


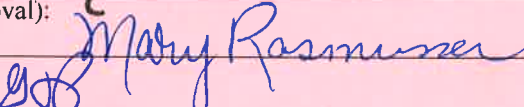


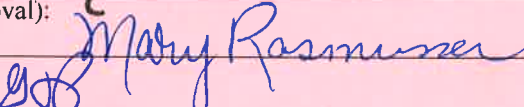


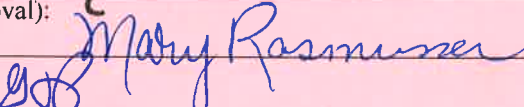

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19029

Sponsor(s): Dan Tarwater

Date: December 7, 2015

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Declaring certain personal property as Surplus and authorizing its disposal pursuant to Chapter 11 of the Jackson County Code.</u></p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	<p>Prior ordinances and (date): _____          Prior resolutions and (date): 18821, May 4, 2015; 18847, June 8, 2015; 18898, Aug 3, 2015</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Jessica Johnson, Senior Buyer, 881-3465</p>										
REQUEST SUMMARY	<p>The Public Works Department has requested that certain personal property (vehicles) be declared as Surplus and the disposal of the property be authorized.</p> <p>The Director of Finance and Purchasing recommends the unusable personal property on the Attached Exhibit A be declared surplus and unusable and disposed of pursuant to Chapter 11 of the Jackson County Code.</p> <p>Disposal Plans: Pursuant to Section 1137 of Chapter 11, this equipment will be donated to the Kansas City Zoo, Kansas City, Missouri.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>										
ATTACHMENTS	<p>Memorandum from Brian Gaddie, Director of Public Works; a letter from Sean Putney, Director of Living Collections for the Kansas City Zoo and Exhibit A, Surplus Declaration Form</p>										
REVIEW	<table border="1" style="width: 100%;"> <tr> <td>Department Director: </td> <td>Date: 9.21.15</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> </td> <td>Date: 9/22/15</td> </tr> <tr> <td>Division Manager: </td> <td>Date: 10/1/15</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: 	Date: 9.21.15	Finance (Budget Approval): <i>If applicable</i> 	Date: 9/22/15	Division Manager: 	Date: 10/1/15	County Counselor's Office:	Date:		
Department Director: 	Date: 9.21.15										
Finance (Budget Approval): <i>If applicable</i> 	Date: 9/22/15										
Division Manager: 	Date: 10/1/15										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Res. 19029

# MEMORANDUM

TO: Barbara Casamento  
Purchasing Supervisor

FROM: Brian Gaddie, P.E.  
Director of Public Works

DATE: September 15, 2015

RE: Donation of Surplus Vehicles

*Brian Gaddie* 9-16-15

---

The Road and Bridge Division of Public Works has developed a list of surplus equipment and vehicles.

The Kansas City Zoo has requested two (2) pickup type vehicles be donated to the zoo. Two (2) pickups were chosen from our surplus list that seemed appropriate for their use, and their staff has looked them over. They would appreciate us donating these vehicles to them.

The estimated value of these vehicles are less than \$3,000 each. The Public Works Department recommends that pickup truck numbers P2141, and P2124 be declared surplus and be donated to the Kansas City Zoo.



16 September, 2015

Dear Mr. Newill,

The Kansas City Zoo was informed that Jackson County Public Works Department had two trucks available for surplus. One vehicle is a Ford F250 pickup truck with serial number 1FTNF21F92EC96645. The other was a Ford F350 pickup truck with serial number 1FDKF38F1VEB80810.

The Zoo's fleet manager, Kyle Rustenhaven, and I looked at the two vehicles and we feel that they would be a nice addition to the zoo's aging fleet. We would be greatly appreciative if the Jackson County Public Works Department would allow the Zoo to acquire these vehicles.

Sincerely,

Sean Putney

Director of Living Collections  
Kansas City Zoo  
Office: 816-595-1319  
Cell: 816-853-4377  
seanputney@fotzkc.org