

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19598

Sponsor(s): Alfred Jordan

Date: October 2, 2017

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution to transfer between accounts to cover budget shortfalls in various accounts.</p>																																				
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 111,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ 111,000</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ 111,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$ 111,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td>001-2101-56120 Mileage/Auto Allowance</td> <td>\$ 35,000</td> </tr> <tr> <td>001-2101-57041 Copier Paper</td> <td>\$ 11,000</td> </tr> <tr> <td>001-2101-57110 Gasoline</td> <td>\$ 20,000</td> </tr> <tr> <td>001-2101-57160 Food</td> <td>\$ 45,000</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> <tr> <td>001-2101-56110 Postage</td> <td>\$ 500</td> </tr> <tr> <td>001-2101-56410 Natural Gas Service</td> <td>\$ 10,500</td> </tr> <tr> <td>001-2101-56420 Electric Service</td> <td>\$ 18,000</td> </tr> <tr> <td>001-2101-56510 Maintenance – Buildings</td> <td>\$ 5,000</td> </tr> <tr> <td>001-2101-56620 Rent – Buildings</td> <td>\$ 25,000</td> </tr> <tr> <td>001-2101-56662 Software Maintenance</td> <td>\$ 11,000</td> </tr> <tr> <td>001-2101-57010 Office Supplies</td> <td>\$ 11,000</td> </tr> <tr> <td>001-2101-58171 Computers</td> <td>\$ 30,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$ 0</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$ 111,000	Amount previously authorized this fiscal year:	\$ 111,000	Total amount authorized after this legislative action:	\$ 111,000	Amount budgeted for this item * (including transfers):	\$ 111,000	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	001-2101-56120 Mileage/Auto Allowance	\$ 35,000	001-2101-57041 Copier Paper	\$ 11,000	001-2101-57110 Gasoline	\$ 20,000	001-2101-57160 Food	\$ 45,000		TO ACCT	001-2101-56110 Postage	\$ 500	001-2101-56410 Natural Gas Service	\$ 10,500	001-2101-56420 Electric Service	\$ 18,000	001-2101-56510 Maintenance – Buildings	\$ 5,000	001-2101-56620 Rent – Buildings	\$ 25,000	001-2101-56662 Software Maintenance	\$ 11,000	001-2101-57010 Office Supplies	\$ 11,000	001-2101-58171 Computers	\$ 30,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): <u>None</u></p> <p>Prior resolutions and (date): <u>None</u></p>																																				
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Roy Fairchild, Budget & Fiscal Operations Officer – Family Court 816-435-4751</p>																																				

REQUEST SUMMARY	<p>At mid- year each year a budget review is performed, generally referred to as a scrub. Accounts that are running above or below the original budget are adjusted between the accounts as a result of the review.</p> <p>There is no financial impact as a result of this balancing and therefore no new funding is requested.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>[Signature]</i>	Date: 09/26/17
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: 09/25/17 9/29/17
	Division Manager: <i>[Signature]</i>	Date: 9/27/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

