Jackson County Technical Center 303 West Walnut Street Independence, Missouri 64050 jacksongov.org (816) 881-4530 Fax: (816) 881-4448

## Memorandum

To: Keith Allen, Senior Buyer

From: Aaron Chrisman, Construction Project Manager

Date: 13 June 2024

Subject: Term and Supply Contract 23-026.

The Facilities Division Recommendation is to award the Glazing Services to Binswanger Glass.

Please consider Binswanger Glass as a Term & Supply Vendor to provide glazing services to the Facilities Department. Binswanger was the only vendor that submitted a bid for bid No. 23-026, Glazing Services. They were our previous vendor and are always prompt and provide excellent service to the County.

Facilities Division is estimating that during the next 12 months the spending will be less than \$200,000.00, subject to budget approval and availability.