

Request for Legislative Action

Ord. #5692
Sponsor: Tony Miller
Date: October 31, 2022

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5692
Sponsor(s):	Tony Miller	Legislature Meeting Date:	10/31/2022

Introduction
Action Items: ['Appropriate', 'Transfer']
Project/Title:
Ordinance transferring and appropriating funds in the acceptance of the 2020 JAG Grant awarded to Jackson County through the City of Kansas City for use by the Prosecuting Attorney's Office.

Request Summary															
<p>The City of Kansas City has been awarded JAG funds by the Department of Justice for local law enforcement purposes in the amount \$588,501 of which \$253,056 has been allocated to Jackson County, Missouri. The Prosecutor's Office will use the funding to provide salary/benefits for two assistant prosecutors, parital salary for one data and information analyst, one assistant prosecutor/diversion manager, and travel (training). To complete this project, the Prosecutor's Office will provide an additional \$30,983 to pay for the unfunded portions of the encumbants. The City of Kansas City is the designated fiscal agent. Contact person for the City of Kansas City is Heather Buscher, City Hall, 414 East 12th Street, Kansas City, Missouri 64106. Term of this grant is 10/1/19 – 9/30/23. Please transfer \$30,983 from 001-4101-55010 and appropriate \$284,039 into the following accounts:</p> <table><tbody><tr><td>010-4136-55010</td><td>Regular Salaries</td><td>\$198,746</td></tr><tr><td>010-4136-55040</td><td>FICA Taxes</td><td>\$15,204</td></tr><tr><td>010-4136-55050</td><td>Pension Contribution</td><td>\$27,724</td></tr><tr><td>010-4136-55060</td><td>Insurance Benefits</td><td>\$34,773</td></tr><tr><td>010-4136-56756</td><td>Training</td><td>\$7,592</td></tr></tbody></table>	010-4136-55010	Regular Salaries	\$198,746	010-4136-55040	FICA Taxes	\$15,204	010-4136-55050	Pension Contribution	\$27,724	010-4136-55060	Insurance Benefits	\$34,773	010-4136-56756	Training	\$7,592
010-4136-55010	Regular Salaries	\$198,746													
010-4136-55040	FICA Taxes	\$15,204													
010-4136-55050	Pension Contribution	\$27,724													
010-4136-55060	Insurance Benefits	\$34,773													
010-4136-56756	Training	\$7,592													

Contact Information			
Department:	Prosecuting Attorney	Submitted Date:	9/26/2022
Name:	Gina Robinson	Email:	grobinson@jacksongov.org
Title:	Chief of Operations	Phone:	816-881-3369

Budget Information	
Amount authorized by this legislation this fiscal year:	\$284,039
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$284,039
Is it transferring fund?	Yes

Request for Legislative Action

Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$253,056
001 (General Fund)	4101 (Prosecuting Attorney)	55010 (Regular Salaries)	\$30,983
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
010 (Grant Fund)	4136 (2020 JAG)	55010 (Regular Salaries)	\$198,746
010 (Grant Fund)	4136 (2020 JAG)	55040 (FICA Taxes)	\$15,204
010 (Grant Fund)	4136 (2020 JAG)	55050 (Pension Contribution)	\$27,724
010 (Grant Fund)	4136 (2020 JAG)	55060 (Insurance Benefits)	\$34,773
010 (Grant Fund)	4136 (2020 JAG)	56756 (Training Expense)	\$7,592

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5285	November 12, 2019
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance
Certificate of Compliance
Not Applicable
Minority, Women and Veteran Owned Business Program
Goals Not Applicable for following reason: Not spending money

Request for Legislative Action

MBE: .00%
WBE: .00%
VBE: .00%
Prevailing Wage
Not Applicable

Fiscal Information
<ul style="list-style-type: none">Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

Submitted by Prosecuting Attorney requestor: Gina Robinson on 9/26/2022. Comments:

Approved by Department Approver Jean Peters Baker on 9/27/2022 10:26:45 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 9/27/2022 11:37:45 AM.
Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/27/2022 1:42:41 PM. Comments:

Returned for more information by Budget Office Approver Sarah L. Matthes on 9/28/2022 8:53:50 AM.
Comments: Please change zip code in summary to 64106, add prior legislation, and change 008 to 010.

Submitted by Requestor Tina M. Wise on 9/30/2022 2:36:14 PM. Comments:

Approved by Department Approver Jean Peters Baker on 10/3/2022 9:17:54 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/3/2022 11:29:46 AM.
Comments:

Approved by Compliance Office Approver Katie M. Bartle on 10/3/2022 3:07:12 PM. Comments:

Returned for more information by Budget Office Approver Sarah L. Matthes on 10/4/2022 8:03:13 AM.
Comments: Fiscal Note Attached. Please change 55094 to 55010. Add prior legislation to prior legislation section on budget info tab. Use "on agenda" date.

Submitted by Requestor Tina M. Wise on 10/10/2022 10:23:56 AM. Comments:

Approved by Department Approver Jean Peters Baker on 10/10/2022 10:48:40 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/10/2022 12:22:03 PM.
Comments:

Approved by Compliance Office Approver Katie M. Bartle on 10/10/2022 12:52:15 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 10/12/2022 11:12:11 AM. Comments:
October 27, 2022 eRLA #676

Page 4 of 4

Approved by Executive Office Approver Sylvia Stevenson on 10/12/2022 1:53:53 PM. Comments:

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: October 4, 2022

ORD # 5692
eRLA # 676

Department / Division	Character/Description	From	To
General Fund - 001			
4101 - Prosecuting Attorney	55010 - Regular Salaries	30,983	
9100 - Operating Transfers	56105 - Operating Transfers		30,983
Anti-Crime Sales Tax Fund - 008			
4136 - 2020 JAG	47070 - Inter Fund Transfers	30,983	
4136 - 2020 JAG	45964 - Increase Revenues	253,056	
9999 - Non Specific Department	32810 - Undesignated Fund Balance		284,039
9999 - Non Specific Department	32810 - Undesignated Fund Balance	284,039	
4136 - 2020 JAG	55010 - Regular Salaries		198,746
4136 - 2020 JAG	55040 - FICA Taxes		15,204
4136 - 2020 JAG	55050 - Pension Contribution		27,724
4136 - 2020 JAG	55060 - Insurance Benefits		34,773
4136 - 2020 JAG	56756 - Training Expense		7,592
APPROVED <small>By Sarah Matthes at 7:59 am, Oct 04, 2022</small>		\$ 599,061	\$ 599,061
Budgeting			



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 33

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Kansas City, Missouri 414 E. 12th St., Ste. 105 Kansas City, MO 64106-2705		4. AWARD NUMBER: 2020-DJ-BX-0522	
		5. PROJECT PERIOD: FROM 10/01/2019 TO 09/30/2023 BUDGET PERIOD: FROM 10/01/2019 TO 09/30/2023	
2a. GRANTEE IRS/VENDOR NO. 446000201		6. AWARD DATE 09/19/2020	7. ACTION Initial
2b. GRANTEE DUNS NO. 073134231		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE Greater Kansas City Crime Prevention Initiatives		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 588,501	
		11. TOTAL AWARD \$ 588,501	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart I of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Earnest Rouse Interim City Manager	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 9/22/2020
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. DIV. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 588501		21. VDJUGT3362	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation			Cost
		Salary	Basis	Percentage of Time	
X Jackson County Position	Data and Information Analyst	\$27,118.63	Year		\$0
X Jackson County Position	Assistant Prosecutor/ Diversion Manager	\$30,000.00	Year	100.00	\$27,119
X Jackson County Position	Assistant Prosecutor	\$65,975.52	Year	100.00	\$30,000
X Jackson County Position	Assistant Prosecutor	\$63,534.23	Year	100.00	\$65,976
X			Year		\$63,534
X			Year		\$0
FEDERAL TOTAL					\$186,629

Add Personnel

PERSONNEL NARRATIVE (FEDERAL)

JACKSON COUNTY

Data and Information Analyst will convert information received through investigations and prosecutions and covert it into useable criminal intelligence, maintain the basic data management system and updating it to capture all appropriate data points, creating data maps, other searchable databases and provide necessary information to coordinate with other partners to identify potential crimes trends (geographical, crime type, person specific), determine internal efficiencies, and provide recommendations on organizational changes that will help focus resources on cases, programs, and policies that will provide the greatest results in reducing violent crime in Jackson County, spending 100% of time on the program.

Assistant Prosecutor/Diversion Manager will be responsible for the day to day supervision of cases assigned to the New Start Diversion Program, spending 100% of time of the program.

Assistant Prosecutors will focus on existing and future crime, notably violent crime, reduction efforts within the Jackson County Prosecutor's Office, spending 100% of their time on the program.

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an approved negotiated rate by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

	Description	Computation		Cost
		Base	Rate	
	JACKSON COUNTY			\$0
X	Assistant Prosecutor - FICA	\$65,975.52	0.0765	\$5,047
X	Assistant Prosecutor - FICA	\$63,534.23	0.0765	\$4,860
X	Assistant Prosecutor - Pension	\$65,975.52	0.1396	\$9,210
X	Assistant Prosecutor - Pension	\$63,534.23	0.1396	\$8,869
X	Assistant Prosecutor - Health Insurance	\$65,675.52	0.21835	\$14,340
X	Assistant Prosecutor - Health Insurance	\$63,534.23	0.25985	\$16,509
X				\$0
X				\$0
X				\$0
X				\$0
X				\$0
X				\$0
X				\$0
FEDERAL TOTAL				\$58,835

Add Fringe Benefits

FRINGE BENEFITS NARRATIVE (FEDERAL)

JACKSON COUNTY

FICA = .0765

Health Insurance = \$1,195.00 x 12 x 1 assistant prosecutor; \$1,375.75x 12 x 1 assistant prosecutor

Pension = 13.96%

TRAVEL (FEDERAL)

X	Purpose of Travel	Location	Computation							Cost
			Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
	NIBRS Trainings	TBD	Lodging	\$150.00	Night	4	2	2	\$2,400.00	
	Jackson County 3% NIBRS set aside		Meals	\$40.00	Day	4	2	2	\$640.00	
			Mileage		Mile				\$0.00	
			Transportation:							
			airfare	\$488.00	Round-trip		2	2	\$1,952.00	
			Local Travel	\$150.00			2	2	\$600.00	
			Other							
			registration	\$500.00		1	2	2	\$2,000.00	
			Subtotal						\$7,592.00	
									FEDERAL TOTAL	\$7,592

Add Travel

TRAVEL NARRATIVE (FEDERAL)

COUNTY OF JACKSON-3% NIBRS Set Aside
 Jackson County will send staff members to future trainings such as Assn of State Uniform Crime Reporting Programs (ASUCRP). Locations, dates are unknown at this time. The ASUCRP is dedicated to improving the collection, use and utility of crime data as reported through NIBRS and all state and local crime reporting programs. It provides sponsorship of education, training sessions and a method of exchanging technical data on NIBRS methodology/efforts in a regional, state, or local setting. Trainings like this will aid Jackson County to become fully compliant with the FBI's NIBRS data submission requirements.
 Registration @ \$500.00 x 2 FTEs x 2 Trips; Airfare @ \$488.00 x 2 FTEs x 2 Trips; Lodging @ \$150.00 per night x 4 nights x 2 FTEs x 2 Trips;
 Meals @ \$40.00 per day x 4 days x 2 FTEs x 2 Trips; Local Travel* @ \$150.00 x 2 Trips *misc shuttles, taxi, tolls, uber, parking
 Jackson County will follow its own travel policy

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$186,629	\$0	\$186,629
B. Fringe Benefits	\$58,835	\$0	\$58,835
C. Travel	\$7,592	\$0	\$7,592
D. Equipment	\$0	\$0	\$0
E. Supplies	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$0	\$0	\$0
H. Other	\$0	\$0	\$0
Total Direct Costs	\$253,056	\$0	\$253,056
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$253,056	\$0	\$253,056

Federal Request	\$253,056
Non-Federal Amount	\$0
Total Project Cost	\$253,056

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

ORDINANCE NO. 210071

Accepting funds allocated by the U.S. Department of Justice, Bureau of Justice Assistance, Office of Justice Programs, FY 2020 Byrne Justice Assistance Grant (JAG) in the amount of \$588,501.00; estimating and appropriating \$588,501.00 in the Justice Assistance Grant Fund; transferring \$100,000.00 to the Police Department's KCPDU accounting unit; authorizing cooperative agreements with the Board of Police Commissioners (\$100,000.00), the Jackson County Prosecutor's Office (\$253,056.00), the City of Raytown (\$10,829.00), the City of Grandview (\$9,984.00), and the City of Independence (\$50,022.00); designating requisitioning authorities; and directing the City Clerk to file certain documents with the appropriate offices.

BE IT ORDAINED BY THE COUNCIL OF KANSAS CITY:

Section 1. That the Mayor and Council acknowledge and accept the funds allocated by the U.S. Department of Justice, Bureau of Justice Assistance provided under an agreement with the Jackson County Prosecutor's Office, from the 2020 Justice Assistance Grant in the amount of \$588,501.00.

Section 2. That the revenue in the following account of the 2020 Justice Assistance Grant Fund is hereby estimated in the following amount:

21-2410-570001-476045-G57JAG20	Justice Assistance Grant	\$588,501.00
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Section 3. That \$588,501.00 is appropriated from the Unappropriated Fund Balance of the Justice Assistance Grant Fund to the following accounts:

21-2410-575301-A-G57JAG20	Justice Assistance Grant	\$ 93,775.00
21-2410-575301-B-G57JAG20	Justice Assistance Grant	323,891.00
21-2410-575301-C-G57JAG20	Justice Assistance Grant	70,835.00
21-2410-129997-X G57JAG20	Transfer to KCPDU	<u>100,000.00</u>
	TOTAL	\$588,501.00

Section 4. That the revenue in the following account in the KCPDU Justice Assistance Grant Fund is estimated in the following additional amount:

KCPDU-21-2410-210001-599900	Transfer from KCMBU	\$100,000.00
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Section 5. That \$100,000.00 is appropriated from the Unappropriated Fund Balance of the Justice Assistance Grant Fund to the following account:

KCPDU-21-2410-212644-619080-B	Justice Assistance Grant	\$100,000.00
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Section 6. That the Director of Neighborhoods and Housing Services is authorized to execute, on behalf of the City, a Cooperative Agreement with the Board of Police Commissioners in the amount of \$100,000.00. The agreement is approved, in substantial form, as that on file with the City Clerk.

ORDINANCE NO. 210071

Section 7. That the Director of Neighborhoods and Housing Services is authorized to execute, on behalf of the City, a Cooperative Agreement with the Jackson County Prosecutor's Office in the amount of \$253,056.00. The agreement is approved in substantial form, as that on file with the City Clerk.

Section 8. That the Director of Neighborhoods and Housing Services is authorized to execute, on behalf of the City, a Cooperative Agreement with the City of Independence, in the amount of \$50,022.00. The agreement is approved in substantial form, as that on file with the City Clerk.

Section 9. That the Director of Neighborhoods and Housing Services is authorized to execute, on behalf of the City, a Cooperative Agreement with the City of Raytown, in the amount of \$10,829.00. The agreement is approved in substantial form, as that on file with the City Clerk.

Section 10. That the Director of Neighborhoods and Housing Services is authorized to execute, on behalf of the City, a Cooperative Agreement with the City of Grandview, in the amount of \$9,984.00. The agreement is approved in substantial form, as that on file with the City Clerk.

Section 11. That the Director of Finance is designated as requisitioning authority for Account No. 21-2410-129997, Director of Neighborhoods and Housing Services is designated as requisitioning authority for Account No. 21-2410-575301 and the Board of Police Commissioners is designated as requisitioning authority for Account No. 21-2410-212644.

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Tammy L. Queen
Director of Finance

Approved as to form and legality:

Erik Zercher
Assistant City Attorney



Authenticated as Passed

Quinton Lucas, Mayor

Marilyn Sanders, City Clerk

FEB 04 2021

Date Passed