

EXECUTIVE OFFICE

REQUEST FOR LEGISLATIVE ACTION

OCT 11 2018

Completed by County Counselor's Office:

Res/Ord No.: 20016

Sponsor(s): Alfred Jordan

Date: Oct. 22, 2018

SUBJECT	<p>Action Requested</p> <p><input checked="" type="checkbox"/> Resolution</p> <p><input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer of Savings Within the Corrections 2018 Budget From Regular Salaries, FICA and Insurance Accounts in the 001, 002 and 008 Funds to Accommodate Needs in Other Account Lines Within the Corrections 2018 Budget</p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$652,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$652,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number;</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>FROM:</p> <p>001-2701-55010 Regular Salaries</p> <p>001-2701-55040 FICA</p> <p>002-2701-55060 Insurance Benefits</p> <p>008-2701-55010 Regular Salaries</p> <p>008-2701-55040 FICA</p> </td> <td style="width: 50%; vertical-align: top;"> <p>FROM ACCT:</p> <p>\$410,000</p> <p>\$ 52,000</p> <p>\$ 22,000</p> <p>\$156,000</p> <p>\$ 12,000</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p>TO:</p> <p>001-2701-56080 Other Professional Services</p> <p>001-2701-56641 Copier Rental</p> <p>001-2701-56570 M&R Miscellaneous</p> <p>001-2701-56790 Other Contractual Services</p> <p>001-2701-56797 Alert II (REJIS)</p> <p>001-2701-56832 Misc Work Payments IW's</p> <p>001-2701-57041 Copier Paper</p> <p>001-2701-57110 Gasoline</p> <p>001-2701-57130 Bldg Cleaning Supplies</p> <p>001-2701-57230 Other Operating Supplies</p> <p>001-2701-58150 Office Furniture/Fixtures</p> <p>002-2701-55010 Regular Salaries</p> <p>002-2701-55030 Overtime Salaries</p> <p>008-2701-55030 Over Time Salaries</p> <p>008-2701-58020 Buildings & Imp</p> <p>008-2701-58170 Other Equipment</p> </td> <td style="vertical-align: top;"> <p>TO ACCT:</p> <p>\$ 15,000</p> <p>\$ 22,000</p> <p>\$ 8,000</p> <p>\$313,640</p> <p>\$ 2,150</p> <p>\$ 10,000</p> <p>\$ 8,200</p> <p>\$ 1,300</p> <p>\$ 50,000</p> <p>\$ 16,000</p> <p>\$ 15,710</p> <p>\$ 5,400</p> <p>\$ 16,600</p> <p>\$150,000</p> <p>\$ 8,000</p> <p>\$ 10,000</p> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$652,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$652,000	Amount budgeted for this item * (including transfers):	\$	<p>FROM:</p> <p>001-2701-55010 Regular Salaries</p> <p>001-2701-55040 FICA</p> <p>002-2701-55060 Insurance Benefits</p> <p>008-2701-55010 Regular Salaries</p> <p>008-2701-55040 FICA</p>	<p>FROM ACCT:</p> <p>\$410,000</p> <p>\$ 52,000</p> <p>\$ 22,000</p> <p>\$156,000</p> <p>\$ 12,000</p>	<p>TO:</p> <p>001-2701-56080 Other Professional Services</p> <p>001-2701-56641 Copier Rental</p> <p>001-2701-56570 M&R Miscellaneous</p> <p>001-2701-56790 Other Contractual Services</p> <p>001-2701-56797 Alert II (REJIS)</p> <p>001-2701-56832 Misc Work Payments IW's</p> <p>001-2701-57041 Copier Paper</p> <p>001-2701-57110 Gasoline</p> <p>001-2701-57130 Bldg Cleaning Supplies</p> <p>001-2701-57230 Other Operating Supplies</p> <p>001-2701-58150 Office Furniture/Fixtures</p> <p>002-2701-55010 Regular Salaries</p> <p>002-2701-55030 Overtime Salaries</p> <p>008-2701-55030 Over Time Salaries</p> <p>008-2701-58020 Buildings & Imp</p> <p>008-2701-58170 Other Equipment</p>	<p>TO ACCT:</p> <p>\$ 15,000</p> <p>\$ 22,000</p> <p>\$ 8,000</p> <p>\$313,640</p> <p>\$ 2,150</p> <p>\$ 10,000</p> <p>\$ 8,200</p> <p>\$ 1,300</p> <p>\$ 50,000</p> <p>\$ 16,000</p> <p>\$ 15,710</p> <p>\$ 5,400</p> <p>\$ 16,600</p> <p>\$150,000</p> <p>\$ 8,000</p> <p>\$ 10,000</p>
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PRIOR													

LEGISLATION	Prior ordinances and (date): <u>Ordinance 5052 Annual Budget awarded 12/28/17</u> Prior resolutions and (date): <u>Resolution 19955 approved 9/5/18 transferring Regular Salary savings</u>	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): <u>L.J. Scott, Asst Dir of Admin, 881-4232</u>	
REQUEST SUMMARY	Transfers are requested to utilize remaining savings in the Regular Salary, FICA and Insurance funds to supplement and address needs in several account categories including: the Board of Police Commissioners for weapons qualification range training; Shawnee Mission Corporate Care for increased numbers of pre employment physicals and UA's; Dunbar Armored Services for daily cash and check pick up; Bank of America fees for maintaining the Inmate Account fund; Copy machine rental; Increase in REJIS charges; Increase in Inmate Workers; Copier paper; Breathalyzer tubes; Inmate ID bracelets; Base contract and pool payment on the Medical Contract. The medical "pool" payments increased significantly in 2018. 97k of the 100k pool was utilized in the first 48 days of the contract, for items including: 1) HIV and 2) psychotropic medications, and also labs, x-rays, and other essential medications. Related to the 001-2701-56790 account line, \$50,000 will supplement inmate transport costs, and out of county housing for inmates, while \$263,640 is the base contract shortage and the projected pool overage on the Medical Contract to the EOY 2018. There are not enough funds available in the 002 Health Fund to cover these contractual needs. In addition to these basic operational needs the following is planned: 1) Additional camera placement in J7C; 2) Remodeling the staff break room including the purchase of one couch and three chairs; and 3) New office chairs for staff work areas;	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <u><i>Debra L. Lurub</i></u>	Date: <u>10/10/18</u>
	Finance (Budget Approval): <i>If applicable</i> <u><i>[Signature]</i></u>	Date: <u>10/10/18</u>
	Division Manager: <u><i>[Signature]</i></u>	Date: <u>10-11-18</u>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

