



Jackson County

Public Works Department-Facilities Management Division

Jackson County Technology Center

303 W Walnut

Independence MO 64050

To: Keith Allen, Senior Buyer

From: Robert Rives, Deputy Director Facilities Management

Date: June 29, 2024

Ref: Term and Supply Recommendation – HVAC Services ITB # 26-038

Keith,

The Department of Public Works, Facilities Management Division recommends EMCOR Services-Fagan, and Lippert Mechanical, as the best and lowest bidders to supply HVAC Services for the County as listed in the Invitation to Bid No. 26-038.

The County has numerous buildings which have many different types of HVAC systems and associated equipment. This wide variety makes it difficult for a single provider to cost effectively meet our needs. Both recommended vendors have good histories and reputation for providing quality service for HVAC systems and can meet the County's needs. Each firm submitted competitive pricing which was fair and reasonable.

Please consider EMCOR Services-Fagan, and Lippert Mechanical, as the best and lowest bidders to supply HVAC Services for the County as listed in the Invitation to Bid No. 26-038.

We estimate an annual expenditure of \$300,000 for the combined vendors subject to budget approvals in the following funds 001-1204-56510, 001-1205-56510, 001-1214-56510, 003-1215-56510, and 004-1203-56510.

Thank you for your consideration of above recommendation.

Robert Rives

Phil LeVota, County Executive



JACKSON COUNTY
Parks + Rec

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(816) 503-4800
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Memorandum

TO: Keith Allen, Sr. Buyer

FROM: Brian Welborn, Supt of Park Operations

DATE: July 15, 2026

SUBJECT: Recommendation Memo for ITB: No. 26-038

The Jackson County Code, the Parks + Rec Department recommends awarding the County HVAC Services bid to Emcor Services Fagan and Lippert Mechanical Services under the terms and conditions of ITB No. 26-038.

Jackson County Parks + Rec is responsible for maintaining several facilities throughout the Parks Systems, all of which have Heating and Cooling Systems that frequently need service and/or repairs and replacement. Our recommended vendor(s) offer professional services required to keep our equipment operating efficiently. There are times when a vendor may not be available in emergency situations; therefore, we have recommended two vendors so that we have multiple options.

Jackson County Parks + Rec estimates annual expenditures of:

003-1602-56510	\$30,000.00
003-1608-58020	\$150,000.00

Respectfully Submitted,

Brian Welborn
Supt of Park Operations
JCP+R