

COOPERATIVE AGREEMENT

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and **UNION STATION, INC.**, 30 West Pershing Road, Kansas City, MO 64108, a not-for-profit organization, hereinafter called "Union Station."

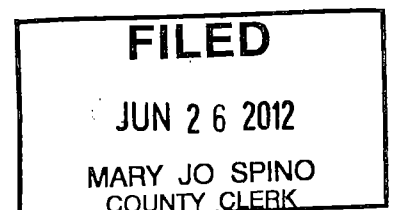
WHEREAS, the County and Union Station desire to enter into a Cooperative Agreement whereby County will provide funds to allow indigent children to participate in programs offered by Science City at Union Station; and,

WHEREAS, the County deems it to be in the best interest of the citizenry to support such efforts;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Union Station respectively promise, covenant and agree with each other as follows:

1. **Services.** Union Station shall use said \$48,010.00 as funding to allow indigent children to participate in programs offered by Science City at Union Station, as explained in Union Station's Outside Agency Funding Request Form, attached hereto as Exhibit A.

2. **Terms of Payment.** The County agrees to pay to Union Station the amount of \$48,010.00, in quarterly installments of \$12,002.50 each, with the payment for the first quarter to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof. The County, through the Legislative Auditor, may approve adjustments to line



items listed in Agency's budget/proposal contained in Exhibit A, in an amount not to exceed 10 percent of the total amount of the Agreement, so long as there is no additional total cost to the County.

3. **Reports**. Within 30 days after the conclusion of each calendar quarter under this Agreement, Union Station shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents as requested by the Director of Finance and Purchasing to establish that the funds paid by the County were used for the purpose set forth in this Agreement. The report for the first quarter shall be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize Union Station's activities pursuant to this Agreement. Failure to submit the annual report shall disqualify the Union Station from future funding by the County.

4. **Submission of Documents**. No payment shall be made under this contract unless the contracting agency shall have submitted to the County's Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the

agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Equal Opportunity.** Union Station agrees and assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, the Union Station agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of Union Station pertaining to the finances and operations of Union Station.

7. **Default.** If Union Station shall default in the performance or observation of any term or condition of this Agreement, the County shall give Union Station written notice setting forth the default and the correction required. If said default shall continue, and not be corrected within 10 days of the receipt of the notice by Union Station, the County may, at its election, terminate the Agreement and withhold any payments not yet

made to Union Station. Said election shall not in any way limit the County's rights to seek legal redress.

8. **Conflict of Interest.** Union Station warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

9. **Term.** This Agreement shall be as of January 1, 2012 and shall terminate on December 31, 2012. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Union Station as verified by the County's audit.

10. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

(Signature page to follow)

IN WITNESS WHEREOF, the parties have executed this Agreement this
26th day of June, 2012.

APPROVED AS TO FORM

W. Stephen Nixon
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By: Michael D. Sanders
Michael D. Sanders
County Executive

ATTEST:

Mary Jo Spino
Mary Jo Spino
Clerk of the County Legislature

UNION STATION, INC.

By: Executive Director
Executive Director ^{SUP: CFO}
Federal I.D. # 43-1890025

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$48,010.00 which is hereby authorized.

June 25 2012
Date

Director of Finance and Purchasing
Director of Finance and Purchasing
Account No. 002-7759-56789 - \$36,310.00
003-7759-56789 - \$11,700.00

77592012001



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EXHIBIT
A

OUTSIDE AGENCY FUNDING REQUEST FORM 2012 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

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Section A: Organization or Agency Information

Name: Union Station Kansas City, Inc.

Address: 30 W. Pershing Rd. Suite 400

Phone No: 816-460-2218

Fax: 816-460-2260

Website Address: www.unionstation.org

Federal Tax ID No: 43-1890025

Fiscal Year Cycle: 2012

Executive Director:

George M. Guastello II

Name and Title of Principal Contact Person:

Jeff Rosenblatt, Director Science City

Phone No: 816-460-2218

Email Address: jrosen@unionstation.org

Submittal of this request has been authorized by: George M. Guastello II, President & CEO

Date:

September 14th, 2011

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Section A

Section B: Agency's 2011 and 2012 Revenue Information

Agency's 2012 Projected Revenue Information

Funding Entity	Agency's 2012 Total Projected Revenue Source You Will Request 2012 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Science City Scholarships	\$ 48,010	0
Other Counties		\$ -	0
City	Mil Levy (dedicated to KC Museum operations & NTDF)	\$ 1,240,000	10
Charity/Donations	Grants & Gifts	\$ 300,000	2
Fundraisers		\$ -	0
Other	Facility Rental, Admissions, Memberships, Leasing	\$ 10,760,000	87
2012 Total Projected Revenue		\$ 12,348,010	

Agency's 2011 Revenue Information

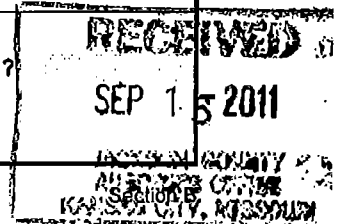
Funding Entity	Agency's 2011 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Science City Scholarships	\$ 48,010	0
Other Counties		\$ -	0
City	Mil Levy (dedicated to KC Museum operations & NTDF)	\$ 1,240,000	9
Charity/Donations	Grants & Gifts	\$ 950,000	7
Fundraisers		\$ -	0
Other (please list)	Facility Rental, Admissions, Memberships, Leasing	\$ 11,760,000	84
2011 Total Revenue		\$ 13,998,010	

If your agency received funding from Jackson County in 2011, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 48,010	Science City Scholarships
2011 Total Jackson County Funding			\$ 48,010	

Did your agency receive funding or resources in 2011 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -



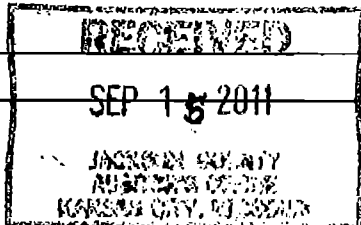
Section C: 2012 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: UnionStation Kansas City, Inc.

Program Name: Science City Scholarships

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
Director, Science City	48,000	3%	\$ 1,440
Education Administrative Assistant	41,500	6%	\$ 2,490
Sales Executive	41,600	5%	\$ 2,080
			\$ -
			\$ -
			\$ -
Total Salaries			\$ 6,010
Total Benefits			\$ -
Total Personal Services			\$ 6,010
Contractual Services			
7,000 Jackson County Student Scholarships			\$ 42,000
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 42,000
Supplies			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ -



Total Program Request \$ 48,010

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

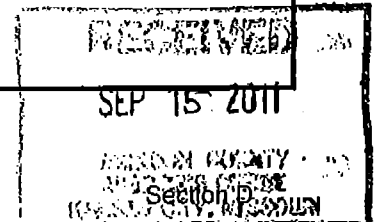
Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Proposed Program

Detail functions to be performed by each program.

The program "Science City Scholarships" will continue to provide field trips and educational experiences for 7,000 under-served students, grades K-8, in the Jackson County School District in 2012. The field trip to Science City will engage both students and teachers in a hands-on learning experience in science, technology, engineering and math topics. Pre-visit, on-site and post-visit educational activities will link the field trip experience to content aligned with Missouri GLE's. In addition, summer programming will engage students upon the topics of chemistry, nutrition and healthy eating habits. This unique educational experience at Science City provides an opportunity to build new world perspectives for students, foster natural curiosity, and encourage play and discovery within a safe environment. Most importantly, this "Science City Scholarship" program provides students a platform for positive physical, intellectual and emotional outcomes that will contribute to their overall health, vigor, happiness and soundness of body and mind.



Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Participants

Identify the number of participants by County that each program serves.

Jackson, MO	7,000 student participants
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	

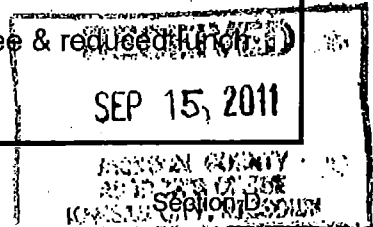
Target Population

The target population for the Science City Scholarship program is students, grades K-8 at public, charter, or private schools in the Jackson County area.

Would you provide these services to anyone at your door?	Yes
Is anyone denied services?	No
What level of indigents (below poverty level) do you serve?	7%
Please classify your program from the following types by percentage of your agency's overall service	
Senior Program	3%
Indigent Program (Below Poverty Level)	7%
Senior Indigent Program	unknown

What criteria do you have for the clients you serve?

Our criteria is based upon financial need, and measured in part by school free & reduced lunch percentages.



Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The geographic program area is Jackson County, MO.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

All funds will be placed in a restricted account, only available for supporting the programs outlined in this application. Student attendance will be tracked and reported on a quarterly basis to ensure the funds are utilized appropriately and the designated goals are achieved.

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JACKSON COUNTY
SECTION D

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Approach & Method

List the top three (3) objectives for each program.

1) The field trip program will provide students a positive physical, intellectual and emotional experience, which will contribute to their overall health, vigor, happiness and sounds of body and mind.

2) Students will have an increased interest in topics such as science, technology, engineering, math, chemistry, health and nutrition.

3) The program will link the Science City field trip experience to Missouri GLE's followed in the classroom.

Detail specific methods you will use to achieve these objectives.

The main method to ensure the objectives are achieved is to provide teachers and students with pre-visit, on-site and post-visit activities. These activities include age-appropriate guides, maps and other educational content available at the science center, and follow-up activities for the classroom. Continued collaboration with teachers to implement the pre-visit, on-site, and post-visit educational content for students is a key element to achieving the stated goals.

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SCHOOL DISTRICT
Section D.docx

Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

To measure initial success of the Science City Scholarship program, we will engage early in 2012 with Jackson County schools, including past schools from 2009-2011 as well as new school contacts. From the 7,000 student base, a minimum of 10%, or 700 students, will be given informal student evaluations after their field trip experience. Student evaluations will measure indicators such as science content, emotional feelings, learning, interest, relevance, and physical engagement. The evaluations will be both quantitative and qualitative in nature. In addition, all teachers will be required to complete a post-visit evaluation form within two weeks of the Science City Field Trip. All data from these evaluations will be compiled, interpreted and used to guide the form of future educational content and the school visit process.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Our organization will distribute a press release upon notification of funding from Jackson County. A press release will also be issued upon completion of the 7,000 scholarship student field trips. All required field trip forms sent to school administration and teachers will recognize the funding received from Jackson County. The Science City and Union Station website, facebook page, and other social media will also recognize Jackson County.

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Section D