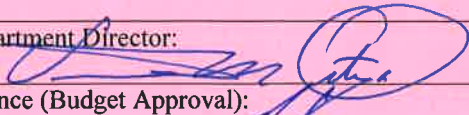

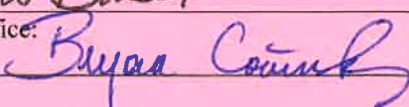


## REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20239  
 Sponsor(s): Dan Tarwater III  
 Date: August 26, 2019

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: COMBAT requests the elimination of the one Program Manager (4401-03927-0002) position that is currently vacant and add three new part-time Community Engagement Program Monitors, (CEPM), positions (4401-03208-0001), and the transfer of funds from regular salaries, 55010 to part time salaries 55025, for the purpose of hiring three Community Engagement Program Monitors, (CEPM), not to exceed the County a total of \$60,000.00.</p>												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 615 1451 957"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$60,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$60,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$60,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: From : 008-4401-55010 (regular salaries)</td> <td>\$60,000.00</td> </tr> <tr> <td>To: 008-4401-55025 (part time salaries)</td> <td>\$60,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$\$464,791.00</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:    Department: Estimated Use:</p> <p>Prior Year Budget (if applicable):    Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$60,000.00	Amount previously authorized this fiscal year:	0.00	Total amount authorized after this legislative action:	\$60,000.00	Amount budgeted for this item * (including transfers):	\$60,000.00	Source of funding (name of fund) and account code number: From : 008-4401-55010 (regular salaries)	\$60,000.00	To: 008-4401-55025 (part time salaries)	\$60,000.00
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To: 008-4401-55025 (part time salaries)	\$60,000.00												
PRIOR LEGISLATION	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Carol Lillis, Office Administrator, 816-881-1415</p>												
REQUEST SUMMARY	<p>COMBAT requests the elimination of the one Program Manager (4401-03927-0002) position that is currently vacant and add three new part-time Community Engagement Program Monitors, (CEPM) positions, (4401-03208-0001), and the transfer of funds from regular salaries, 55010 to part time salaries 55025, for the purpose of hiring three Community Engagement Program Monitors, (CEPM), not to exceed the County a total of \$60,000.</p> <p>These positions will conduct site visits to ensure that programs are following the scope of service that was stated in the agency's proposals for COMBAT funding.</p> <p>The CEPM's will report to the Program Manager to discuss and report findings of the effectiveness of the programs. They will also participate in the COMBAT funding application process to give input on their findings of the agency.</p>												
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
COMPLIANCE	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>												
ATTACHMENTS													

REVIEW	Department Director: 	Date: 8-20-2019
	Finance (Budget Approval): If applicable 	Date: 8/21/19
	Division Manager: Jean Peters Baker	Date: 8-20-2019
	County Counselor's Office: Bayou County 	Date: 8/22/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

