff's, Other Equipment</td> <td></td> <td style="text-align: right;">\$23,000.00</td> </tr> </table>		FROM:	TO:	048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance	\$23,000.00		048-4201-58170 Sheriff's Revolving Fund, Sheriff's, Other Equipment		\$23,000.00					
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<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														

ATTACHMENTS	Memorandum from Captain David Epperson of the Sheriff's Office and a quote from Von Henger Kennels	
REVIEW	Department Director: 	Date: 
	Finance (Budget Approval): <i>If applicable</i> 	Date: 6/28/17
	Division Manager: 	Date: 7/5/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
2810	Undesignated Fund Balance	\$23,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 28, 2017

ORD # 4990

Department / Division	Character/Description	From	To
<b><u>Sheriff's Revolving Fund - 048</u></b>			
9999	2810 - Undesignated Fund Balance	\$ 23,000	\$ -
4201 - Sheriff	58170 - Other Equipment		23,000
		<b>\$ 23,000</b>	<b>\$ 23,000</b>

 6/28/17  
 Budget Office

**OFFICE OF JACKSON COUNTY, MISSOURI**  
***SHERIFF***  
**INTER-OFFICE MEMORANDUM**

**TO:** Barbara Casamento

**FROM:** Captain David Epperson

**DATE:** 06/19/2017

**SUBJECT:** Request for Canine Purchase

Ms. Casamento,

I am submitting this memorandum to request that the Jackson County Sheriff's Office be allowed to utilize funding from our Concealed Carry Program Fund for the purchase of two new canines.

We recommend Von Henger Kennels, an approved county vendor (VHK16770), as a sole source provider for the purchase of the canines and subsequent training. The Sheriff's Office has purchased canines from this company in the past and we have been satisfied with the quality of the dogs and the training. This vendor is the only vendor of which the Sheriff's office is aware, that is both capable of providing the required canines and training services, while also being located within the immediate vicinity of the Sheriff's Office. Their close proximity will eliminate the need for additional expenses involved in overnight travel for the canine officers during their training. The total cost is \$23,000 and includes the canine, canine training, and a 1 year health warranty.

## Von Henger Kennels

### Bid Sheet

**To: Deputy Brad Norton, Jackson County Sheriffs Office**

**From: Scott Hedger, Von Henger Kennels**

**Ref: K-9 Bid**

**Brad,**

**Our price for 2 dual purpose K-9 is \$25,000 which includes the k-9, the k-9's training and a 4 week handler school for the handler. Also includes a 1 yr Genetic health warranty.**

**For your department I will do 2 K-9's for \$2,000 discount due to previous business which brings the total to \$23,000.**

**If you have any questions don't hesitate to ask.**

**Scott Hedger**

**Von Henger Kennels 816-820-2526**

**[www.vonhenger.com](http://www.vonhenger.com)**

*Kingsville MO*