

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4851

Sponsor(s): Alfred Jordan

Date: June 6, 2016

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$18,574.05 from the undesignated fund balance of the Sheriff's Revolving Fund to purchase Computer Equipment from existing County Term and Supply Contracts.</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$18,574.05</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$18,574.05</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$18,574.05</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM: 048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance</td> <td>\$18,574.05</td> </tr> <tr> <td>TO: 048-4201-58173 <del>Road &amp; Bridge</del> Fund, Sheriff's, Computer Equipment</td> <td>\$18,574.05</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$  <i>Sheriff's Revolving</i></p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$18,574.05	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$18,574.05	Amount budgeted for this item * (including transfers):	\$18,574.05	Source of funding (name of fund) and account code number:		FROM: 048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance	\$18,574.05	TO: 048-4201-58173 <del>Road &amp; Bridge</del> Fund, Sheriff's, Computer Equipment	\$18,574.05
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____          Prior resolutions and (date): _____</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>														
REQUEST SUMMARY	<p>The Sheriff's Office would like to purchase Computer Equipment to upgrade their mobile ticketing operation using funds from the undesignated fund balance of the Sheriff's Revolving Fund. The equipment would be purchased via existing County Term and Supply Contracts.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$18,574.05 as follows:</p> <table style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: center;">FROM:</td> <td style="text-align: center;">TO:</td> </tr> <tr> <td>048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance</td> <td style="text-align: center;">\$18,574.05</td> <td></td> </tr> <tr> <td>048-4201-58173 <del>Road &amp; Bridge</del> Fund, Sheriff's, Computer Equipment</td> <td></td> <td style="text-align: center;">\$18,574.05</td> </tr> </table>		FROM:	TO:	048-2810 Sheriff's Revolving Fund, Undesignated Fund Balance	\$18,574.05		048-4201-58173 <del>Road &amp; Bridge</del> Fund, Sheriff's, Computer Equipment		\$18,574.05					
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CLEARANCE	<p><i>Sheriff's Revolving</i></p> <p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
ATTACHMENTS REVIEW	<p>Memorandum from Capt. David Epperson and quotes from WWT of St. Louis, MO</p> <table border="1"> <tr> <td>Department Director: <i>[Signature]</i></td> <td>Date: <i>5/26/16</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i></td> <td>Date: <i>5/26/16</i></td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: <i>6/2/16</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: <i>[Signature]</i>	Date: <i>5/26/16</i>	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: <i>5/26/16</i>	Division Manager: <i>[Signature]</i>	Date: <i>6/2/16</i>	County Counselor's Office:	Date:						
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County Counselor's Office:	Date:														

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.


**Supplemental Appropriation Request  
Jackson County, Missouri**

Funds sufficient for this appropriation are available from the source indicated below.

Date: May 26, 2016

ORD # 4851

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Sheriff's Revolving Fund - 048</b>			
<u>2810</u>	<u>Undesignated Fund Balance</u>	<u>18,574</u>	
<u>4201 - Sheriff</u>	<u>58173 - Computer Equipment</u>		<u>18,574</u>

 *5/26/16*  
Budgeting

**OFFICE OF JACKSON COUNTY, MISSOURI  
SHERIFF  
INTER-OFFICE MEMORANDUM**

**TO:** Barbara Casamento

**FROM:** Captain David Epperson

**DATE:** 04/27/2016

**SUBJECT:** Request to purchase computer equipment from World Wide Tech

Ms. Casamento,

I am submitting this memorandum to request authorization to transfer funds from our Concealed Carry Program undesignated fund balance in 048 to line item 4201-004-58173 computer equipment/terminals for the purchase of (5) Panasonic tough books and (5) Brother Mobile Solutions printers for use by the Sheriff's Office.

The Sheriff's Office plans to utilize the above items to enhance mobile ticketing and eliminate the need to rent items from an outside source, decreasing expenses related to ticket writing. The Sheriff's Office has received the attached quotes from World Wide Technology, an approved vendor, which highlights the pricing, \$16,359.20 for the purchase of the computers, and \$2,214.85 for the purchase of the printers for a total price of \$18,574.05.

Thank you for your consideration and assistance with this request.



Sales Quotation	Submitted By	Submitted To
<b>Quote Number:</b> 4172792.1 <b>Customer:</b> Jackson County, MO <b>Quote Date:</b> 04/13/2016 <b>Quote Name:</b> Panasonic <b>Contract:</b> SOM - PVC - ST C211034001 Exp. Date: 06/30/2016	Gonzalez, Andrew M P: (314) 919-1435 Andrew.Gonzalez@wwt.com	Michael Ohlson P: 816.881.3151 MOhlson@jacksongov.org

Line	Mfr Part # Mfr Name	Lead Time	Qty	Cust Price	Ext Price
1	CF-20C0001KM PANASONIC	Call	5	\$3,037.84	\$15,189.20
Description: Panasonic Win7 (Win10 Pro COA), Intel Core m5-6Y57 1.10 GHz, vPro, 10.1" WUXGA 10-pt Gloved Multi Touch+Digitizer, 8GB, 128GB SSD, Intel WiFi a/b/g/n/ac, TPM, Bluetooth, Dual Pass (Ch1:WWAN/Ch2:WWAN), Webcam, Emissive Backlit Keyboard, Toughbook Preferred					
2	CF-SVCLTNF3Y PANASONIC	Call	5	\$234.00	\$1,170.00
Description: Panasonic Toughbook Protection Plus, 3 Year Accidental Damage Warranty					

**Totals**

<b>Product Total</b>	\$16,359.20
<b>Maintenance Total</b>	\$0.00
<b>Customer Total</b>	\$16,359.20
<b>Estimated Shipping</b>	\$0.00
<b>Estimated Tax</b>	\$0.00
<b>Total Price:</b>	<b>\$16,359.20</b>

This quote is WWT Confidential Information.

Seller provides all products and services to Buyer only in accordance with any applicable third party terms and conditions within the applicable end user license agreement, terms of service, or similar legal instrument.

Unless expressly stated herein, price quotes are valid for 30 days and are subject to change thereafter.

Unless expressly stated herein, prices do not include, and Buyer is responsible for, any and all taxes, handling, shipping, transportation, duties or other charges or fees relating to the sale and delivery of products.

Products may only be returned in accordance with the original manufacturer's RMA policy.

Items returned after 30 days of receipt may not be returnable due to vendor restrictions.

All delivery dates are approximate and not guaranteed.

Products will be shipped in accordance with FCA WWT's shipping point (Incoterms 2010), unless otherwise stated herein or agreed to by both parties in writing in a contract.

Title and risk of loss will transfer to Buyer at WWT's shipping point.

Payment terms are net 30, unless otherwise agreed to by both parties in writing.

All products and services are provided to Buyer in accordance with Seller's terms of sale:

<https://www.wwt.com/TermsAndConditions/TermsAndConditions.doc>



Sales Quotation	Submitted By	Submitted To
<b>Quote Number:</b> 4176784.2 <b>Customer:</b> Jackson County, MO <b>Quote Date:</b> 04/21/2016 <b>Quote Name:</b> POCKETJET 6 <b>Contract:</b> SOM - PVC - ST C211034001 Exp. Date: 06/30/2016	Gonzalez, Andrew M P: (314) 919-1435 Andrew.Gonzalez@wwt.com	Michael Ohlson P: 816.881.3151 MOhlson@jacksongov.org

Line	Mfr Part # Mfr Name	Lead Time	Qty	Cust Price	Ext Price
1	PJ663 BROTHER MOBILE SOLUTIONS	Call	5	\$427.25	\$2,136.25
Description: POCKETJET 6 PLUS WITH BLUETOOTH ENGINE, 300-DPI, INTEGRATED USB/IRDA AND BLUETO					
2	LB3690 BROTHER MOBILE SOLUTIONS	Call	5	\$15.72	\$78.60
Description: CAR ADAPTER CIG PLUG - 3-FOOT LENGTH					

Totals	
<b>Product Total</b>	\$2,214.85
<b>Maintenance Total</b>	\$0.00
<b>Customer Total</b>	\$2,214.85
<b>Estimated Shipping</b>	\$0.00
<b>Estimated Tax</b>	\$0.00
<b>Total Price:</b>	<b>\$2,214.85</b>

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