

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute an agreement with C. Charles Franklin of Independence, MO, for the furnishing of professional property advisor services in connection with the Board of Equalization, at a cost to the County not to exceed \$7,500.00.

RESOLUTION #17288, May 24, 2010

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, pursuant to section 9140., Jackson County Code, 1984, the Legislature may authorize a contract with one or more qualified experts to advise the Board of Equalization; and,

WHEREAS, pursuant to section 9141., Jackson County Code, 1984, the Legislative Auditor has prepared a request for proposals and has distributed same to potential interested parties; and,

WHEREAS, pursuant to section 9142. of the Jackson County Code, 1984, the selection committee consisting of the Finance and Audit Committee and the Director of Finance and Purchasing, with the aid of Legislative Auditor, has reviewed the proposals and has recommended the retention of C. Charles Franklin of Independence, MO, to provide professional property advisor services to the Board of Equalization at a cost to the County not to exceed \$7,500.00; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute an agreement with C. Charles Franklin of Independence, MO, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments including final payment on the agreement and any subsequent extension herein authorized.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Pamela Fellin
Deputy/Assistant County Counselor

[Signature]
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17288 of May 24, 2010, was duly passed on May 24, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

Nays 0

Abstaining 0

Absent 2

5.25.10
Date

[Signature]
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 045 0301 56080
ACCOUNT TITLE: Assessment Fund
Legislative Auditor
Other Professional Services
NOT TO EXCEED: \$7,500.00

May 20, 2010
Date

[Signature]
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION




Completed by County Counselor's Office:

Res/Ord No.: 17288

Sponsor(s): Burnett

Date: May 24, 2010

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Contract with a Twenty Four Month Option to Extend for Property Advisor for the Board of Equalization to C. Charles Franklin of Independence, MO under the Terms and Conditions of Request for Proposal No. 5-10.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 045-0301-56080 Assessment Fund, Legislative Auditor, Other Professional Services</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$ 15,000</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>The RLA only approves the contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$7,500.00 Prior Year Actual Amount Spent (if applicable): \$7,500.00</p>	Amount authorized by this legislation this fiscal year:	\$7,500.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7,500.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; 045-0301-56080 Assessment Fund, Legislative Auditor, Other Professional Services	
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 16662, June 16, 2008</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento</p>										
<p>REQUEST SUMMARY</p>	<p>The Board of Equalization requires the services of a professional Property Advisor to handle disputes between taxpayers and the County on property appraisals.</p> <p>A total of 179 bid notices were distributed and 2 responses were received and evaluated as follows:</p> <table> <tr> <td>Teresa Crosby of Kansas City, MO</td> <td>\$75.00/Per Hour</td> </tr> <tr> <td>Charles Franklin of Independence, MO</td> <td>\$75.00/Per Hour</td> </tr> </table> <p>Mr. Franklin is recommended because of his qualifications as a CPA and business experiences in the eastern part of the County.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Contract for the furnishing of Property Advisor to the Board of Equalization to Charles Franklin under the Terms and Conditions of Request for Proposal 5-10 as the most qualified respondent meeting specifications.</p>	Teresa Crosby of Kansas City, MO	\$75.00/Per Hour	Charles Franklin of Independence, MO	\$75.00/Per Hour						
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Charles Franklin of Independence, MO	\$75.00/Per Hour										

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids, a Recommendation Memorandum from Mr. Gary Panethiere, County Auditor and the pertinent pages of Mr. Franklin's proposal response.	
REVIEW	Department Director: 	Date: 5/17/10
	Finance (Budget Approval): <i>If applicable</i> 	Date: 5/18/10
	Division Manager: 	Date: 5/18/10
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
045-0301-56080	Other Prof Svcs	7500. ⁰⁰

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

BID NO:	5-10	OPENING DATE:	2/23/10	COMMODITY:	Property Advisor	Teresa Crosby	Charlie Franklin	AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Total Base Bid			<i>see bid</i>	<i>see bid</i>	<i>see bid</i>					

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: February 23, 2010 BY

[Signature]
 CLERK OF THE LEGISLATURE
[Signature]
 PURCHASING




COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

OFFICE OF THE
LEGISLATIVE AUDITOR
(816) 881-3310
(816) 881-1211 FAX

JACKSON COUNTY COURTHOUSE
415 E. 12th STREET, 2nd FLOOR
KANSAS CITY, MISSOURI 64106

MEMORANDUM

TO: Barbara Casamento – Senior Buyer, Purchasing

FROM: Gary Panethiere – County Auditor 

DATE: March 16, 2010

SUBJ: BOE Advisor Selection Committee Recommendation

MAR 16 '10 PM 4:36

Please prepare an RLA for the 2010 Property Advisor to the Board of Equalization. The total budget for this item is \$15,000. Each advisor will be paid at the rate of \$75.00 per hour up to a total of \$7,500.

Last year the Legislature awarded 2 contracts for advisors to the Board of Equalization. Fred Jones served as advisor for properties mainly in the western part of the County and Gary J. Baker served as advisor for properties mainly in the eastern part of the County. Mr. Baker has been appointed to the BOE and will not be able to serve as advisor this year.

You have solicited and received 2 proposals (Bid 5-10) to fill Mr. Baker's vacancy. They are:

1. Teresa Crosby, Kansas City, MO
2. C. Charles Franklin CPA, Independence, MO

According to County Code 9142, the Selection Committee consists of Troy Thomas and members of the Finance & Audit Committee.

While each proposer has their unique strengths and weaknesses, the committee members are recommending C. Charles Franklin because of his qualifications as a CPA and business experiences in the eastern party of the County. I concur with this recommendation. Below I have outlined some wording for use on the RLA:

This would appoint C. Charles Franklin to a two year term as a B.O.E. Advisor. This will also have an option for a two year renewal per bid 5-10. Also, please re-appoint Fred Jones to the 2nd of his 2 year term, per bid 14-08.

If I can provide any further information or analysis, please don't hesitate to give me a call.

GP/cw

Jackson County BOE ADVISOR APPLICATION 2010

1. Name C CHARLES FRANKLIN	Title OWNER
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2. Company Name C CHARLES FRANKLIN	
Company Address 3600 E NOLAND	
Company City, State and Zip Code INDEPENDENCE, MO 64055	

3. Business Phone (816) 252-1080	4. Fax Number (816) 252-1080	5. Email Charlie-Franklin@comcast.net
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6. Home Address 1152 W 35TH TERRA	
City, State and Zip Code INDEP MO 64055	

7. Home Phone (816) 252-4456

8. Are you a Missouri licensed or certified appraiser?	Yes	No
9. Do you own real or personal property in Jackson County, Mo?	Yes	No
10. Are your Jackson County, Mo real property and personal property taxes paid?	Yes X	No

11. Compensation Rate Proposed for 2010 and 2011	\$ 75	Per Hour
12. Compensation Rate Proposed for 2012 and 2013	\$ 75	Per Hour