



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

TO: Keith Allen, Purchasing
FROM: Beth Money, Office Administrator
RE: Recommendation Memo 25-004 Auto/Truck Parts
Date: April 3, 2025

The Sheriff's Office has an ongoing need for vendors to provide auto/truck parts. We have reviewed the bids submitted by Factory Motor Parts and Safety-Kleen Systems. We recommend awarding a contract to Factory Motor Parts as their pricing and products will meet our needs.

The Sheriff's Office will spend approximately \$18,000 annually using this contract via line item 001-4201-57310 General Fund – Sheriff – Auto & Truck Parts.



JACKSON COUNTY

Public Works Department

Jackson County Technical Center

(816) 881-4530

303 West Walnut Street

Fax: (816) 881-4448

Independence, Missouri 64050

jacksongov.org

TO: KEITH ALLEN, Senior Buyer

FROM: Kristi Miller, Fleet Administrator, Public Work Department

SUBJECT: 25-004 Misc Auto/Truck Parts – Non-Dealer

DATE: June 13, 2025

Pursuant to section 1054.6 of the Jackson County Code, the Public Works Department recommends awarding a Twenty-Four (24) Month Term and Supply Contract for the furnishing of miscellaneous non-dealer auto and truck parts under the terms and conditions of Invitation to Bid No. 25-004 to both Factory Motor Parts and Safety Kleen as they both would be able to supply Road and Bridge with certain parts if necessary.

Public Works utilizes this contract to purchase parts for equipment that is utilized by the Road and Bridge division on a daily basis.

Factory Motor Parts has provided outstanding customer service through other term and supply contracts and is qualified to provide the services needed through contract 25-004. Safety Kleen does not offer as much to Public Works but a viable option if one is needed.

The department's estimated spending is \$30000

004-1509-56680 \$30000

Frank White, Jr., County Executive



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

TO: Keith Allen, Senior Buyer

FROM: Tina Spallo, Superintendent, Park Operations

SUBJECT: 25-004 Miscellaneous Non-Dealer Auto and Truck Parts

DATE: April 3, 2025

Pursuant to section 1054.6 of the Jackson County Code, the Parks + Rec Department recommends awarding a Twenty-Four (24) Month Term and Supply Contract with one (1) Twelve Month option to extend for the furnishing of non-dealer auto and truck parts to Factory Motor Parts per the terms and conditions of Invitation to Bid No. 25-004 as the best qualified bidder received.

Parks + Rec utilizes this contract to purchase non-dealer auto and truck parts needed to make repairs to County owned vehicles and heavy equipment.

Factory Motor Parts has provided high quality parts throughout the years and our Parks and Golf Course staff are highly complementary of their customer service.

The department's estimated spending is \$6,000.

003-1602-57460 \$4,000
300-1666-57320 \$2,000



Frank White, Jr., County Executive