

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4750

Sponsor(s): Dan Tarwater III

Date: July 6, 2015

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: An Ordinance repealing Schedule III to Chapter 2, Jackson County Code, 1984, relating to position titles and salary ranges of County employees not within the merit system and enacting, in lieu thereof, one new schedule to the same subject and requesting to create a full time position of Chief Compliance Review Officer.</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="316 577 1328 825"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number; FROM / TO	
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cindy Wallace, Sr. Asst. Auditor – 881-3312</p>										
REQUEST SUMMARY	<p>The Jackson County Auditor's Office is requesting creation of the position Chief Compliance Review Officer under Schedule III of Chapter 2. The Office is seeking a re-organization in order to fulfill the requirements established pursuant to Ordinance 4636, dated June 30, 2014. The recommended change is as follows</p> <p>Chief Compliance Review Officer \$52,450 – \$86,550</p> <p>This position is budgeted and therefore the amendment to Chapter 2 does not have a budget impact as any salary in salaries will be funded by salary savings and or transfers within the current budget.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS											
REVIEW	<table border="1" data-bbox="316 1732 1533 1927"> <tr> <td>Department Director: <i>Cissy Womack</i></td> <td>Date: <i>6.29.2015</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> <i>N/A Mary Rasmussen</i></td> <td>Date: <i>6/26/15</i></td> </tr> <tr> <td>Division Manager: <i>Mary Jo Brown</i></td> <td>Date: <i>6/30/15</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: <i>Cissy Womack</i>	Date: <i>6.29.2015</i>	Finance (Budget Approval): <i>If applicable</i> <i>N/A Mary Rasmussen</i>	Date: <i>6/26/15</i>	Division Manager: <i>Mary Jo Brown</i>	Date: <i>6/30/15</i>	County Counselor's Office:	Date:		
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.