

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twenty-four month term and supply contract, with three twelve-month options to extend, on Invitation to Bid No. 21-11 for the furnishing of rental equipment for use by the Parks and Recreation Department to All Seasons Party Rental of Grandview, MO.

RESOLUTION #17607, June 13, 2011

INTRODUCED BY Fred Arbanas, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written bids on Invitation to Bid No. 21-11 for the furnishing of rental equipment for use by the Parks and Recreation Department to provide for departmental needs for the upcoming twenty-four month period, with three twelve-month options to extend; and,

WHEREAS, a total of nineteen notifications were distributed and two responses were received from the following vendors:

<u>VENDOR</u>	<u>TOTAL OF LIKE ITEMS</u>
All Seasons Party Rental Grandview, MO	\$249.50
Wright Group Event Services (WGES) Denver, CO	\$765.25

WHEREAS, following evaluation of the bids, the Director of Finance and Purchasing

recommends that the contract be awarded to All Seasons Party Rental of Grandview, MO, for the reason that it has submitted the lowest and best bid; and,

WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount; now therefore,

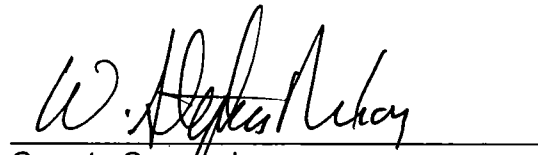
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency have been made in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Senior Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17607 of June 13, 2011 was duly passed on June 13, 2011 by the Jackson County Legislature.

The votes thereon were as follows:

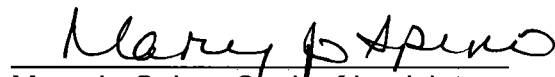
Yeas 8

Nays 0

Abstaining 0

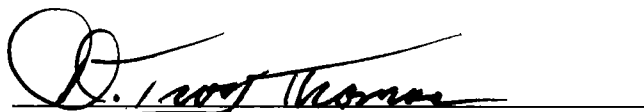
Absent 1

6.13.11
Date


Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will be subject to annual appropriation.

June 7, 2011
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

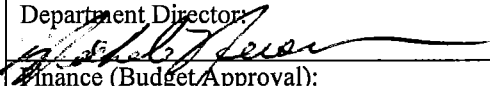
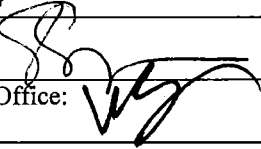
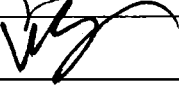
Completed by County Counselor's Office:

Res~~Ord~~ No.: 17607

Sponsor(s): Fred Arbanas

Date: June 13, 2011

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with three Twelve-Month extension options for the furnishing of Rental Equipment for the Parks & Recreation Department to All Seasons Party Rental (Jackson County), Grandview, Missouri; under the Terms and Conditions of Invitation to Bid No. 21-11.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td><td>FROM ACCT TO ACCT</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks Estimated Use: \$35,000.00</p> <p>The RLA only approves the term and supply contract; funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable): \$27,000.00 Prior Year Actual Amount Spent (if applicable): \$27,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
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Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date): N/A Prior resolutions and (date): 16270, 04/23/08</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465</p>										
REQUEST SUMMARY	<p>The Parks Department requires a Term and Supply Contract for the furnishing of rental equipment, example: tables and chairs, tents, lighting, stages, etc.</p> <p>A total of 19 notifications were distributed. Three (3) responses were received of which one (1) is considered non-responsive. The following bids were received:</p> <table> <tr> <td>BIDDER</td><td>TOTAL OF LIKE ITEMS</td></tr> <tr> <td>All Seasons Party Rental (Jackson County), Grandview</td><td>\$249.50</td></tr> <tr> <td>WGES, Denver, CO</td><td>\$765.25</td></tr> </table> <p>The bid response from The Event Line.Com of Edwardsville, Illinois, did not meet minimum specifications. Specifications state all orders are shipped FOB Destination, Inside Delivery and all charges are to be included in</p>	BIDDER	TOTAL OF LIKE ITEMS	All Seasons Party Rental (Jackson County), Grandview	\$249.50	WGES, Denver, CO	\$765.25				
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All Seasons Party Rental (Jackson County), Grandview	\$249.50										
WGES, Denver, CO	\$765.25										

	<p>pricing.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of Rental Equipment for the Parks & Recreation Department to All Seasons Party Rental (Jackson County), Grandview, Missouri; under the terms and conditions of Invitation to Bid No. 21-11, as the lowest and best bidder.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specified purchases is subject to annual appropriations.</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids, Comparable of Like Items, and the Evaluation Memo from Mr. James Bracciano of the Parks Department	
REVIEW	Department Director:  Finance (Budget Approval): <i>If applicable N/A</i> Division Manager:  County Counselor's Office: 	Date: 6-2-11 Date: 6-2-11 Date: 6/2/11 Date: 6/2/11

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

[illegible]

RECAP OF COMPARABLE LIKE ITEMS FOR
BID NO 21-11 RENTAL EQUIPMENT

[illegible]

MEMORANDUM

To: Teddy Ballard
Senior Buyer, Purchasing

Through: Michele Newman
Director, Parks
Dianne Kimzey
Deputy Director, Parks

From: Jim Bracciano
Superintendent, Recreation

Date: May 5, 2011

Reference: Invitation to Bid No. 21-11 Rental Equipment

After reviewing Invitation to Bid No. 21-11 Rental Equipment, Jackson County Parks & Recreation's Recreation Division is recommending accepting the bid submitted by **All Season's Party Rental** to provide Rental Equipment for the Parks & Recreation Department.

All Season's Party Rental provides the best overall bid for services for our clients. All Season's Party Rental has also proven to be a very reliable service and has worked well with Jackson County Parks & Recreation and its Patrons.

Money Budgeted for Rental Equipment services in Recreation Division is \$35,000.00, in Budget 300-1654-56670.

Jim Bracciano
Supt. Recreation
Jackson County Parks & Recreation

Jim Bracciano

Superintendent, JCP&R Leisure Services