

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20355

Sponsor(s): Charlie Franklin

Date: Jan. 21, 2020

JAN 14 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Jackson County Disproportionate Minority Contact Coordinator</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>FROM ACCT 010-2810 TO ACCT 010-2146</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): 79,067 Prior Year Actual Amount Spent (if applicable): 19,256.54</p>	Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:	FROM ACCT 010-2810 TO ACCT 010-2146		
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 5234 06/12/19 Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775</p>												
<p>REQUEST SUMMARY</p>	<p>This is a request to extend the usage of funds previously appropriated for this project in acceptance of a one year extension for funds awarded to the Family Court Division by the Missouri Department of Public Safety in 2018-2019 fiscal year. The project is named "Jackson County Disproportionate Minority Contract Coordinator". The goal of the program remains the same and is to fund a DMC Coordinator position who will oversee the Jackson County DMC initiative to examine potential disproportionate minority disparities in the justice continuum and implement data-based prevention and system improvement strategies to reduce identified disparities in treatment of system-involved youth. The project began October 1, 2018 and with the extension will continue through September 30, 2020. The total grant project is \$79,066.32 and there is no match requirement.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>												
<p>ATTACHMENTS</p>	<p>Approval of Extension and Award of Additional Funds</p>												
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: Theresa Byrd, Deputy Court Administrator</td> <td><i>Theresa Byrd</i></td> <td>Date: 01/8/20</td> </tr> <tr> <td>Finance (Budget Approval): Anthony Kelley, Budget and Fiscal Officer</td> <td><i>Anthony Kelley</i></td> <td>Date: 01/8/20</td> </tr> <tr> <td>Division Manager: Theresa Byrd, Deputy Court Administrator</td> <td><i>Theresa Byrd</i></td> <td>Date: 01/8/20</td> </tr> <tr> <td>County Counselor's Office:</td> <td><i>Bryan Connors</i></td> <td>Date: 1/16/2020</td> </tr> </table> <p><i>Carol Matz</i> 1/14/20</p> <p><i>Barry, County Judge</i> 1-13-20</p>	Department Director: Theresa Byrd, Deputy Court Administrator	<i>Theresa Byrd</i>	Date: 01/8/20	Finance (Budget Approval): Anthony Kelley, Budget and Fiscal Officer	<i>Anthony Kelley</i>	Date: 01/8/20	Division Manager: Theresa Byrd, Deputy Court Administrator	<i>Theresa Byrd</i>	Date: 01/8/20	County Counselor's Office:	<i>Bryan Connors</i>	Date: 1/16/2020
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County Counselor's Office:	<i>Bryan Connors</i>	Date: 1/16/2020											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

Funds sufficient for this expenditure will be/were appropriated by Ordinance # 5234

Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Undesignated fund balance	

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

SM
1/14/20

Subaward Adjustments

Subaward Adjustment Details

Print to PDF | Negotiation | Edit Approval | Withdraw | Feedback

2019-Title II-012-Disproportionate Minority Contact (DMC) Coordinator

Title II Formula Grant

Subaward Adjustment ID: 02
 Submitted By:
 Subaward Adjustment Type: Budget Revision
 Submitted Date: 09/11/2019
 Status: Submitted
 Organization: Jackson County Family Court

Subaward Adjustment Approval

Level	Approved By	Approved Date	Approval	Comments
1	Jake Garrison	10/01/2019	Approved	
2	Connie Berhorst	10/01/2019	Approved	

Justification

Justification*

Please explain the reason for the requested adjustment and include the effective date. State the need for the change and how the requested revision will further the objectives of the project.

Effective September 21, 2019 and extending through September 20, 2020, we are respectfully requesting a one-year extension of this grant funding. When we were awarded this grant we began the process of creating this position which required legislative approval of the grant appropriation and a review by our Human Resources factoring committee. These processes are complete and we are ready to hire for this position. We posted the position and initially received no suitable applicants. We reposted the position and received one qualified applicant. We began the interview process and at the point of second interviews, the candidate withdrew. We have reposted the position and will begin interviewing candidate again this week. In Kansas City this year, we have observed a decline in candidates for our open positions across the board. An extension of these funds will allow us to hire this position and further our work in the area of Disproportionate Minority Contact by allowing us to utilize a dedicated employee. In the interim, this year we have mobilized a group of employees to keep the work on this initiative moving forward, specifically:

- We have prepared a newsletter informing staff of the DMC/RED Issues and our work-in-progress;
- We are continuing to develop our decision points data to identify racial disparity in our case processing in both delinquency and child abuse and neglect cases; and,
- We brought in trainers from Crossroads Antiracism to train staff on structural racism.

We are in need of this grant-funded dedicated person to continue this work and serve on our State committee, organize our community stakeholders, write a local strategic plan, and develop or procure training to increase cultural competence, eliminate racial biases and improve race relations among our staff and between our staff and clients. We have qualified applicants in our current applicant pool and we are confident we can hire this position by the end of September if this extension is approved.

Budget

Row	Current Budget	Revised Amount	Net Change
Personnel	\$50,844.15	\$50,844.15	\$0.00
Personnel Benefits	\$22,602.17	\$22,602.17	\$0.00
Personnel Overtime	\$0.00	\$0.00	\$0.00
Personnel Overtime Benefits	\$0.00	\$0.00	\$0.00

PRN Time	\$0.00	\$0.00	\$0.00
PRN Benefits	\$0.00	\$0.00	\$0.00
Volunteer Match	\$0.00	\$0.00	\$0.00
Travel/Training	\$2,100.00	\$2,100.00	\$0.00
Equipment	\$1,000.00	\$1,000.00	\$0.00
Supplies/Operations	\$1,120.00	\$1,120.00	\$0.00
Contractual	\$1,400.00	\$1,400.00	\$0.00
Renovation/Construction	\$0.00	\$0.00	\$0.00
Totals	\$78,066.32	\$78,066.32	\$0.00

Federal/State and Local Match Share

Row	Current Budget	Current Percent	Revised Amount	Revised Percent	Net Change
Total Federal/State Share	\$0.00	0%	\$0.00	0%	\$0.00
Total Local Match Share	\$0.00	0%	\$0.00	0%	\$0.00

Confirmation

Your typed name as the applicant authorized official, in lieu of signature, represents your legally binding acceptance of the terms of this subaward adjustment and your statement of the veracity of the representations made in this subaward adjustment. You must include your title, full legal name, and the current date.

Authorized Official Name: Theresa Byrd
 Title: Deputy Court Administrator
 Date: 09/04/2019

All terms and conditions of the original Subaward apply to this Subaward Adjustment Notice.

DPS Authorized Official/Designee

Signature: 
 Date: 10-7-19

Attachments

Description	File Name	File Size
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