

COOPERATIVE AGREEMENT

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as “the County” and a Missouri not-for-profit corporation, **SETON CENTER 2816 E. 23 RD STREET KANSAS CITY, MO 64127**, hereinafter referred to as “Organization”.

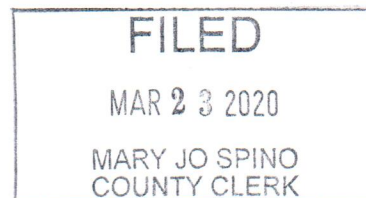
WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used for Dental Services for Low-Income Jackson County Residents; and,

WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant, and agree with each other as follows:

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **Services**. Organization shall provide services Dental Services for Low-Income Jackson County Residents, as is more fully set out in the proposal attached hereto as Exhibit A and incorporated herein by reference. The term of this contract is January 1, 2020, through December 31, 2020, and as such, all expenditures must occur within this period. The budget Organization submitted as part of Exhibit A is considered final and non-changeable.



2. **Terms Of Payment.** The County agrees to pay Organization the total amount of **\$35,000.00** in quarterly reimbursements up to **\$8,750.00**, Payments shall be made upon the County's receipt of the quarterly reports as set forth in paragraph 3 hereof. The final payment will not be processed until the Organization's annual program report has been completely reconciled. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **Reports/Other Documentation.** Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly report through the Outside Agency Portal along with proof of payment and receipt documentation that reconciles to the quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, itemized credit card receipts and credit card statements showing proof of purchase and proof of payment and any other documents requested by the Department of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. All payments will be processed within 30 days of receipt of invoice, if the invoice is complete and accurate. All payments will be detained until reports are received and accurate. Any reports that are incorrect will delay payment. The last quarter's report is due by January 30th, 2021 and shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify

Organization from future funding by the County. The final payment will not be processed until the Organization's annual program report has been completely reconciled. Organization must submit all quarterly reports in the format specified by the County regardless of whether activity took place in each quarter, before the next quarterly payment will be processed. Any quarterly reports that are incomplete or incorrect will delay payment. Any unspent funds under this Agreement not invoiced by Organization within 30 days from the expiration of this Agreement shall be forfeited and not be paid.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract. When a management or staff position responsible for providing services pursuant to this contract is vacated and when the position is subsequently filled, the following will apply i.) reimbursement for a vacated position will be suspended until it is filled, and ii.) if another person under this contract assumes the duties of the vacated position, the Organization will not be allowed to bill the County for both positions.
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **Submission of Documents.** No payment shall be made under this Agreement unless Organization shall have submitted to the County's Department of Finance and Purchasing through the Jackson County Outside Agency Portal accessible on www.jacksongov.org/auditor: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Organization's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Organization's total budget for its most recent fiscal year; and (4) a detailed

explanation of actual expenditures of the County's funds; (5) audited financial statement for Organization's most-recent fiscal or calendar year, or a certified public accountant's program audit of the County's funds. Organization must be chartered in the State of Missouri, hold a certificate of good standing with annual registration through the Missouri Secretary of State and have received an exemption from Federal income taxes under Section 501c3 of the Internal Revenue Code. Any documents described herein which were submitted as a part of an application for funding need not be resubmitted to qualify for payment. Organization understands that no payment shall be made under this agreement until Organization's 2019 Outside Agency contract has been fully reconciled with the County's Department of Finance and Purchasing. No payment shall be made if Organization is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Organization and assessed by the County.

5. **Equal Opportunity**. Organization shall submit an Affirmative Action Plan or Equal Employment Opportunity statement as required by the County Compliance Review Office. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants for employment and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training,

including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment Of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Organization pertaining to this Agreement. Further, Organization agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If Organization shall default in the performance or observation of any

covenant, term or condition herein contained to be performed by Organization, the County shall give Organization ten days written notice, setting forth the default. If said default shall continue and not be corrected by Organization within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Organization. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation Of Funds**. Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict Of Interest**. Organization warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability**. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification**. Organization shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Organization during the performance of this Agreement.

13. **Insurance**. Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property

damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term**. The term of this Agreement shall commence January 1, 2020, and shall continue until December 31, 2020, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

15. **Termination**. This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to

receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

16. **Standard of Care**. Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact**. Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Department of Finance & Purchasing
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Seton Center
Michelle Biondo
2816 E. 23 Rd Street
Kansas City, MO 64127
(816) 231-3955

18. **Compliance Review**. The performance of this Agreement shall be subject to review by the County. The County Compliance Review Office and staff shall review this contract according to their responsibilities including site visits to any and all agencies. Organization agrees any display of hostile behavior, refusing and/or hindering a site review by any employee or staff member shall be grounds for suspension, termination or disqualification of this Agreement. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach.** Organization agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Organization's failure to do so constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

A. The County may, without prior notice to Organization, immediately terminate this Agreement; and

B. The County shall be entitled to collect from Organization all payments made by the County to Organization for which Organization has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment.** Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity.** If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality.** Organization's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

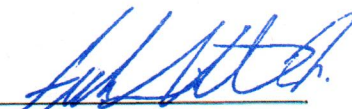
23. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Organization have executed this Agreement this 23rd day of March, 2020.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

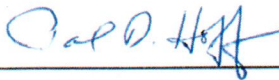

County Counselor

By 
Frank White, Jr.
County Executive

ATTEST:

SETON CENTER



Mary Jo Spino
Clerk of the Legislature

By 
Title CEO / EXEC DIRECTOR
Federal Tax I.D. 43-0926003

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$35,000.00, which is hereby authorized.

3-18-2020
Date


Director of Finance and Purchasing
Account No.002-7903-56789

79032020001
KL

**2020 Jackson County Outside Agency Funding Proposal
Seton Center
Dental Services for Low-Income Jackson County Residents**

Exhibit A

Seton Center

2816 East 23rd Street
Kansas City, MO 64127
(816) 231-3955
www.setonkc.org
fedtaxid: 43-0926003

Seton Center
Dental Services for Low-Income Jackson County Residents
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Fiscal Year: July to June

GuideStar: 5459585145

Mission: Seton Center is a human service agency that helps people break cycles of poverty. Seton Center provides health, social, and educational programs to address current community needs, and tools to help support people in transforming their lives.

Executive Director

CEO
Paul Hoffman
(816) 231-3955
phoffman@setonkc.org

Contact Person

Ms.
Michelle Biondo
(816) 581-4722
mbiondo@setonkc.org

Check the Jackson County Legislative District and your At-Large District where your agency is located?

District 3: Yes

At-large District 3: Yes

2020 Jackson County Outside Agency Funding Proposal
Seton Center
Dental Services for Low-Income Jackson County Residents

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Agency Revenue Information

Funding Entity	Source Description	Goods	Services	Cash	TFY Actual	NFY Projected
Donations	Individual Contributions and Dental Fees			X	\$2,198,022	\$2,390,339
Fundraisers	Special Events			X	\$62,731	\$67,000
Harvesters	Food Products	X			\$80,000	\$80,000
MAACLINK	Funding			X	\$3,500	\$3,500
Outside Agency	Jackson County Outside Agency			X	\$35,000	\$35,000

Please check if your agency has cash reserves:

What is the current balance? \$750,000

2020 Jackson County Outside Agency Funding Proposal

Seton Center

Dental Services for Low-Income Jackson County Residents

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Date Program was Initiated: 2010

What time period does this program run: All Year

Provide program description: Seton Center's Dental Services offer a broad range of essential oral health services. Common services we provide to low-income participants include cleanings, cancer screenings, fillings, prophylaxis, scaling and root planing, root canals, crowns, pulpotomy, extensive extractions and partial/complete dentures, in-school screenings, and in-clinic treatment. Last year, Dental Services provided 7,410 free and discounted client visits. In Fiscal Year 2018-2019, Seton Center provided \$1.16 million in free and discounted dental services. We offer oral health prevention and screenings in our Adopt-a-School program, collaborating with urban core schools to identify and prevent tooth decay. Children served receive full service treatments, a hygiene kit, and education about their oral health needs, daily brushing, flossing, and regular checkups. Last year, over 900 school-aged children received in-school oral screenings, then those needing follow up services were transported to Seton Center. Our Dental Services include prevention via emphasizing proper oral health care, teeth cleaning, screenings, fillings, crowns, routine root canals, and, when necessary, tooth extractions. Dental Services also provide Needy Funds, or supplementary monies reserved to offset Dental Services costs for clients who are unable to pay for their dental care, even with assistance from our 60% reduced sliding-scale fee system. With Needy Fund allocations, Seton Center ensures access for individuals who are financially ineligible for coverage from any other source. Education is at the center of all Dental Services. Using monitors, x-rays, and visual education programs, staff show clients the condition of their teeth. Through front monitor screens, visible from the dental chairs, patients can view their dental x-rays. The monitors further allow each dentist the ability to create playlists of educational videos from CAESY Education Systems, played before treatment, containing pertinent information in either English or Spanish for patients on how to care for their teeth and gums. Research has shown that patient-centered interactions, including communication and patient education, promote adherence and lead to improved health outcomes (Journal of American Association of Nurse Practitioners, December, 2008).

Describe the benefits of this program to Jackson County Missouri: Seton Center's proposed Dental Services directly benefit Jackson County residents by treating their urgent oral health needs, directly improving their overall health. Improved overall health leads to reduced emergency room visits and healthcare costs, contributing financially to individuals as well as the greater community. Further, individuals with improved health have greater means for attaining and retaining employment, as well as improved academic success. By improved academic and professional performance, financial burdens on impoverished families are profoundly relieved, breaking generational cycles of poverty and changing lives. Seton Center's Dental Services treat urgent needs by providing free and reduced cost services, oral health education, and access systems specifically designed for low-income Kansas City residents. Barriers to treatment include education deficits such as "a lack of awareness of dental benefits" and "gaps in oral health literacy" (Center for Health Care Strategies, 2018). Access creates another barrier as "dental access and utilization for low-income adults are often exacerbated by challenges" in "obtaining transportation to appointments" (Center for Health Care Strategies, 2018). The Missouri Department of Health and Senior Services Office of Primary Care and Rural Health Report (2014) states "over 1.1 million cannot routinely access dental services." In Kansas City, counties including Jackson County are designated as "Dental Health Professional Shortage Areas" (HRSA, 2014). For individuals in Jackson County, treatment and education will contribute to children's oral health, directly impacting their overall health, changing generational behavior with improved wellness habits. By providing oral care, we ensure people live healthier lives, creating access to a health care delivery system that includes preventive dental services and provides regular, affordable, and high-quality oral health care. We promote access by providing transportation to clients from low-income Jackson County schools, and through our location on the bus route. We treat participants who identify as individuals with intellectual and physical disabilities, those who are formerly and currently incarcerated, and those without healthcare. We have specially designed dental operatories for providing treatment for individuals with physical disabilities, partner with organizations to receive inmate populations for treatment, and provide Needy Funds for uninsured participants. Additionally, Seton Center matches dollar-to-dollar all funds from the Jackson County Outside Agency and we make sure our participants know they are receiving services through funds provided by Jackson County.

Describe target population to be served: The target population to be served is low-income residents of Jackson County, MO, with critical oral health needs. Many of these severely impoverished individuals have never visited a dentist. Currently, 98% of Dental Services participants live at or below the Federal Poverty Level. Participants served by Dental Services are primarily classified as minorities: 63% African-American, 26% Hispanic/Latino, 9% Caucasian, and 2% Multi-Racial/Other. 13% of participants are age 65 or older. 26% of participants are children and adolescents, age 18 or younger. Seton Center provides services to all eligible participants regardless of age, race, ethnicity, cultural, disability, educational level or background, employee status, family status, function, gender, language, national origin, religion, sexual orientation, or veteran status.

What are the qualifications for participants: For this request, participants for our Dental Services program must be residents of Jackson County, MO, must meet qualifying Federal Poverty guidelines, and must be uninsured or underinsured. Participants must provide appropriate documentation, including name, phone, and Social Security numbers, as well as proof of identity, income, and need. Seton Center captures all patient information in EagleSoft dental software, used to track procedures, the number of patients served, current Federal Poverty Guidelines, and the amount of funding expended for each client. Prior to scheduling their first appointment, clients without insurance can receive free assessments for sliding scale fees, offering free or drastically reduced-cost services. Clients may visit any weekday for an assessment.

Check if your services are available to anyone:

Do you maintain a database of participants:

Number of participants from Jackson County: 262

Number of participants from Other Areas: 0

Total Number of participants: 262

**2020 Jackson County Outside Agency Funding Proposal
Seton Center
Dental Services for Low-Income Jackson County Residents**

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Dental Services for Low-Income Jackson County Residents
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Outcomes

Outcome: Seton Center will identify Jackson County residents in need of oral health treatments. These new participants will receive individualized assessments, then treatments for their unique oral health needs.

How will outcome be measured: Dental Services will track the number of participants by records collection in EagleSoft dental software.

Outcome: Seton Center will provide critical oral health procedures for Jackson County residents in need of immediate attention.

How will outcome be measured: Dental Services will track the number of participants by records collection in EagleSoft dental software.

Outcome: Seton Center will promote access for populations with special concerns, including individuals with physical and developmental disabilities, behavioral disorders, low-income students, and the recently incarcerated from Jackson County.

How will outcome be measured: Dental Services will track the number of participants by records collection in EagleSoft dental software.

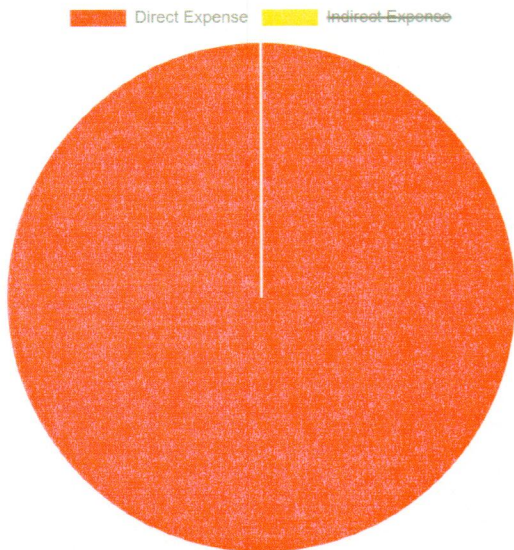
What Jackson County Legislative Districts are served by this program:

Countywide: Yes

2020 Jackson County Outside Agency Funding Proposal Budget as Awarded Seton Center Dental Services for Low-Income Jackson County Residents

Seton Center
Dental Services for Low-Income Jackson County Residents
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Direct Program Support				
Name	Description	Total Expense	Amount Awarded	Percent
Client Services (Must identify: Meals, Pantry, Clothing, Medical/Dental including Indigent Care, Utility Assistance, Transportation)	Dental Services	\$990,833	\$35,000	04%
				%
Direct Expense Totals		\$990,833	\$35,000	
Indirect/General Operating Support				
				%
Indirect Expense Totals				



Total 2020 Program Budget Award: \$35,000

Program sustainable without Jackson County Funding	Yes
Total Cost to Run Program WITHOUT Jackson County Funding	\$990,833
Cost/Participant	\$133.59
JACO Funding/Total Program Cost	04%

**2020 Jackson County Outside Agency Funding Proposal
Budget as Awarded
Seton Center
Dental Services for Low-Income Jackson County Residents**

Document type: 501
Name: [seton-center-501c3.pdf](#)

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Document type: goodstanding
Name: [seton-center-certificate-of-good-standing.pdf](#)

Document type: registration
Name: [seton-center-annual-registration-report-2019.pdf](#)

Document type: board
Name: [seton-center-board-roster-june-2019.docx](#)

Document type: budget
Name: [organization-annual-operating-budget-19-20-pdf.pdf](#)

Document type: insurance
Name: [seton-center-certificate-of-liability-insurance-2019.pdf](#)

Document type: irsw9
Name: [seton-center-form-w-9.pdf](#)

Document type: balance
Name: [seton-center-balance-sheet.pdf](#)

Document type: irs990
Name: [seton-center-2017-2018-990-attachment.pdf](#)

Document type: financial
Name: [seton-center-audit-fy18-19-including-management-letter.pdf](#)

Document type: jackson
Name: [2019-property-tax-receipt-1.pdf](#)

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Seton Center**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Seton Center**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

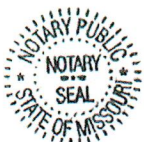
Paul D. Hoffman
Authorized Representative's Signature
CEO
Title

PAUL D. HOFFMAN
Printed Name
3/16/2020
Date

Subscribed and sworn before me this 16 day of March, 2020. I am commissioned as a notary public within the County of Clay, State of Missouri, and my commission expires on 5/15/2022.

Lacy Showalter
Signature of Notary

3/16/2020
Date



LACY SHOWALTER
My Commission Expires
May 15, 2022
Clay County
Commission #18707187