

COOPERATIVE AGREEMENT

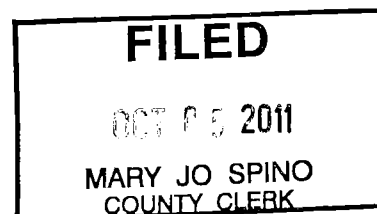
AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and **SWOPE HEALTH SERVICES**, 3801 Blue Parkway, Kansas City, MO 64130, a not-for-profit organization, hereinafter called "SHS."

WHEREAS, the County recognizes its statutory obligations to the indigent under Sections 205.210 et seq. and 205.580 et seq., RSMo, and recognizes the problems associated with providing healthcare for homeless individuals and those at risk of homelessness; and,

WHEREAS, Swope Health Services currently provides medical services to indigent families and homeless persons, and desires to continue to assist homeless persons;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and SHS respectively promise, covenant, and agree with each other as follows:

1. **Services.** SHS agrees to use the funds provided by the County under this agreement to provide for The Mental Health Court (MHC) Diversion Program. The MHC Program is a specialized docket for non-violent misdemeanor offenders who are extended an opportunity to participate in court-supervised mental health evaluation in lieu of criminal sanctions, as is more fully set out in the proposal attached hereto as Exhibit A.
2. **Terms of Payment.** The County shall pay to SHS a total amount not to exceed



\$59,843.00 for providing healthcare services for the homeless. One quarter of this sum, or \$14,960.75, shall be paid to SHS on a quarterly basis provided that SHS has submitted to the County the report(s) required under Paragraph 3 and Paragraph 4 hereof. Payment for the first and second quarters will be issued within 30 days after the contract has been executed by all necessary parties.

3. **Reports.** Within 30 days after the conclusion of each calendar quarter under this Agreement, SHS shall submit a quarterly report, including a statement of budgeted and actual expenditures, and any other documents requested by the Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. The reports for the first and second quarter shall both be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize all of SHS's activities pursuant to this Agreement. SHS's failure to submit this annual report shall disqualify SHS from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless the contracting agency shall have submitted to the Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments,

an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Equal Opportunity**. In carrying out this Agreement, SHS agrees and assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, SHS agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

6. **Audit**. The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of SHS pertaining to its finances and operations.

7. **Default**. If SHS shall default in the performance or observation of any term or condition of this Agreement, the County shall give written notice setting forth the default and the correction required. If said default shall continue and not be corrected by SHS within ten days of its receipt of said notice, the County may, at its election, terminate the

Agreement and withhold any payments not yet made. Said election shall not in any way limit the County's right to seek legal redress.

8. **Conflict of Interest.** SHS warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

9. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

10. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees or agents and SHS shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of SHS during the performance of this Agreement.

11. **Term.** This Agreement shall be effective January 1, 2011, and shall terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty (30) days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only

for those services actually performed by SHS as verified by the County's audit.

12. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this 5 day of October, 2011.

APPROVED AS TO FORM:

W. Stephen Nixon
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By: Michael D. Sanders
Michael D. Sanders
County Executive

ATTEST:

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

SWOPE HEALTH SERVICES

By: Executive Director
Executive Director
43-0957840
Federal I.D. or S.S.#

REVENUE CERTIFICATE

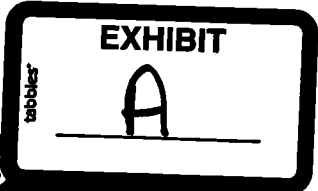
I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$59,843.00 which is hereby authorized.

October 4 2011
Date

D. West
Director of Finance and Purchasing
Account No. 002 7601 6789
3012011017
Line 2



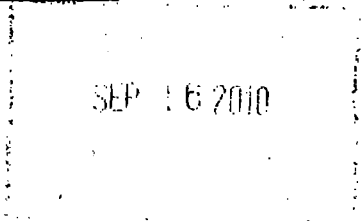
Mental Health Court Project



OUTSIDE AGENCY FUNDING REQUESTS
2011 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org



Section A: Organization or Agency Information page 1
 Section B: Agency's 2010 and 2011 Revenue Information page 2
 Section C: Individual Program Budget page 3
 Section D: Program Information pages 4 - 8
 Section E: Summary of Request by Program page 9

Section A: Organization or Agency Information

Name: Swope Health Services

Address: 3801 Blue Parkway; Kansas City, Missouri 64130

Phone No: 816-923-5800

Fax: 816-448-2982

Website Address: www.swopecommunity.org

Federal Tax ID No: 43-0957840

Fiscal Year Cycle: 2011

Executive Director:

Verneda Robinson

Name and Title of Principal Contact Person:

Qiana Thomason, MSW, LCSW; Director of Clinical Operations

Phone No: 816-627-2118

Email Address: gthomason@swopecommunity.org

Submittal of this request has been authorized by: Verneda Robinson, President/CEO

Date:

9/16/2010

Section B: Agency's 2010 and 2011 Revenue Information

Agency's 2011 Projected Revenue Information

| Funding Entity | Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From | Projected Amount | % of Total Revenue |
|-------------------------------------|---|----------------------|--------------------|
| Federal | HHS Federal Funding, HUD | \$ 7,513,526 | 22 |
| State | Primary Care Grant, MPCA, Family Health Council, | \$ 4,428,403 | 13 |
| Jackson County | Mental Health Levy, COMBAT, Outside Agency Fu | \$ 1,756,881 | 5 |
| Other Counties | | \$ - | 0 |
| City | Health Levy, Homeless SHP | \$ 1,301,886 | 4 |
| Charity/Donations | United Way, Reach, Susan Komen, Wyandotte Hea | \$ 367,344 | 1 |
| Fundraisers | | \$ - | 0 |
| Other | WIC, Mobile Medical Unit, Insurance Medicaid, Me | \$ 19,335,123 | 56 |
| 2011 Total Projected Revenue | | \$ 34,703,163 | |

Agency's 2010 Revenue Information

| Funding Entity | Agency's 2010 Total Revenue Source You Received Funding From | Amount | % of Total Revenue |
|---------------------------|--|----------------------|--------------------|
| Federal | HHS Federal Funding, HUD, SAMHSA | \$ 7,854,354 | 23 |
| State | Primary Care Grant, MPCA, Family Health Council, | \$ 4,518,779 | 13 |
| Jackson County | Mental Health Levy, COMBAT, Outside Agency Fu | \$ 1,656,641 | 5 |
| Other Counties | | \$ - | 0 |
| City | Health Levy, Homeless SHP | \$ 1,328,455 | 4 |
| Charity/Donations | United Way, Reach, Susan Komen, Wyandotte Hea | \$ 367,344 | 1 |
| Fundraisers | | \$ - | 0 |
| Other (please list) | WIC, Mobile Medical Unit, Insurance Medicaid, Me | \$ 18,771,964 | 54 |
| 2010 Total Revenue | | \$ 34,497,537 | |

If your agency received funding from Jackson County in 2010, please identify the funding source, amount and program name below.

| Jackson County Funding Source | Yes | No | Amount | Program Name |
|--|-------------------------------------|-------------------------------------|---------------------|-------------------------|
| COMBAT | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | \$ 242,797 | Imani House |
| Mental Health Levy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 1,331,000 | MHC, RR, & General Serv |
| Board of Services for Developmentally Disabled | <input type="checkbox"/> | <input checked="" type="checkbox"/> | \$ - | |
| Domestic Violence Board | <input type="checkbox"/> | <input checked="" type="checkbox"/> | \$ - | |
| Housing Resources Commission | <input type="checkbox"/> | <input checked="" type="checkbox"/> | \$ - | |
| Outside Agency Program | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 108,134 | MHC & HCH |
| 2010 Total Jackson County Funding | | | \$ 1,681,931 | |

Did your agency receive funding or resources in 2010 from either of the following?

| | | | |
|------------------------------|-------------------------------------|-------------------------------------|----------|
| Mid America Regional Council | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 5,161 |
| Harvesters | <input type="checkbox"/> | <input checked="" type="checkbox"/> | \$ - |

Section C: 2011 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Swope Health Services

Program Name: Mental Health Court Project

| Personal Services | | | |
|--|--------------|---|---|
| For each salary request below please attach a job description or duties. | | | |
| Position / Title | Total Salary | % of Salary to be funded by Jackson Co. | Amount of Salary to be funded by Jackson County |
| Program Manager | 55,087 | 20% | \$ 11,017 |
| Court Monitor | 47,416 | 20% | \$ 9,483 |
| Court Monitor | 41,273 | 20% | \$ 8,255 |
| Court Assistant | 32,086 | 12% | \$ 3,850 |
| | | | \$ - |
| | | | \$ - |
| Total Salaries | | | \$ 32,606 |
| Total Benefits | | | \$ 9,456 |
| Total Personal Services | | | \$ 42,061 |
| Contractual Services | | | |
| Mileage | | | \$ 501 |
| Client Transportation | | | \$ 800 |
| Staff Development | | | \$ 800 |
| | | | \$ - |
| Occupancy(Share of Telephone, Space, Utilities, Environmental Services) | | | \$ 9,084 |
| Indirect Costs (Calculated @ 9.8% Of Direct Costs) | | | \$ 5,341 |
| Total Contractual Services | | | \$ 16,526 |
| Supplies | | | |
| Supplies and UA's | | | \$ 1,256 |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| Total Supplies | | | \$ 1,256 |

SEP 16 2010

Total Program Request \$ 59,843

| | | | |
|-----------------------------|-------------|-----------------|-------------|
| | EFFECTIVE: | ISSUED BY: | REVIEWED: |
| SWOPE PARKWAY HEALTH CENTER | 3/1/2002 | HUMAN RESOURCES | 9/25/06 |
| | SUPERSEDES: | APPROVED BY: | |
| JOB DESCRIPTION | | HUMAN RESOURCES | PAGE 1 OF 1 |

JOB TITLE: Program Manager- Mental Health Court
DEPARTMENT: Behavioral Health
REPORTS TO: Director of Specialized Services

SALARY RANGE:
EXEMPT

JOB SUMMARY

Provides oversight and supervision to the Jackson County Mental Health Court Diversion program, including developing strategies for treatment integration and coordination across multiple systems. Assist in program analysis and funding acquisition to ensure the continued operation of the project.

PRIMARY FUNCTIONS

1. Assist in the development and implementation of the Mental Health Court project.
2. Provide assistance and collaboration to multiple systems, ie. court, treatment, corrections, law enforcement and community.
3. Participate in the targeting of continued funding sources for the project.
4. Train and supervise clinical and administrative program staff.
5. Provide community presentations about the program to increase community awareness and utilization of services.
6. Participates in relevant community coalitions and committees.
7. Complete all reports as assigned.
8. Other duties as assigned.

QUALIFICATIONS

1. Master's degree in Social Work, Counseling, Psychology or related field.
2. Two years administrative experience.
3. Two years experience working with adults or children in Substance Abuse, Mental Illness and/or Dual Diagnosis settings.
4. Working knowledge of Judicial system including Municipal and Circuit courts.
5. Excellent oral presentation skills including the ability to present information to boards, legislators and city officials
6. Excellent communication skills including ability to negotiate and collaborate with multiple systems
7. Excellent report writing skills and ability to perform data analysis.
8. Meets clinical competency guidelines established for their discipline. See attached "Competency Checklist".

SEP 16 2006

21613001.1*JOB

POSITIONS SUPERVISED – Court Monitors, Assessment Counselor and Administrative Assistant.

REQUIREMENTS OF POSITION

| | | | | | |
|------------------|---|--|--|--|----------------------------------|
| Lifting | <input type="checkbox"/> 5-20 lbs. | <input type="checkbox"/> 20-40 lbs. | <input checked="" type="checkbox"/> 40-60 lbs. | <input type="checkbox"/> over 60 lbs. | |
| Pushing | <input type="checkbox"/> 5-20 lbs. | <input type="checkbox"/> 20-40 lbs. | <input checked="" type="checkbox"/> 40-60 lbs. | <input type="checkbox"/> over 60 lbs. | |
| Standing | <input type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input checked="" type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Walking | <input type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input checked="" type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Squatting | <input type="checkbox"/> 0-20% | <input checked="" type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Sitting | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Driving | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Bending | <input type="checkbox"/> 0-20% | <input checked="" type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Reaching | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Manual Dexterity | <input type="checkbox"/> Low | <input checked="" type="checkbox"/> Medium | <input type="checkbox"/> High | | |
| Other: | N/A | | | | |

APR 16 2011

| | | | |
|-----------------------------|-------------|-----------------|-------------|
| | EFFECTIVE: | ISSUED BY: | REVIEWED: |
| SWOPE PARKWAY HEALTH CENTER | 3/1/02 | HUMAN RESOURCES | 3/1/02 |
| | SUPERSEDES: | APPROVED BY: | |
| JOB DESCRIPTION | | HUMAN RESOURCES | PAGE 1 OF 1 |

JOB TITLE: Court Monitor SALARY RANGE:
DEPARTMENT: Behavioral Health EXEMPT
REPORTS TO: Program Manager-MH Court

JOB SUMMARY

Provides screening/assessments, recommendations, advocacy and brokerage services to clients participating in the Mental Health Court Diversion program. Serve as a link between the court, treatment providers, law enforcement, jail and community on behalf of the participants in the Mental Health Court project.

PRIMARY FUNCTIONS

1. Complete screenings/assessments and recommendations on all program participants.
2. Provide monitoring services, which include referral and follow up with providers of care on behalf of assigned clients. Services may include transportation of clients to appropriate agencies.
3. Complete all required court and clinical documentation, including treatment planning.
4. Communicate with court system and all relevant parties on the status of client cases.
5. Attend community meetings with treatment providers, mental health professionals, court officials, etc. on behalf of Mental Health Court project and clients.
6. Other duties as assigned.

QUALIFICATIONS

1. Master's degree in social work, counseling, psychology or related field.
2. Two (2) years experience under the supervision of a mental health professional in a mental health setting or licensure.
3. Three (3) years experience providing mental health/dual diagnosis counseling to adult clients.
4. Experience in the court system and a strong working knowledge of Addiction and Recovery.
5. Ability to complete detailed court documents, mental health and substance abuse screenings/assessments and detailed clinical documentation.
6. Ability to present information in a courtroom and to community agencies including advocating on behalf of participants to mental health professionals.
7. Working knowledge of the entitlement system for clients and ability to provide assistance and direction to clients within the system.
8. Working knowledge of child, adult, and senior adult community resources/services to provide referrals to clients within the program.

APR 16 2006

21613001.1*JOB

9. Meets clinical competency guidelines established for their discipline. See attached "Competency Checklist".

POSITIONS SUPERVISED - None.

REQUIREMENTS OF POSITION

| | | | | | |
|------------------|---|--|--|--|----------------------------------|
| Lifting | <input type="checkbox"/> 5-20 lbs. | <input type="checkbox"/> 20-40 lbs. | <input checked="" type="checkbox"/> 40-60 lbs. | <input type="checkbox"/> over 60 lbs. | |
| Pushing | <input type="checkbox"/> 5-20 lbs. | <input type="checkbox"/> 20-40 lbs. | <input checked="" type="checkbox"/> 40-60 lbs. | <input type="checkbox"/> over 60 lbs. | |
| Standing | <input type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input checked="" type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Walking | <input type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input checked="" type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Squatting | <input type="checkbox"/> 0-20% | <input checked="" type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Sitting | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Driving | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Bending | <input type="checkbox"/> 0-20% | <input checked="" type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Reaching | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Manual Dexterity | <input type="checkbox"/> Low | <input checked="" type="checkbox"/> Medium | <input type="checkbox"/> High | | |
| Other: | N/A | | | | |

SEP 16 2010

21613001.1*JOB

| | | | |
|-----------------------------|-------------|-----------------|-----------|
| | EFFECTIVE: | ISSUED BY: | REVIEWED: |
| SWOPE PARKWAY HEALTH CENTER | 5/14/03 | Program Manager | |
| | SUPERSEDES: | APPROVED BY: | |

JOB DESCRIPTION

PAGE 1 OF 1

JOB TITLE: Administrative Assistant SALARY RANGE:
 DEPARTMENT: Behavioral Health Addiction Treatment & Prevention Services EXEMPT
 REPORTS TO: Program Manager-Mental Health Court

JOB SUMMARY

The Administrative Assistant, under the supervision of the Program Manager of the Mental Health Court Diversion program, will provide administrative clerical support to the Program Manager and Court Monitors.

PRIMARY FUNCTIONS

1. Attend court hearings and complete thorough documentation of proceedings.
2. Complete all financial, demographic, registration and privacy forms for all new clients that present to the Mental Health Court Diversion program.
3. Responsible for generating billing reports and submitting them to the Business Office on a weekly basis.
4. Provide clerical support such as word processing, maintaining files/databases, screening callers/visitors, preparing reports, conducting criminal background checks on clients, and maintaining updated internal documents for the operation of the Mental Health Court Diversion program.
5. Prepare purchase orders, make travel arrangements, and generate work requisitions.
6. Attend meetings as requested, take and prepare minutes of meetings.
7. Respond by phone, letter, or email to routing inquiries for program information from the community.
8. Others duties as assigned by supervisor.

QUALIFICATIONS

1. High School Diploma and a minimum of one year providing clerical support in a Healthcare setting or Behavioral Healthcare setting preferred.
2. Proficiency in Microsoft Office Applications (Word, Access, Excel, and PowerPoint), Lotus Notes, and the Internet. Experience with Healthcare client tracking software preferred.
3. Good verbal and written communication skills.
4. Capacity to organize, manage multiple tasks simultaneously and attend to detail.
5. Able to work with multiple staff members in various positions.
6. Able to maintain a positive attitude and flexibility.
7. Provides excellent customer services to all clients, staff and vendors.
8. Meets competency guidelines established for their discipline. See attached "Competency Checklist."

SEP 16 2010

21613001.1*JOB

POSITIONS SUPERVISED- None.

REQUIREMENTS OF POSITION

| | | | | | |
|------------------|---|--|--|---------------------------------------|----------------------------------|
| Lifting | <input type="checkbox"/> 5-20 lbs. | <input type="checkbox"/> 20-40 lbs. | <input checked="" type="checkbox"/> 40-60 lbs. | <input type="checkbox"/> over 60 lbs. | |
| Pushing | <input type="checkbox"/> 5-20 lbs. | <input type="checkbox"/> 20-40 lbs. | <input checked="" type="checkbox"/> 40-60 lbs. | <input type="checkbox"/> over 60 lbs. | |
| Standing | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Walking | <input type="checkbox"/> 0-20% | <input checked="" type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Squatting | <input type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
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| Driving | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Bending | <input type="checkbox"/> 0-20% | <input checked="" type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Reaching | <input checked="" type="checkbox"/> 0-20% | <input type="checkbox"/> 20-40% | <input type="checkbox"/> 40-60% | <input type="checkbox"/> 60-80% | <input type="checkbox"/> 80-100% |
| Manual Dexterity | <input type="checkbox"/> Low | <input checked="" type="checkbox"/> Medium | <input type="checkbox"/> High | | |
| Other: | N/A | | | | |

SEP 16 2010

21613001.1*JOB

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Swope Health Services

Program Name: Mental Health Court Diversion Program

Proposed Program

Detail functions to be performed by each program.

The Mental Health Court Diversion (MHC) Program is a specialized docket for non-violent misdemeanor offenders who are extended an opportunity to participate in court-supervised mental health evaluation in lieu of criminal sanctions. Participants in this program are severely and persistently mentally ill (SPMI), have co-occurring disorders (SPMI and chemical dependency) or have experienced other severe trauma that affects their decision making processes and functioning. The program was established in 2002, and like other mental health courts nationally, was established as a strategy for reducing the number of mentally ill individuals who have contact with the criminal justice system by diverting them to treatment. The MHC operates within Jackson County, exclusively in the Jackson County Circuit Drug Court, Division 50 and Kansas City Municipal Court.

SEP 16 2011

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Swope Health Services

Program Name: Mental Health Court Diversion Program

Participants

Identify the number of participants by County that each program serves.

| | |
|---------------------------|-----|
| Jackson, MO | 175 |
| Clay, Platte, Cass, MO | 3 |
| Wyandotte, Johnson, KS | |
| Other Missouri | |

Target Population

Describe target population and demographics to be served by each program.

The target population of the MHC are adults residing in Jackson County. As of August 31, 2010, the MHC population is 57.1% male and 42.9% female. 47.6% are African American, 52.4% are Non-Hispanic White. Approximately one fourth of clients are "street or shelter homeless", (otherwise referred to as chronically homeless). Approximately 70% of program participants in Kansas City Municipal Court have a co-occurring disorder, while 100% of the participants serviced through Jackson County have a co-occurring disorder. Additionally, 157 clients are currently active in the MHCD program, 31 clients are pending admission and 21 clients are inactive.

Would you provide these services to anyone at your door?

Answer Yes

Is anyone denied services?

Answer No

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall services:

| | |
|--|------|
| Senior Program | 0 % |
| Indigent Program (Below Poverty Level) | 40 % |
| Senior Indigent Program | 0 % |

What criteria do you have for the clients you serve?

Mental Health Court Diversion services are only available to adult defendants who have municipal and/or low class felony charges within the Kansas City Municipal Court or are existing participants of the Jackson County Circuit Adult Drug Court, Division 50. Defendants must reside in Jackson County. However, on occasion referrals are accepted from Ray, Clay or Platte Counties through a separate fee for service agreement between Tri-County Mental Health Services and Swope Health Services.

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Swope Health Services

Program Name: Mental Health Court Diversion Program

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The service delivery area is targeted to residents of Jackson County, Missouri. However, on occasion referrals are accepted from Ray, Clay and Platte counties through a separate fee for service agreement between Tri-County Mental Health Services and Swope Health Services. This agreement allows for individuals residing within the Tri-County area to be serviced based on the same eligibility criteria as Jackson County, Missouri residents. The referral form for each client indicates his/her address, which is validated by Swope staff by viewing the clients' official Missouri identification at the initial screening. This identification is photocopied and filed in each consumers medical record housed confidentially at Swope Health Services. If the client is not a Jackson County resident, their services are billed through the account type associated with our Tri-County agreement. All Jackson County residents however are billed through the account type associated with funding received from the Jackson County Mental Health Levy and The Healthcare Foundation of Greater Kansas City.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

With the exception of the aforementioned Tri-County consumers, all consumers participating in the Mental Health Court Diversion Program must be Jackson County residents. Operationally, fund separation is initially captured via the referral form where each client indicates his/her address, which is validated by Swope staff by viewing the clients' official Missouri identification at the initial screening. This identification is photocopied and filed in each consumers medical record housed confidentially at Swope Health Services. If the client is not a Jackson County resident, their services are billed through the account type associated with our Tri-County agreement. All Jackson County residents however are billed through the account type associated with funding received from the Jackson County Mental Health Levy and The Health Care Foundation of Greater Kansas City.

SEP 10 2011

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Swope Health Services

Program Name: Mental Health Court Diversion Program

Approach & Method

List the top three (3) objectives for each program.

1. Decrease recidivism: The MHCD program has consistently maintained a recidivism rate between 8% and 14%.

2. Increase and maintain psychiatric medication compliance: Participants in the MHCD program have consistently maintained at least a 70% medication compliance rate.

3. Eliminate and/or decrease substance use/abuse: Approximately 70% of all MHCD program participants have a co-occurring disorder. All clients being serviced through the Jackson County Circuit Adult Drug Court have a co-occurring disorder.

Detail specific methods you will use to achieve these objectives.

Holistic Framework: The MHC treatment team assesses, educates, advocates, facilitates and intervenes with particular attention to the participants: behavioral, legal, health, vocational, environmental and educational needs. **Strengths Based:** Each Court Monitor initiates an assessment of each participant's strengths at the time of screening and continues to assess and build upon these strengths through discharge. **Incentive Structure:** Incentives in the form of gift cards to local merchants are provided to recognize and celebrate participants' compliance, sobriety, and accomplishment of personal or treatment based goals. Operational incentives may also be included in the form of decreased court appearances, decreased monitoring and/or decrease in treatment requirements. **Random Urinalysis Testing:** Random urinalysis testing is performed on all clients throughout their participation in the program.

SEP 16 2011

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Swope Health Services

Program Name: Mental Health Court Diversion Program

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Since the inception of the program, Mental Health Court has been privileged to maintain professional evaluation services from Resource Development Institute (RDI). RDI routinely collects, analyzes and reports data to the MHC Commission on three critical outcomes as well as ancillary statistical qualitative and quantitative program data. The three outcomes are as follows: 1.) Less than 30% of participants who successfully complete the MHCD program and/or the Mental Health Track of the Jackson County Circuit Drug Court will incur additional charges six months post discharge. 2.) After three months or longer of mental health treatment and court supervision, 90% of adult defendants served by the MHCD program will have achieved and sustained psychiatric medication compliance. 3.) After three months or longer of dual diagnosis treatment and court supervision 70% of adult defendants served by the MHCD program will have achieved and sustained drug and alcohol abstinence.

Notification

How will your organization make clients, the public and the media

aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Swope Health Services will make the clients, public and the media aware of the generous taxpayer funding received from Jackson County through community awareness presentations, printed publications and support at appropriate events when requested.

SEP 16 2010