

COOPERATIVE AGREEMENT
(Older Americans Act Match)

R. 18355

AN AGREEMENT by and between Jackson County, Missouri, a Constitutional Charter County, hereinafter referred to as "the County" and the **MID-AMERICA REGIONAL COUNCIL**, 600 Broadway, Suite 200, Kansas City, MO 64105, a regional planning commission operating pursuant to Section 251.150 et seq., RSMo, hereinafter referred to as "Organization."

WHEREAS, the County recognizes its statutory obligations to the poor under Section 205.580 et seq., RSMo; and,

WHEREAS, the County deems it to be in the best interest of its citizenry to support service programs for the elderly; and,

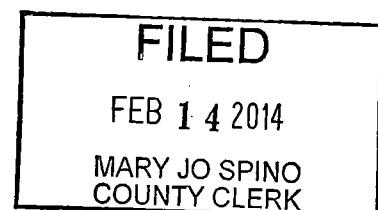
WHEREAS, Organization is the duly designated area agency on aging for the Missouri counties of Clay, Cass, Platte, Ray and Jackson; and,

WHEREAS, the County desires to provide funds to Organization so that Organization may plan and manage activities for the benefit of Jackson County residents under the **Older Americans Act**, 42 U.S.C. §3001 et seq.; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo dealing with cooperation agreements; now therefore,

The County and Organization agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services To Be Provided.** Organization shall provide services under the Older Americans Act, and shall provide staff planning and management of activities under said Act, as are more fully set out in the document attached hereto, as Exhibit A,



and all of which benefit the residents of Jackson County, Missouri. The budget Organization submitted as part of Exhibit A is considered final and non-changeable. If Organization encounters unforeseen circumstances that require a change to Organization's budget, Organization shall submit a written request to the Jackson County Legislative Auditor's Office no later than October 31, 2014. Any changes to the budget must be approved by the Jackson County Legislature.

1. **Terms of Payment.** Upon execution of this Agreement, County shall pay Organization the sum of **\$25,947.00**. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

2. **Annual Report.** Organization shall submit an annual report, including invoices and cancelled checks, and other documentation as requested by the Director of Finance and Purchasing to show that the funds paid to Organization by the County were used for the purposes set forth in this Agreement. Said annual report shall be submitted no later than December 31, 2014. Failure to submit said annual report shall disqualify Organization from future funding by the County.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract

- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

3. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of Organization pertaining to the finances and operations of Organization.

4. **Equal Opportunity.** Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants are employed and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of Organization pertaining to its finances and operations. Organization agrees to establish and adopt such accounting standards and forms as may be recommended by the County's Director of Finance and Purchasing prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document the expenditure of these funds may be changed from time to time upon mutual agreement.

8 **Default.** If Organization shall default in the performance or observation of any term or condition herein, the County shall give Organization ten (10) days' written notice setting forth the default. If said default shall continue for ten (10) days after written notice thereof, the County may at its election terminate the contract and withhold any payments not yet made to Organization. Said election shall not in any way limit the County's right to sue for breach of contract.

9. **Appropriation of funds.** Organization and the County recognize that the

County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict of Interest.** Organization warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability.** If any covenant or other provision of this Agreement is invalid or incapable of being enforced by reasons of any rule of law or public policy, all

other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification**. Organization shall indemnify, defend, and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) to the extent caused by the negligence or willful misconduct of Organization or its employees, agents or representatives.

13. **Insurance**. Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned, non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such

certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term.** The term of this Agreement shall commence as of January 1, 2014, and shall continue until December 31, 2014, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

15. **Termination.** This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligation to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

16. **Standard of Care.** Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact.** Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special

circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Troy Thomas
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Mid-America Regional Council
Dorothy Pope
Director of Financial Affairs
600 Broadway, Suite 200, KCMO 64105
816-474-4240

18. **Compliance**. The performance of this Agreement shall be subject to review by the County. The County Compliance Review Officer shall review this contract according to his responsibilities as set out in Chapter 6 of the Jackson County Code. Organization shall file quarterly compliance reports as required by the County Compliance Review Office. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies for Breach**. Organization promises, covenants, and agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Organization's failure to so observe and perform in accordance with said Agreement represents and constitutes a breach of this Agreement. In such even, Organization consents and agrees as follows:

A. That the County may without prior notice to Organization immediately terminate this Agreement; and,

B. In addition to the foregoing, the County shall be entitled to collect from Organization all payments made by the County for which Organization has not yet rendered services in accordance with this Agreement, and may also be entitled to reasonable attorney's fees, court costs, and other expenses if it is necessary to bring legal action to recover

such amount.

20. **Transfer and Assignment.** Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity.** If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

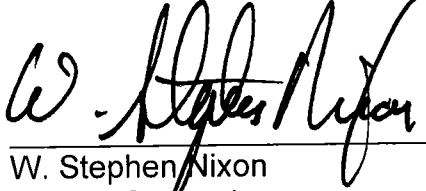
22. **Confidentiality.** Organization's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.


23. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Organization have executed this Agreement this 14th day of February, 2014.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

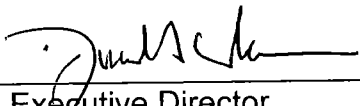

W. Stephen Nixon
County Counselor

By 
Michael D. Sanders
County Executive

ATTEST:

MID-AMERICA REGIONAL COUNCIL


Mary Jo Spino
Clerk of the Legislature

By 
Executive Director
Federal I.D. # 43-0976432

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$25,947.00 which is hereby authorized.

February 14, 2014
Date


Director of Finance and Purchasing
Account No. 002-7902-56080

79022014002



OUTSIDE AGENCY FUNDING REQUEST FORM 2014 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

Section A: Organization or Agency Information	page 1
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Section A: Organization or Agency Information

Name: Mid-America Regional Council

Address: 600 Broadway, Suite 200, Kansas City, Missouri 64105-1659

Phone No: (816) 474-4240

Fax: (816) 421-7758

Website Address: www.marc.org

Federal Tax ID No: 43-0976432

Fiscal Year Cycle: January 1 to December 31

Executive Director: David A. Warm

Name and Title of Principal Contact Person:

Dorothy Pope, Director of Financial Affairs

Phone No: (816) 474-4240

Email Address: poped@marc.org

Submittal of this request has been authorized by:

Dorothy Pope, Director of Financial Affairs

Date: 8/28/2013

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Section B: Agency's 2013 and 2014 Revenue Information

Agency's 2014 Projected Revenue Information (Data shown is 2013 Budget)

Funding Entity	Agency's 2014 Total Projected Revenue Source You Will Request 2014 Funding From	Projected Amount	% of Total Revenue
Federal	Various direct and pass-through grants for	\$ 47,969,774	70
State	transportation, environment, aging services, etc.	\$ 2,049,324	3
Foundation, city and other counties	Early learning, community development, transportation, environment, etc.	\$ 6,622,539	10
Jackson County	See list below for 2013	\$ 412,157	1
Other Counties	Local dues only	\$ 180,097	0
City	Local dues only	\$ 672,568	1
Charity/Donations	Services to the elderly donations and contributed services	\$ 9,892,168	14
User Fees		\$ 681,423	1
Other	Investment income, miscellaneous income	\$ 69,432	0
2014 Total Projected Revenue		\$ 68,549,482	

Agency's 2013 Revenue Information (Data shown is 2012 audit results)

Funding Entity	Agency's 2013 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	Various direct and pass-through grants for	\$ 50,647,030	67
State	transportation, environment, aging services, etc.	\$ 2,498,125	3
Foundation, city and other counties	Early learning, community development, transportation, environment, etc.	\$ 6,940,248	9
Jackson County		\$ 397,353	1
Other Counties	Local dues only	\$ 158,651	0
City	Local dues only	\$ 423,572	1
Charity/Donations	Services to the elderly donations and contributed services	\$ 13,254,579	18
User Fees		\$ 1,048,961	1
Other (please list)	Investment income, miscellaneous income	\$ 82,117	0
2013 Total Revenue		\$ 75,448,636	

If your agency received funding from Jackson County in 2013, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT			\$ -	
Mental Health Levy			\$ -	
Board of Services for Developmentally Disabled			\$ -	
Domestic Violence Board			\$ -	
Housing Resources Commission			\$ -	
Outside Agency Program			\$ 68,685	#1 - MARC Local Appropriations
Outside Agency Program			\$ 25,947	#2 - Older Americans Act Match
Outside Agency Program			\$ 91,858	#3 - Supplemental Aging Services
Outside Agency Program			\$ 7,237	#4 - Government Innovations Forum
Outside Agency Program			\$ 5,196	#5 - Government Training Institute
Outside Agency Program			\$ 6,430	#6 - HazMat Emergency Response
Outside Agency Program			\$ 192,000	Pass-thru to Outside Agencies
2013 Total Jackson County Funding			\$ 397,353	

Did your agency receive funding or resources in 2013 from either of the following?

Mid America Regional Council	\$ -
Harvesters	\$ -

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KANSAS CITY, MISSOURI

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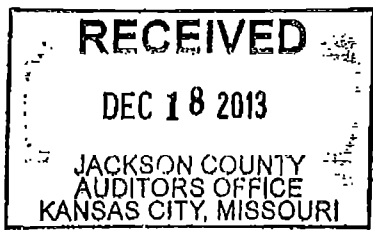
Section C: 2014 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ -
Total Benefits			\$ -
Total Personal Services			\$ -
Contractual Services			
Match for Older Americans Act grant funds			\$ 25,947
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 25,947
Supplies			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ -



Total Program Request \$ 25,947

Section D: 2014 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match

Proposed Program

Detail functions to be performed by each program.

The \$26,466 request for funds is used as local match for receipt of Older Americans Act funds and represents Jackson County's share of the \$69,660 requested from the five Missouri counties, Kansas City, Missouri and Independence, Missouri, which participate in the aging program. This amount was increased two percent in March 2013 by the MARC Board of Directors.

The county has approved \$25,947 for 2014, which is the same amount awarded for 2013.

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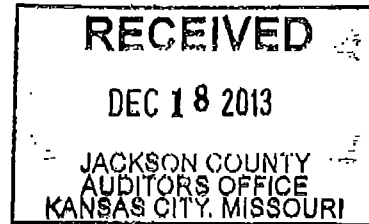
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KANSAS CITY, MISSOURI

Section D: 2014 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match



Participants

Identify the number of participants by County that each program serves.

Jackson, MO	10,339
Clay, Platte, Cass, MO	2,904
Wyandotte, Johnson, KS	-
Other Missouri	389

Target Population

Describe target population and demographics to be served by each program.

The Older Americans Act authorizes direct services to persons aged 60 and above, and state general revenue funds allow expansion of some services to disabled adults between ages 18 and 59. MARC's research data center estimates the 2000 Jackson County population aged 60 and over at 104,804 and estimated there are 39,401 eligible disabled residents. The total estimated target group of Jackson County residents who are eligible for direct services through the Area Agency on Aging is 144,205. Recent amendments to federal legislation have created a new category of services and activities titled National Family Caregivers Support Program. Anyone having contact with or concern about an older person, including a family member, friend, neighbor or agency representative, could access this component for services.

Would you provide these services to anyone at your door?

Answer Yes

Yes. Informational, advocacy and educational services are available to anyone who inquires.

Transportation, meals and in-home services are limited by available funds.

Is anyone denied services?

Answer Yes

Yes. State and federal regulations define eligibility as persons ages 60 and above, and disabled adults between ages 18 and 59, inclusive.

Section D: 2014 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match

What level of indigents (below poverty level) do you serve?

Approximately 33% of our clients were considered low-income during the past year. But, our program is not designed specifically for indigent clients. No means testing is allowed for services. Please classify your program from the following types by percentage of your agency's overall services:

Senior Program	97%
Indigent Program (Below Poverty Level)	33%
Senior Indigent Program	33%

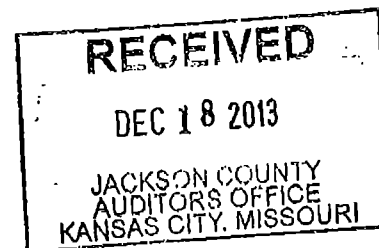
What criteria do you have for the clients you serve?

Federal regulations require that priority be given to those in the greatest social and economic need, which has been further defined as low-income, ethnic minorities, those with limited English speaking ability, the disabled, and the rural isolated elderly.

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The five Missouri counties (Jackson, Clay, Cass, Ray and Platte), Kansas City, Missouri and Independence, Missouri, which participate in the aging program.



Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

Section D: 2014 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match

Not applicable – Funds are used to match administration grant funds, which are used for the overall management of the older Americans Act program.

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Approach & Method

List the top three (3) objectives for each program.

1. To develop and administer the annual Area Plan for Aging.

2. To promote the development of a coordinated continuum of care for older persons and disabled adults.

Section D: 2014 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

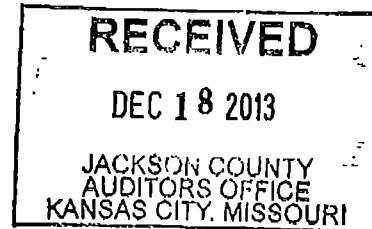
Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match

3. To serve as an advocate on issues and programs relative to the status of older persons residing within the service area.

Detail specific methods you will use to achieve these objectives.

1. The Area Plan is required by federal regulation and is developed in accordance with regulations promulgated by the Missouri Department of Health and Senior Services, Division of Senior and Disability Services.
2. The Area Plan includes a public procurement process to identify contractors, service providers, regulations and standards for the provision of services.



Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Section D: 2014 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #2 - Older Americans Act Match

The Missouri Department of Health and Senior Services, Division of Senior and Disability Services, annually monitors the activities of the Department of Aging Services for compliance with federal and state regulations. MARC staff monitors local contractors and vendors for compliance with program standards and service delivery within 90 percent of planned service goals. The activities of the Department of Aging Services are included in the annual audit of MARC.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

The contribution is included in quarterly financial reports to the MARC Board of Directors and the annual budget which is posted on MARC's website.

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KANSAS CITY, MISSOURI**

Exhibit B

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

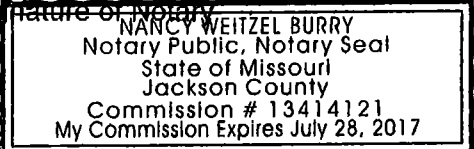
This affidavit affirms that **Mid-America Regional Council**, (Organization name) is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Mid-America Regional Council**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Dorothy Pope
Authorized Representative's Signature
Director of Financial Affairs
Title

Dorothy Pope
Printed Name
1-31-2014
Date

Subscribed and sworn before me this 31 day of JANUARY, 2014. I am commissioned as a notary public within the County of JACKSON, State of MISSOURI, and my commission expires on 7/28/2017.

Nancy Weitzel Burry
Signature of Notary


1/31/2014
Date