

REQUEST FOR LEGISLATIVE ACTION

JUL 30 2018

Completed by County Counselor's Office:

Res/Ord No.: 5125

Sponsor(s): Alfred Jordan

Date: August 6, 2018

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: <u>OSCA Juvenile Justice Program Assistance</u>													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="313 489 1386 741"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$15,346.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$15,346.00</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td>FROM ACCT 010-2810 15,346.00</td> </tr> <tr> <td></td> <td>TO ACCT 010-2141-55010 15,346.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): 20,000 Prior Year Actual Amount Spent (if applicable): 18,166		Amount authorized by this legislation this fiscal year:	\$15,346.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$15,346.00	Amount budgeted for this item *:		Source of funding (name of fund) and account code number	FROM ACCT 010-2810 15,346.00		TO ACCT 010-2141-55010 15,346.00
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PRIOR LEGISLATION	Prior ordinances and (date): <u>5007 08/31/17</u> Prior resolutions and (date):													
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775													
REQUEST SUMMARY	This is a request to appropriate \$15,346.00 from the 2018 undesignated fund balance in acceptance of a contract awarded to the Family Court Division by the Office of State Courts Administrator. The project is named "OSCA Juvenile Justice Program Assistance" and its purpose is to provide monitoring of at risk youth. The project began July 1, 2018 and will continue through June 30, 2019. Please appropriate the \$15,346.00 into the accounts listed below: 010-2141-55010 Salary \$15,346.00													
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
ATTACHMENTS														
REVIEW	<table border="1" data-bbox="297 1696 1536 1940"> <tr> <td>Department Director:</td> <td>Date</td> </tr> <tr> <td>Finance (Budget Approval): <i>Roy Fairchild, Budget and Fiscal Officer</i></td> <td>Date: 07/24/18</td> </tr> <tr> <td>Division Manager: <i>Theresa Byrd</i> 7/20/18 Theresa Byrd, Deputy Court Administrator</td> <td>Date: 07/24/18</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director:	Date	Finance (Budget Approval): <i>Roy Fairchild, Budget and Fiscal Officer</i>	Date: 07/24/18	Division Manager: <i>Theresa Byrd</i> 7/20/18 Theresa Byrd, Deputy Court Administrator	Date: 07/24/18	County Counselor's Office:	Date:				
Department Director:	Date													
Finance (Budget Approval): <i>Roy Fairchild, Budget and Fiscal Officer</i>	Date: 07/24/18													
Division Manager: <i>Theresa Byrd</i> 7/20/18 Theresa Byrd, Deputy Court Administrator	Date: 07/24/18													
County Counselor's Office:	Date:													

Sarah M... 7/30/18

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Undesignated fund balance	\$15,346.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 30, 2018

ORD # 5125

Department / Division	Character/Description	From	To
Grant Fund - 010			
2141 - Night Lights	45916 - Increase Revenues	15,346	
2810	Undesignated Fund Balance		15,346
2810	Undesignated Fund Balance	15,346	
2141 - Night Lights	55010 - Regular Salary		15,346

 7/30/18
Budgeting



SUPREME COURT OF MISSOURI
OFFICE OF STATE COURTS ADMINISTRATOR

KATHY S. LLOYD
STATE COURTS
ADMINISTRATOR

2112 Industrial Drive
P.O. Box 104480
Jefferson City, Missouri
65110

PHONE (573) 751-4377
FAX (573) 522-6152

July 12, 2018

The Honorable John M. Torrence
Presiding Judge
Sixteenth Judicial Circuit
415 East 12th Street
Kansas City, Missouri 64106

Dear Judge Torrence:

On behalf of the Family Court Committee, I am pleased to announce the award of funding for the Juvenile Justice Program Assistance. The Sixteenth Judicial Circuit has been awarded \$15,346.00 for the Night Light Program for FY19 under contract OSCA 19-005-11.

Funds are available to your court per the terms of the attached contract award. OSCA, Contracts Unit, requests the contract award be signed and returned to us for filing with the award documentation. Quarterly reports concerning the number of juveniles served and recidivism outcomes should be submitted with a final report being submitted at the end of the funding period. Additional information will be sent out soon.

When entering into contracts for this program, courts should determine if the individual is an employee of the state of Missouri, a member of the General Assembly a statewide elected official or county employee. If this is the case, the court must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. Your county purchasing policies and rules will apply to the contracting with individuals that fall into this category.

The county should consider language concerning liability as it relates to the contractor. For example OSCA uses the following in its contracts. "The contractor shall agree that neither the state of Missouri nor the county shall be responsible for any liability incurred by the contractor arising out of the ownership, selection, possession, leasing, rental, operation, control, use, maintenance, delivery, return and/or installation of equipment provided by the contractor, except as otherwise provided in the contract."

Additional language that OSCA uses in its contracts concerning liability is as follows. "The contractor shall understand and agree that the state of Missouri and the county cannot save and hold

The Honorable John M. Torrence
July 12, 2018
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harmless and/or indemnify the contractor against any liability incurred or arising as a result of any activity of the contractor or any activity of the contractor's employees related to the contractor's performance under the contract. Therefore, the contractor must acquire and maintain adequate liability insurance in the form(s) and amount(s) sufficient to protect the state of Missouri, its agencies, its employees, its clients and the general public against any such loss, damage and/or expense related to his/her performance under the contract.”

In light of these provisions, your budget narrative is being revised to state the court will contract for personnel services and electronic monitoring services.

The following OSCA staff members have been designated to assist you and your court staff with any additional information you may need related to this program. They may be reached as indicated below:

Jessica Kempker, Program Administration
jessica.kempker@courts.mo.gov – 573-522-3357

Shelly Peters, Fiscal Matters (invoicing/reimbursements)
shelly.peters@courts.mo.gov – 573-522-2751

Russell Rottmann, Contractual Matters
osca.contracts@courts.mo.gov – 573-522-6766

Congratulations on your award.

Sincerely,



Earl Kraus
Deputy State Courts Administrator

EK/rr

Enclosures:
Juvenile Justice Program Assistance Contract Award



State of Missouri
Office of State Courts Administrator
Administrative Services Division

Issue Date	Award Amount
July 12, 2018	
Contract Period	\$ 15,346.00
July 1, 2018 through June 30, 2019	

Juvenile Justice Program Assistance

The Family Court Committee of the Supreme Court of Missouri, in cooperation with the Circuit Court Budget Committee, has approved and provided funding for the implementation of juvenile justice programming assistance for delinquent youth who can be diverted from secure detention by use of the objective screening instrument Juvenile Detention Assessment (JDTA) into a non-secure;pre-adjudication placement.

Contract Number	<input checked="" type="checkbox"/> Original Contract
OSCA 19-005-11	<input type="checkbox"/> Contract Amendment

Court/Recipient Information:	Project Director:	OSCA Program Contact
The Honorable John M. Torrence Presiding Judge Sixteenth Judicial Circuit 415 East 12th Street Kansas City, Missouri 64106	Kelly Hams Pearson Director of Field Services Sixteenth Judicial Circuit 625 East 26th Street Kansas City, Missouri 64108	Jessica Kempker 573-522-3357
		OSCA Fiscal Contact
		Shelly Peters 573-522-2751

Special Conditions of this award are attached. There are no special conditions of this award. Original RFP requirements only.

Funding for the Night Light Program for tracking services.

Requested Funding: \$33,000.00 Awarded Funding: \$15,346.00

Please Sign, Date and Return to:

Office of State Courts Administrator
Attn: Contracts Unit
P.O. Box 104480
Jefferson City, MO 65110 - 4480
e-mail: osca.contracts@courts.mo.gov
Fax: 573-522-6152

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature		OSCA Signature	
Printed Name	Date	Printed Name	Title
		Earl Kraus	Deputy State Courts Administrator
Presiding Judge Signature		Date	
		7/12/18	
Printed Name	Date	Date	