

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

~~Res~~/Ord No.: **5443**

Sponsor(s): **Theresa Cass Galvin**

Date: **November 9, 2020**

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$202,955 in CARES Act funding for upgrading the legislative chambers and various conference rooms in the downtown courthouse to improve remote communications capability during the COVID-19 pandemic response</p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$202,955</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$202,955</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$202,955</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td>FROM ACCT: \$202,955</td> </tr> <tr> <td>TO: CARES Act Fund 040-1221-58160 Communications – Communications <u>Equipment</u></td> <td>TO ACCT: \$202,955</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$202,955	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$202,955	Amount budgeted for this item * (including transfers):	\$202,955	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$202,955	TO: CARES Act Fund 040-1221-58160 Communications – Communications <u>Equipment</u>	TO ACCT: \$202,955
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>												
<p>REQUEST SUMMARY96</p>	<p>This ordinance appropriates \$202,955 in CARES Act funding to upgrade the video conference capability of four conference rooms in the downtown courthouse. All work performed will be by Harvest AV Solutions LLC, a county term and supply vendor. Facilities to be upgraded include the Legislative Chambers for \$96,181; the County Executive Conference Room at \$37,064; the Dutch Newman Conference Room for \$10,796; and the Communications Conference Room at \$58,914. The improvements will better equip the County to work remotely during the COVID-19 pandemic.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A</p>												

	<input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Tracy M. Schultz</i>	Date: <i>11-5-2020</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 10:23 am, Oct 28, 2020
	Division Manager: <i>Whitcomb</i>	Date: <i>11/2/20</i>
	County Counselor's Office: <i>Bryan County</i>	Date: <i>11/5/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$202,955

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

