

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 5240

Sponsor(s): Theresa Galvin

Date: July 22, 2019

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: <u>Appropriating \$213,511 from the undesignated fund balance in acceptance of insurance proceeds from Travelers as it relates to burst pipes at the Downtown Courthouse and transferring \$9,250 from Circuit Court to the Courthouse Flood Non-Insurance account to make up for the depreciation deduction taken by Travelers.</u></p>																																										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$222,761</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$222,761</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <table border="1" style="width: 100%;"> <tr> <td>FROM</td> <td style="text-align: right;">FROM ACCT</td> </tr> <tr> <td>001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)</td> <td style="text-align: right;">\$213,511</td> </tr> <tr> <td>TO</td> <td style="text-align: right;">TO ACCT</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56790 (Other Contractual)</td> <td style="text-align: right;">\$192,641</td> </tr> <tr> <td>001 (General Fund) – 1240 (Courthouse Flood Insurance) – 57110 (Gasoline)</td> <td style="text-align: right;">\$630</td> </tr> <tr> <td>001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58160 (Comm Equip)</td> <td style="text-align: right;">\$348</td> </tr> <tr> <td>001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58170 (Other Equip)</td> <td style="text-align: right;">\$2,623</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58171 (Person Comp/Accessories)</td> <td style="text-align: right;">\$16,806</td> </tr> <tr> <td>001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58172 (Printers)</td> <td style="text-align: right;">\$463</td> </tr> <tr> <td>FROM</td> <td></td> </tr> <tr> <td>001 (General Fund) – 3001 (Circuit Court) – 55010 (Salary)</td> <td style="text-align: right;">\$7,062</td> </tr> <tr> <td>001 (General Fund) – 3001 (Circuit Court) – 55040 (FICA)</td> <td style="text-align: right;">\$2,188</td> </tr> <tr> <td>TO</td> <td></td> </tr> <tr> <td>001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58160 (Comm Equip)</td> <td style="text-align: right;">\$55</td> </tr> <tr> <td>001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58170 (Other Equip)</td> <td style="text-align: right;">\$3,157</td> </tr> <tr> <td>001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58171 (Person Comp/Accessories)</td> <td style="text-align: right;">\$5,607</td> </tr> <tr> <td>001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58172 (Printers)</td> <td style="text-align: right;">\$431</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$222,761	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$222,761	Amount budgeted for this item * (including transfers):		FROM	FROM ACCT	001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)	\$213,511	TO	TO ACCT	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56790 (Other Contractual)	\$192,641	001 (General Fund) – 1240 (Courthouse Flood Insurance) – 57110 (Gasoline)	\$630	001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58160 (Comm Equip)	\$348	001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58170 (Other Equip)	\$2,623	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58171 (Person Comp/Accessories)	\$16,806	001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58172 (Printers)	\$463	FROM		001 (General Fund) – 3001 (Circuit Court) – 55010 (Salary)	\$7,062	001 (General Fund) – 3001 (Circuit Court) – 55040 (FICA)	\$2,188	TO		001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58160 (Comm Equip)	\$55	001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58170 (Other Equip)	\$3,157	001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58171 (Person Comp/Accessories)	\$5,607	001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58172 (Printers)	\$431
Amount authorized by this legislation this fiscal year:	\$222,761																																										
Amount previously authorized this fiscal year:																																											
Total amount authorized after this legislative action:	\$222,761																																										
Amount budgeted for this item * (including transfers):																																											
FROM	FROM ACCT																																										
001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)	\$213,511																																										
TO	TO ACCT																																										
001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56790 (Other Contractual)	\$192,641																																										
001 (General Fund) – 1240 (Courthouse Flood Insurance) – 57110 (Gasoline)	\$630																																										
001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58160 (Comm Equip)	\$348																																										
001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58170 (Other Equip)	\$2,623																																										
001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58171 (Person Comp/Accessories)	\$16,806																																										
001 (General Fund) – 1240 (Courthouse Flood Insurance) – 58172 (Printers)	\$463																																										
FROM																																											
001 (General Fund) – 3001 (Circuit Court) – 55010 (Salary)	\$7,062																																										
001 (General Fund) – 3001 (Circuit Court) – 55040 (FICA)	\$2,188																																										
TO																																											
001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58160 (Comm Equip)	\$55																																										
001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58170 (Other Equip)	\$3,157																																										
001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58171 (Person Comp/Accessories)	\$5,607																																										
001 (General Fund) – 1241 (Courthouse Flood Non-Insurance) – 58172 (Printers)	\$431																																										
PRIOR LEGISLATION	Prior ordinances and (date): 5205 (3/11/19); 5211 (3/25/19); 5228 (5/20/19); 5232 (6/10/19); 5235 (6/10/19); 5237 (7/1/19) Prior resolutions and (date):																																										
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Sarah Matthes, Grant Audit & Risk Manager, 881.3202																																										
REQUEST SUMMARY	Travelers Insurance sent check #90340320 for \$89,837.85, check #90340321 for \$64,530.01 and check #90384515 for \$59,142.69 to go towards repairs and other expenses related to the water line breaks at the Downtown Courthouse. The County received \$20,238.44 for the replacement of Circuit Court's damaged electronic equipment. Based on quotes to replace the damaged equipment, the Circuit Court will transfer \$9,250																																										

	<p>to complete the replacement purchases. The total to replace Circuit Courts' damaged electronic equipment is \$29,488.44. Circuit Court's damaged equipment replacements will be purchased using existing Court contracts.</p> <p>Requesting that the \$213,511 be appropriated into the following accounts: 001-1240-56790 \$192,641 Repairs 001-1240-57110 \$630 Generator Fuel for Downtown Courthouse 001-1240-58160 \$348 Circuit Court Replacement Phone 001-1240-58170 \$2,623 Circuit Court Replacement Steno and Switch 001-1240-58171 \$16,806 Circuit Court Replacement Computers and Monitors 001-1240-58172 \$463 Circuit Court Replacement Printers</p> <p>Also requesting a transfer in the amount of \$7,062 from 001-3001-55010 and \$2,188 from 001-3001-55040 to the following accounts: 001-1241-58160 \$55 Circuit Court Replacement Phone 001-1241-58170 \$3,157 Circuit Court Replacement Steno and Switch 001-1241-58171 \$5,607 Circuit Court Replacement Computers and Monitors 001-1241-58172 \$431 Circuit Court Replacement Printers</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Copy of Travelers Insurance checks	
REVIEW	Department Director:	Date: 7-17-2019
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/17/19
	Division Manager:	Date: 7/17/19
	County Counselor's Office:	Date: 7/18/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-1240-47040	General Fund – Courthouse Flood Insurance – Reimbursement for Damage Claims	\$213,511
001-3001-55010	General Fund – Circuit Court – Salary	\$7,062
001-3001-55040	General Fund – Circuit Court – FICA	\$2,188

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation and transfer are available from the source indicated below.

Date: July 17, 2019

ORD # 5240

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
General Fund - 001			
1240 - Courthouse Flood Ins	47040 - Reimb Damage Claims	213,511	
3001 - Circuit Court	55010 - Salary	7,062	
3001 - Circuit Court	55040 - FICA	2,188	
2810	Undesignated Fund Balance		222,761
2810	Undesignated Fund Balance	222,761	
1240 - Courthouse Flood Ins	56790 - Other Contractual		192,641
1240 - Courthouse Flood Ins	57110 - Gasoline		630
1240 - Courthouse Flood Ins	58160 - Communications Equip		348
1240 - Courthouse Flood Ins	58170 - Other Equipment		2,623
1240 - Courthouse Flood Ins	58171 - Personal Comp/Access		16,806
1240 - Courthouse Flood Ins	58172 - Printers		463
1241 - Courthouse Flood Non-Ins	58160 - Communications Equip		55
1241 - Courthouse Flood Non-Ins	58170 - Other Equipment		3,157
1241 - Courthouse Flood Non-Ins	58171 - Personal Comp/Access		5,607
1241 - Courthouse Flood Non-Ins	58172 - Printers		431



 Budgeting 7/17/19