

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~OPEN~~ No.: 18595

Sponsor(s): Theresa Garza Ruiz

Date: August 25, 2014

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$2,246.00 within the Grant Fund and Authorizing the Purchase of Two Patrol Vehicles for the Sheriff's Office to Dick Smith Ford of Raytown, Missouri under the terms and conditions of Invitation to Bid No. 51-14.</u></p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$52,246.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$52,246.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$52,246.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 010-4260-58120 Grant Fund, DWI Unit Equipment, Automobiles</td> <td>\$50,000.00</td> </tr> <tr> <td>Transfer from: 010-4260-58170 Grant Fund, DWI Unit Equipment, Other Equipment</td> <td>\$ 2,246.00</td> </tr> <tr> <td>Transfer to: 010-4260-58120 Grant Fund, DWI Unit Equipment, Automobiles</td> <td>\$ 2,246.00</td> </tr> <tr> <td>Total</td> <td>\$52,246.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$52,246.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$52,246.00	Amount budgeted for this item * (including transfers):	\$52,246.00	Source of funding (name of fund) and account code number: 010-4260-58120 Grant Fund, DWI Unit Equipment, Automobiles	\$50,000.00	Transfer from: 010-4260-58170 Grant Fund, DWI Unit Equipment, Other Equipment	\$ 2,246.00	Transfer to: 010-4260-58120 Grant Fund, DWI Unit Equipment, Automobiles	\$ 2,246.00	Total	\$52,246.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): # 0. 4563</p>																
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																
<p>REQUEST SUMMARY</p>	<p>The Sheriff's Office has received grant funds to purchase two patrol vehicles for the DWI Unit. The Purchasing Department issued Invitation to Bid No. 51-14 in response to this request.</p> <p>A total of 18 notifications were distributed and 1 response was received and evaluated as follows:</p> <p>Dick Smith Ford, Raytown, Missouri \$26,123.00 per vehicle</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the purchase of Two Patrol Vehicles for the Sheriff's Office to Dick Smith Ford of Raytown, Missouri as the best bids received.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$2,246.00 within the Grant Fund as follows:</p> <table> <tr> <td></td> <td>FROM:</td> <td>TO:</td> </tr> <tr> <td>010-4260-58170 Grant Fund, DWI Unit Equipment, Other Equipment</td> <td>\$2,246.00</td> <td></td> </tr> <tr> <td>010-4260-58120 Grant Fund, DWI Unit Equipment, Automobiles</td> <td></td> <td>\$2,246.00</td> </tr> </table>		FROM:	TO:	010-4260-58170 Grant Fund, DWI Unit Equipment, Other Equipment	\$2,246.00		010-4260-58120 Grant Fund, DWI Unit Equipment, Automobiles		\$2,246.00							
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CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)								
ATTACHMENTS	Bid Abstract, Recommendation Memorandum from the Sheriff's Office and the pertinent pages of Dick Smith Ford's bid documents								
REVIEW	<table border="1"> <tr> <td data-bbox="310 268 1256 331">Department Director:</td> <td data-bbox="1256 268 1549 331">Date: <i>Aug 21</i></td> </tr> <tr> <td data-bbox="310 331 1256 401">Finance (Budget Approval): <i>If applicable</i></td> <td data-bbox="1256 331 1549 401">Date: <i>8/13/14</i></td> </tr> <tr> <td data-bbox="310 401 1256 464">Division Manager:</td> <td data-bbox="1256 401 1549 464">Date: <i>8-21-14</i></td> </tr> <tr> <td data-bbox="310 464 1256 525">County Counselor's Office:</td> <td data-bbox="1256 464 1549 525">Date:</td> </tr> </table>	Department Director:	Date: <i>Aug 21</i>	Finance (Budget Approval): <i>If applicable</i>	Date: <i>8/13/14</i>	Division Manager:	Date: <i>8-21-14</i>	County Counselor's Office:	Date:
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Division Manager:	Date: <i>8-21-14</i>								
County Counselor's Office:	Date:								

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date:	August 12, 2014	PC# _____	RES #	18595
_____	Department / Division	_____	Character/Description	From To
_____	Grant Fund - 010	_____	_____	_____
_____	4260 - DWI Unit	_____	58170 - Veh Equipment	2,246
_____	4260 - DWI Unit	_____	58120 - Auto	2,246
_____		_____	Total	2,246
				2,246

Fiscal Note:

This expenditure was included in the Annual Budget.

Date:	August 12, 2014	PC# _____	RES #	
_____	Department / Division	_____	Character/Description	Not to Exceed
_____	Grant Fund - 010	_____	_____	_____
_____	4260 - DWI Unit	_____	58120 - Auto	52,246
_____		_____	_____	_____
_____		_____	_____	_____
_____		_____	_____	52,246

_____ 
Budgeting

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

BID NO: 51-14
 DATE: 7/29/14
 COMMODITY: Purchase of Two Patrol Vehicles

NO	DESCRIPTION	UNIT	QTY	Dick Smith Ford	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
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2 2014 Ford Taurus
 26,123 each
 52,246 Total

Res. 18595

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: July 29, 2014 BY
 [Signature]
 CLERK OF THE LEGISLATURE
 [Signature]



OFFICE OF THE
JACKSON COUNTY
SHERIFF

SHERIFF
MIKE SHARP
COLONEL
HUGH L. MILLS
COLONEL
BEN C. KENNEY

Res. 18595

July 30, 2014

Barb Casamento

In regards to Jackson County Missouri Invitation to Bid #14, the Jackson County Sheriff's Office would like to select the bid from Dick Smith Ford, 9505 E. 350 Hwy., Raytown, MO 64133. The contact information is Greg Lofton at (W)816.353.1495, (C)913.963.4460, and (Fax)816.358.4406

The bid was for two (2) 2014 Ford Taurus', each with a price of \$26,123 for a total price of \$52,246.

Submitted,

Sgt. Dale L. Covey #29

Sgt. Dale L. Covey
Staff Services

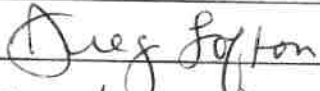
Res. 18595

9.0 QUOTATIONS

Purchase of Two Patrol Vehicles

Description	Quantity	Price Each	Total Price
2014 Ford Taurus	2 Each	\$ 26,123	\$ 52,246

Delivery Time After Receipt of First Annual Payment: We will deliver cars on P.O.
ORDER TO DELIVER 8-10 weeks

SIGNATURE: 	DATE: 7/28/14
NAME: GREG LOFTON (Print or Type)	PHONE: 816-353-1495
TITLE: FLEET SALES MANAGER (Print or Type)	CELL: 913-963-4460
COMPANY NAME: DICK SMITH FORD INC (Print or Type)	FAX: 816-358-4406
WEB ADDRESS: www.clicksmithford.com (Print or Type)	
EMAIL: glofton@clicksmithford.com (Print or Type)	