

**COOPERATIVE AGREEMENT**

**AN AGREEMENT** by and between Jackson County, Missouri, a Constitutional Charter County, hereinafter referred to as the "County" and the Mid-America Regional Council, 600 Broadway, Suite 200, Kansas City, MO 64105, a regional planning commission operating pursuant to Section 251.150 et seq., RSMo, hereinafter referred to as "MARC."

WHEREAS, the County deems it to be in the best interest of its citizenry to support recreational programs and services as provided by MARC and other agencies, under subcontracts with MARC; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services.** MARC shall provide teen recreational and athletic programs and services, as is more fully set forth in the proposal attached hereto as Exhibit A. MARC is expressly authorized to enter into a subcontract with the Guadalupe Center, for these programs and services upon such terms and conditions as MARC shall deem appropriate, provided that such subcontract shall provide that the County's funds shall be used by the to support recreational and youth development programming activities for the youth in western Jackson County through the Guadalupe Centers, Inc.

2. **Terms of Payment.** Upon the execution of this Agreement, the County shall provide to MARC the lump sum of \$16,006.00 which shall be used for recreational and

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athletic programs.

3. **Annual Report.** MARC shall submit an annual report, including a statement of budgeted and actual expenditures, and other documentation as requested by the Director of Finance and Purchasing to show that the funds paid to MARC by the County were used for the purposes set forth in this Agreement. Said annual report shall be submitted no later than December 31, 2011. Failure to submit this annual report shall disqualify MARC from future funding by the County.

4. **Submission of Documents.** No payment shall be made under this contract unless Guadalupe Center shall have provided to MARC and MARC shall have confirmed to County and Director of Finance and Purchasing its receipt of: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County

contract.

5. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of MARC pertaining to the finances and operations of MARC.

6. **Default.** If MARC shall default in the performance or observation of any term or condition of this Agreement, the County shall give MARC written notice setting forth the default and correction required. Thereafter, if said default by MARC shall continue and not be corrected within ten days of the notice of default, the County may, at its election, terminate the Agreement and take such action in law or equity to recover all funds given to MARC under this Agreement, but not used for the purposes set forth in the Agreement, as the County deems appropriate.

7. **Conflict of Interest.** MARC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement. MARC shall insure that its subcontractor has made this same warranty.

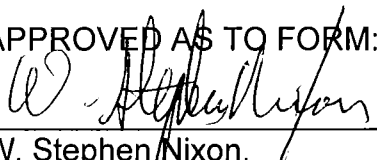
8. **Term.** This Agreement shall be effective as of January 1, 2011, and shall terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed as verified by the County's audit as provided in paragraph 5 above.


9. **Equal Opportunity.** In carrying out this Agreement, MARC shall insure that

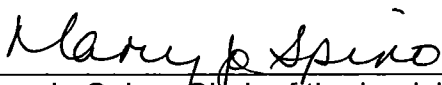
none of the benefits or services of the program are denied to any eligible recipient on the basis of race, color, religion, sex, age, handicap or national origin. MARC shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap or national origin. Such action shall include but not be limited to, the following: employment or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. MARC shall in all solicitations or advertisements for employees placed by or on behalf of MARC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin.

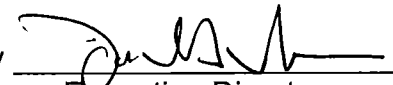
10. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and MARC have executed this Agreement this 14 day of March, 2011.

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
W. Stephen Nixon,  
County Counselor

JACKSON COUNTY, MISSOURI  
  
\_\_\_\_\_  
Michael D. Sanders,  
County Executive

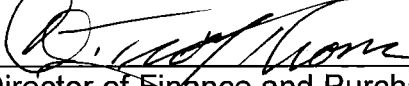
ATTEST:  
  
\_\_\_\_\_  
Mary Jo Spino, Clerk of the Legislature

MID-AMERICA REGIONAL COUNCIL  
By   
\_\_\_\_\_  
Executive Director  
43-0976432  
\_\_\_\_\_  
Federal I.D. or S.S. #

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$16,006.00 which is hereby authorized.

March 10, 2011  
Date

  
Director of Finance and Purchasing  
Account No. 003-7905-56789

79052011001



# OUTSIDE AGENCY FUNDING REQUEST 2011 BUDGET

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: [auditor@jacksongov.org](mailto:auditor@jacksongov.org)

tabbles  
**EXHIBIT**  
A

SEP 16 2010  
KANSAS CITY, MISSOURI

Section A: Organization or Agency Information .....	page 1
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## Section A: Organization or Agency Information

Name: Guadalupe Centers, Inc

Address: 1015 Avenida Cesar Chavez, Kansas City, Mo 64108

Phone No: 816.421.1015 Fax: 816.421.1001

Website Address: [www.guadalupecenters.org](http://www.guadalupecenters.org)

Federal Tax ID No: 44-0610781 Fiscal Year Cycle: 1/1/11 - 12/31/11

Executive Director: Cris Medina

Name and Title of Principal Contact Person: Diane Rojas

Phone No: 816.561.6885 ext. 25 Email Address: [drojas@guadalupecenters.org](mailto:drojas@guadalupecenters.org)

Submittal of this request has been authorized by: Cris Medina

Date: 13-Sep-10

## Section B: Agency's 2010 and 2011 Revenue Information

### Agency's 2011 Projected Revenue Information

Funding Entity	Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From	Projected Amount	% of Total Revenue
Federal	DESE, HeadStart, MARC & DOL	\$ 1,063,390	12
State	DESE, DFS - FAMIS & CSIPS, CSIPS, SFSP	\$ 4,553,698	52
Jackson County	Combat	\$ 195,919	2
Other Counties	None	\$ -	0
City	Kansas City - CDBG, ESG-Hud, Health Dept	\$ 422,142	5
Charity/Donations	Unity Way, Foundations, Corporate	\$ 1,050,519	12
Fundraisers	Agency Special Event Fundraisers	\$ 217,285	3
Other	Year Funds	\$ 1,239,967	14
<b>2011 Total Projected Revenue</b>		<b>\$ 8,742,920</b>	<b>100</b>

### Agency's 2010 Revenue Information

Funding Entity	Agency's 2010 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	DESE, HeadStart, MARC, & DOL	\$ 1,010,748	13
State	DESE Swope Corridor Salary In-Kind	\$ 3,944,060	50
Jackson County	Combat	\$ 191,292	2
Other Counties	None	\$ -	0
City	Kansas City - CDBG, ESG-Hud, Health Dept	\$ 419,337	5
Charity/Donations	United Way, Foundations, Corporate	\$ 1,030,870	13
Fundraisers	Agency Special Event Fundraisers	\$ 214,285	3
Other (please list)	Year Funds	\$ 1,086,988	14
<b>2010 Total Revenue</b>		<b>\$ 7,897,580</b>	<b>100</b>

**If your agency received funding from Jackson County in 2010, please identify the funding source, amount and program name below.**

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 140,896	
Mental Health Levy	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 50,396	Teen Preg & Gym Rental
<b>2010 Total Jackson County Funding</b>			<b>\$ 191,292</b>	

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**Did your agency receive funding or resources in 2010 from either of the following?**

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -

## Section C: 2011 REVISED Program Budget

*Complete a separate program budget for each program your agency is applying for funding.*

**Agency Name:** Guadalupe Centers, Inc

**Program Name:** Youth Recreation Program

<b>Personal Services</b>			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ -
Total Benefits (17,000 X 12%)			\$ -
<b>Total Personal Services</b>			<b>\$ -</b>
<b>Contractual Services</b>			
Rent for Sacred Heart Guadalupe Gym			\$ 14,800
Insurance for Sacred Heart Guadalupe Gym			\$ 1,206
			\$ -
			\$ -
<b>Total Contractual Services</b>			<b>\$ 16,006</b>
<b>Supplies</b>			
			\$ -
<b>Total Supplies</b>			<b>\$ -</b>

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KANSAS CITY, MISSOURI

**Total Program Request \$ 16,006**



## Section D: 2011 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

**Agency Name:** Guadalupe Centers, Inc.

**Program Name:** Youth Recreation Program

### **Proposed Program**

**Detail functions to be performed by each program.**

Funding from Jackson County would be used to support recreational and Youth Development programming activities for the youth in Western Jackson County through the Guadalupe Centers, Inc. (GCI). Funds from Jackson County would be utilized to support the operation of the GCI Youth Center / Gymnasium and to support Recreation and Youth Development staff for the agency. These staff members would oversee and coach in the organized athletic program at GCI. This consists of leagues that include soccer, baseball, football, volleyball, and basketball. With these funds staff would also work with other agency staff to coordinate and setup social events like teen nights, dances and overnight lock-ins at the Youth Center. They would also monitor and staff the Center's game room and gym facilities. Youth Development staff would also provide summer enrichment camp activities for "tweens" (ages 10 - 14). The Agency runs its youth program in accordance with the Youth Program Standards promoted and supported by YouthNet. Following these standards all staff and volunteers working with youth must pass criminal / child abuse screenings. Staff must

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## Section D: 2011 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

**Agency Name:** Guadalupe Centers, Inc.

**Program Name:** Youth Recreation Program

<b>Participants</b>	
Identify the number of participants by County that each program serves.	
Jackson, MO	900
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	300

<b>Target Population</b>
Describe target population and demographics to be served by each program.

The main target population for this program are Latino and urban youth from Western Jackson County. Many of the participants and / or their families are limited English proficient. The programs provided by the Youth Development Program target a wide variety of ages in sports programming that serves youth in beginners leagues for children ages 4 to 6 years of age, and regular leagues for children ages 10 and under, 12 and under, 14 and under, middle school, and high school. Teen diversion groups are established for participating youth 14 to 18. Social and educational programs for the tween segment ages 9 - 14.

Would you provide these services to anyone at your door? (Jackson County only) **Answer Yes**

Is anyone denied services? (We refer to appropriate county.) **Answer No**

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall service

Senior Program %

Indigent Program (Below Poverty Level) 95 %

%

What criteria do you have for the clients you serve?

Clients must be between the ages of 4 and 21 and want to participate in organized athletics.

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## Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

**Agency Name:** Guadalupe Centers, Inc.

**Program Name:** Youth Recreation Program

### Identify your specific geographic service delivery area for each program.

The program serves around 1,200 youth and family members of Western Jackson County, through the development, administration and coordination of educational, social, cultural, and recreational activities that enhance the quality of life for our clients and their families. Scheduled program hours are Monday thru Friday, 3:00 PM to 7:00 PM, during the school year. Weekend and summer activities hours will vary. The program targets youth 4 thru 19 years of age. It serves students living in neighborhoods located in the western edge of Jackson County with 47th street as our southern boundary and the river as our northern boundary. This program also serves youth from the increasing Latino Neighborhoods in the Northeast and Truman Corridor.

### Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

Our agency takes many measures to ensure that all funds are utilized to serve the population they are intended for. In this instance we have every participant fill out participation forms which asks for all of their information. It asks for home address, school attending, and proof of address. We also try to secure additional funding to help pay for those few participants that would not live in the Jackson County boundaries. These participants are few but, GCI does not like to turn away anybody especially children who are in such a big risk of going down the wrong path.

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## Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

**Agency Name:** Guadalupe Centers, Inc.

**Program Name:** Youth Recreation Program

### Approach & Method

List the top three (3) objectives for each program.

1. Provide Youth with caring and trained adults, mentors, and coaches.

2. Provide quality youth programming that is culturally and socially sound.

3. Provide quality adequate facilities that meet national youth program standards and provide a safe environment.

Detail specific methods you will use to achieve these objectives.

We will utilize the standards of youth service development by YouthNet. These standards will guide us in the hiring and training of staff to see that they are appropriate for our program. The standards have defined criteria to help evaluate and establish our curriculum and activities to meet the physical and developmental needs of the youth we work with. The standards also provide guidelines for the physical facilities we utilize.

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## Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

**Agency Name:** Guadalupe Centers, Inc.

**Program Name:** Youth Recreation Program

### Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

The Centers' Youth Development Program is monitored by YouthNet of Kansas City and uses their Youth Program Standards as the basis of program evaluation. Their staffs conduct on site evaluations of the program and reports on staff / participation, interaction, effectiveness of curriculum or activity, and physical impact of environment on activity and client.

### Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

All of our clients and taxpayer as well as the media are informed of the generous funding received from Jackson County through print, verbally and on our website. We acknowledge Jackson County and COMBAT at all of our presentations. The COMBAT logo is on all of our youth flyers and schedules and our website contains the COMBAT logo which is a direct link to the COMBAT web page.

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